

North Wootton Parish Council



Clerk to the Parish

Hazel Brinton (BA Hons)

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the part of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

Tuesday 27 April 2021

To all residents of North Wootton ---A **VIRTUAL** meeting of **North Wootton Parish Council** is to be held on **Tuesday 4th May 2021** commencing after the end of the preceding Annual Parish Meeting when the following business will be transacted.

The meeting can be viewed live streamed at a YouTube link that has been published separately.

Should you wish to make any comments on any of the items please send your request in writing to the clerk by 17.00 on Monday 3rd May 2021 to allow time for arrangements to be made.

The meeting will commence promptly. As with face to face meetings, the start will not be delayed.

Yours sincerely,



Hazel Brinton
Parish Clerk

AGENDA

1. To elect a Chairman
2. To receive a Statutory Declaration of Office from the Chairman
3. To elect a Vice Chairman
4. To receive any apologies for non-attendance
5. To receive any declarations of interest in items on this agenda
6. To adopt the council's Standing Orders and Financial Regulations.
7. To review the Council's asset register
8. To review the Council's insurance policy
9. To review and amend if appropriate, the council's bank mandate and to consider the use of online banking for the management of the council's financial affairs
10. To confirm that summons, notices and other such documentation may be sent to parish councillors by email
11. To receive the Council's financial statement for the year ending 31st March 2021
 - i) To certify that this council is exempt from a limited assurance review having an income and expenditure below £25,000 for financial year 2020-21
 - ii) To approve the Annual Governance Statement for the year ending 31st March 2021
 - iii) To approve the Annual Accounts for the year ending 31st March 2021
12. To agree that Tony Bradfield remain as the Council's Internal Auditor for the next financial year
13. To receive and approve the minutes of the parish council meeting held on Tuesday 16th March 2021
14. Finance
 - (1) To approve the following items of expenditure

(1) Hazel Brinton	Expenses	£93.75
(2) Hazel Brinton	Salary for April and May	
(3) SALC	Chairman Training	£30.00
15. Planning
 - a) **Proposal:** Retention of access track and erection of artist studio building.
Location: Folly Lodge Folly Lane North Wootton Shepton Mallet Somerset
Applicant: Dr and Mrs Terry and Charlotte Flaxton and Humpston
Application Type: Full Application
Application Number: 2021/0829/FUL
 - b) Update on other planning issues
16. To consider a request for a park in the village
17. To consider and approve the next stage of the finger post refurbishment
18. To receive any parish reports for information only
 - i) Local government reorganisation
 - ii) Highways
 - iii) Footpaths
 - iv) Moor and Levels including update on responsibility for the maintenance of the Redlake
19. Other business referred to the Clerk and matters of report from members
 - (1) To note the posting of the Notice of Audit 2021 to cover inspection period 7 June to 16 July 2021 inclusive
20. To confirm the dates for council meetings for municipal year 2021-2022

In order to enable the meeting to progress, please read the enclosed documents and request any additional information from the clerk in good time prior to the day of the meeting.