

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 15th September 2025

Present: - Mr G Wade (Chairman), Miss M Wright, Mrs B Shaw, Mrs D McKernan, Mr P Button, Mr C Harris, Mrs E Sparkes, & 3 Parishioners were present.

1. **Apologies**, Cllr P Ashdown, Cllr E Back, Cllr K Robinson, Mr K Blowers, Mrs G Soanes, Mr R Leach, Mr S Rees (Vice Chairman)
2. **Declaration of interests:** Mrs E Sparkes had a declaration of Interest with planning application **DC/25/3354/Covariation of Condition No.2 of DC/22/3307/FUL** - Construction of a 1.5 storey chalet style self build dwelling and double garage with associated driveway and access - Amended design for garage building, Plot 1 Kondinin Church Road Blundeston Suffolk NR32 5AJ
3. **Approval of Minutes:** minutes of the previous meetings held on 18th August 2025 were approved and signed.
4. **Update on ongoing matters-**
 - Village Hall**-There will be a meeting on 18th September at 6pm in the Village Hall
 - Asset Register**-Work is still in progress
 - Generic Email and New Website start date**-Councillors are still having issues getting logged in to the email address it was asked if this could be done by the next meeting on the 20th October 2025 which is when the Website will go live.
 - Roundabout**-It was agreed to have the roundabout repaired and except the quote from BFS of £3285.00 plus VAT and to contact the District and County councillors to ask if they would kindly consider us for some funding for this project.
 - Beacon on Millennium Green**-It was agreed to contact Buckingham Blast regarding powder coating/painting and the pipes cleaned and the burners inspected with a rough figure in mind for the Beacon of £1200.00 for the work to be carried out.
 - Trees on the Millennium Green**-We had a quote from a company to do the trees but it has been agreed that the Thursday Night Gang would now take on the Tree work in the Millennium Green.
 - Online Banking set up**-Still on going
 - To agree play park inspections with Waveney**-We received a quote from Waveney with 3 options it was agreed to go with the Annual Independent Inspection at a cost of £92.00 plus Vat.
 - Sign in play park needs to change email address**-Graham said he would contact a company that could type over the existing email address that is currently on the board before the next meeting.
5. **Clerks Report:** - Anya let everyone know that we have the ICO certificate again this year at a cost of £52.00 And raised that the council need to consider the Budget and Forecast for 26/27 it was agreed that the 9th October would be a starting point.
6. **Public. Participation (15 mins)** – It was raised by the Thursday Night Gang that they are having a lot of issues getting the old post out of the ground where the old Beacon was, it was agreed that Paul would speak to Kevin to see if he can help.
7. **Other Parish Business (Parish Councillors)**

The Chairman said that he had some sad news to share with the councillors that Mrs Barbara Shaw has decided to retire from her role as a Parish Councillor Graham and the other Councillors thanked Barbara for all her service throughout the years.

Barbara also said that on Sunday 21st September 2025 there is a family Harvest Service at 10.30 at St Mary the Virgin Church.

A Councillor gave an update on the Sid Board to say that it is fully operational at the top of Copperfield Terrace and that the Market lane bracket has been put up ready to swop over. Graham asked if they had any help from the volunteers the councillor has said that the battery has lasted a month and that she had some concerns with how heavy the sid board is for other volunteer's to do she will monitor this and report back at

the next meeting.

It was also raised about the Ducks at the pond as there has been some casualties, there are signs up to say slow down ducks.

8. County Councillors Report Cllr K Robinson and Cllr Edward Back- Sent their apologies for the meeting

9. District Councillor report Cllr P Ashdown- Sent his apologies for the meeting but did let the clerk know that he is waiting for a report re the Copperfield Cottage issues.

9. Consider planning applications as listed below plus any further applications received before the meeting.

DC/25/3354/Covariation of Condition No.2 of DC/22/3307/FUL - Construction of a 1.5 storey chalet style self build dwelling and double garage with associated driveway and access - Amended design for garage building. Plot 1 Kondinin Church Road Blundeston Suffolk NR32 5AJ

This Application was agreed at the meeting

DC/25/3413/Fellsides Extension with Balcony|The Rectory Market Lane Blundeston Lowestoft Suffolk NR32 5AP

This Application was not agreed at the meeting

11. Other Points for discussion

Policies to be agreed that have been circulated to all Councillors

Internal Controls Policy

Training and Development Policy

The above policies have been agreed at the meeting.

A list was sent around to all Parish members to ask if they wanted to add anymore policies but this was declined at this time.

Parish Councillor to volunteer to do an Internal Audit of our controls once a year.

It was asked if anyone would like to volunteer to do these checks, we had no one take this up at this meeting so it was asked to add to the next meeting.

12. Finances - Expenditure

Expenditure	£24.62	HMRC Employers NI
	£30.00	Clerks Telephone Expenses
	£32.94	HP Ink and Paper
	£37.20	Scribe Accounting
	£119.60	Clerks Pay rise August Back pay
	£52.00	ICO Registration
Income	£11.00	Clothing Recycle Bin
	£71.62	Bank Interest

Budget/Forecast (Quarter)

Bank Reconciliation (Quarter)

13. Correspondence

To note the attaches appendix of items which have been circulated

14.– Emails All have been read prior to the meeting

CAS August Newsletter

Newsletter – August (Cllr K Robinson)

Norfolk & Suffolk introduce Digital Evidence Detection Dogs to strengthen investigations

James Paget Hospital's Annual general Meeting: Tuesday 9th September 2025, 6-7pm

Rural Village Hall and Community Centre Repairs and Improvement Fund

One Suffolk: A message to all town and parish councils

Lowestoft and northern parishes Community Partnership

Local Government Re-organisation and devolution

Chief executive's bulletin - 11 September 2025 (NALC)

There being no further business the Chairman closed the meeting at 8.11pm 2025

The next meeting is scheduled for, Monday 20th October 2025 at 7.30pm

