

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 17th November 2025

Present: - Mr G Wade (Chairman), Mr S Rees, (Vice Chairman) Mr K Blowers Mr P Button, Mr C Harris, Mrs E Sparkes, Mrs G Soanes, Mr R Leech, Cllr P Ashdown, Cllr K Robinson, & 5 Parishioners were present.

1. **Apologies,** Mrs D McKernan, Miss M Wright, Cllr E Back
2. **Declaration of interests:** There was no declaration of interest at this meeting
3. **Approval of Minutes:** Minutes of the previous meetings held on 20th October 2025 were approved and signed.

4. **Update on ongoing matters-**

Village Hall-Village Hall Management team have been asked to get some quotes for the rendering on the external wall to the Village Hall, and to get some more locks for the gates to be closed at night.

Asset Register-Is complete apart from some land that we are still waiting on some answers to come back it has now been updated and will be added to the new Website as soon as possible.

Generic Email and New Website start date – The clerk thanked all the councillors for setting up there new email addresses and it was agreed that the new website would go live by the first December.

Roundabout in playpark-Cllr K Robinson has agreed to fund £1500 for the repairs to the roundabout the Councillors thanked Keith for this kind offer and agreed to take the roundabout to BFS as soon as possible.

Beacon on Millennium Green-The beacon will be taken to Buckingham Blast to get the work carried out as soon as possible.

Online Banking Set up by Signatories-It was agreed that Anya would send again the details to get this done.

Sign in Play Park re Generic Email change-The overlay has been ordered from NGF Play.

Parish Councillor to volunteer to do an Internal Audit of our controls once a year-Mrs G Soanes has agreed to carry out the Internal Audit Controls.

5. **Clerks Report:** Nothing to Report
6. **Public. Participation (15 mins)** – It was asked if there was any news on the metal shed for the church John said that they are going to deliver this when they are next in the area. It was asked what the update is from our insurance company the clerk is waiting for settlement figure. It was raised that the mower should not be put back in the shed due to having three break ins. It was asked if the mower could get road worthy licence so that it can be moved more easily.
7. **Other Parish Business (Parish Councillors)-** It was raised on a Follow up from last Month about the ditch at the back of the village hall, that on cleaning this out it was blocked it was reported that dumped in the ditch was breeze blocks, old furniture, garden furniture. It needs to be dug out to let the water flow thankfully with all the rain we had last Friday it was not too bad. It was agreed to get a digger and dig it all out. it was agreed to leave the sand banks as they are.

It was raised that a footpath sign had been blown down on Market Lane that goes up to the field this was reported on the reporting tool.

It was mentioned about the Hedges from the church that some mums from the school had complained that they are hanging over the path but due to the theft of all the equipment from the church shed it has delayed them being cut back this will be done as soon as possible.

- 8. County Councillors Report-** Let us know about the up-and-coming Budget and let us know that Children Services is £21 Million over budget and this has a knock-on effect on other services they will not know the outcome until the end of the year.
- 9. District Councillor Report Cllr P Ashdown-** Spoke about the Call for Sites is now live where we must build another 600-700 houses this will make a difference to the village due to more sites. Paul advised us to look at the next local plans that come in and have a look as it could give us some more benefits for any further developments coming through it might also be a good idea to get a committee together to focus on this as this would save a lot of time.

11. Consider planning applications as listed below plus any further applications received before the meeting.

DC/25/3413/FUL|Side Extension with Balcony|The Rectory Market Lane Blundeston Lowestoft Suffolk NR32 5AP

This Application was not agreed at the meeting.

DC/25/4248/FUL|Replacement Garage & New Gate / Gates|Bodgers Barn 4 Flixton Road Blundeston Lowestoft Suffolk NR32 5PL

This Application was agreed at the meeting.

Other Points for discussion

Vacancy for Parish Councillor

Miss E Gowen expressed an interest in becoming a Parish Councillor and was invited to the meeting to express why she was interested. Emma said that she had lived in the village for 4.5 years and now is retired and wanted to support the village in a positive manner. The Councillors unanimously agreed to co-opt Emma to the council. Graham welcomed Emma to the Parish Council.

12. Policy Updates/Reviews November 2025

Complaints Policy

Councillor Code of Conduct

Equality and Diversity Policy

Standing Orders

These have all been Reviewed

To agree the Precept Figure 26-27 that has been circulated

It was agreed to raise the Precept for 2026-2027 to £20,000

To agree how much to pay for the Wreath for Armistice Day.

It was agreed to pay £50 this year as that's what was budgeted for but next year this will raise to £75.

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| 12. | Expenditure - | £9.11 HMRC Employers NI £37.20 Scribe Accounting Subscription £6.96 Clerks Expenses 2 nd class stamps |
| | Income- | £22.00 Clothing Recycle Bin £5126.88 CIL Money |

Budget/Forecast (Quarter)
Bank Reconciliation (Quarter)

13. Correspondence

Chloes Delights
Precept 2026-2027

To note the attaches appendix of items which have been circulated

14.– Emails All have been read prior to the meeting

October Newsletter and update (Cllr K Robinson)
Assertion 10 - digital and data compliance
Local Government Re-organisation and devolution - October update
Keep Hallowe'en a fun time
How can you help protect the most vulnerable road users?
Call for sites briefing slides
Chief executive's bulletin - 6 November 2025
UPDATE: Important roadworks information - A47 Blundeston Roundabout to Gunton
Roundabout – resurfacing
October Newsletter and update From Cllr K Robinson
Radioactivity in food and the environment annual report published
NEWS BULLETIN - 10th November 2025
Avian Influenza Poster for Town & Parish Councils
Lowestoft and northern parishes Community Partnership

There being no further business the Chairman closed the meeting at 20.03pm
The next meeting is scheduled for, Monday 15th December 2025 at 7.30pm

