

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 18th August 2025

Present: - Mr G Wade (Chairman), Mr S Rees Vice (Chairman) Miss M Wright, Mrs B Shaw, Mr R Leach, Mrs G Soanes, Mrs D McKernan, Cllr K Robinson & 7 Parishioners were present.

1. **Apologies-** Mr K Blowers, Cllr P Ashdown, Cllr E Back Mr C Harris, Mr P Button and Mrs E Sparkes.
2. **Declaration of interests:** No Declaration of interest
3. **Approval of Minutes:** minutes of the previous meetings held on 21st July 2025 were approved and signed.
4. **Update on ongoing matters-**

Village Hall -Nothing to report at this meeting

Sid Board update - The SID Board is now set up in Queensway

Asset Register - Still ongoing

Generic Email Account start date and New Website - Some councillors are having difficulty with setting up their new email address the clerk said she would help with this, it was suggested that buy our next meeting on the 15th September we could go live the clerk said she would send the instructions around again of how to set this up.

Roundabout in Playpark- The clerk said that she has been trying to contact B.F.S regarding the quote but unfortunately no one has come back to her it was agreed another Councillor will try to get in touch and get the quote for the next meeting.

Beacon On Millennium Green-John Smith let us know that the Beacon has been delivered but it has got to be cut to length and stained and a coat of resin to weather proof it, and mentioned that they are struggling to get the old post out of the ground.

Notice Board in the Street-The clerk let us know that the Man Shed have now collected the Notice Board to start working on it and have advised that it will also need some new plywood on the back as it rotten.

Trees in the Millennium Green-It was agreed to contact the tree surgeon to confirm the quote and get the work done as soon as possible.

Dogs on Leads on the Millennium Green-It was agreed that we cannot do any more than what we have done at this time.

5. **Clerks Report:** The clerk asked if the Councillors have set up their Online Banking details that was sent to them last month as with out this the clerk will not be able to pay invoices in a timely manner.
6. **Public. Participation (15 mins)** – Nothing to report at this meeting
7. **Other Parish Business (Parish Councillors)-**A Councillor let us know that they got in touch with the Louis Clarke who does all the Waveney Inspections for Playparks. He has kindly sent through all the procedures and processes for maintaining play parks he said he would like to meet up and give a presentation on how their system works it was agreed to ask him to attend our next meeting as everyone will be here.

It was also mentioned that the Zipwire in the playpark has now got a safety certificate from a company called Certex in Yarmouth who did the play park Inspection and they done this for free for the parish council.

It was raised again about Pound Lane and the difficulties to try to drive down there with all the school buses and traffic, Cllr K Robinson said that the expense of this would be down to the Parish Council it was agreed at this time that nothing can be done about this issue.

A parishioner has asked a councillor to raise an issue in regards to the mess outside from the house that is next to the Bungalows in Market Lane opposite the Plough Inn from the construction work being done and is this allowed it was agreed that the clerk would write to East Suffolk Planning.

It was mentioned that we have a couple more policies to complete the Training Policy and an Internal Control policy this will need a Parish Councillor to volunteer to do an Internal Audit of our controls once a year.

It was asked about the footpath at Lakeside Rise from Stephen George Way to Lakeside Rise.. if the footpath could be completed before the end of the phase so that pedestrians have some where to walk instead of the road.

It was asked what the final total was for the Church Teddy Bear Jump that took place in July.£200 was raised for the Teddy Bear Jumps and the full amount including refreshments and stalls came to around £1600.

8. **County Councillors Repot Cllr K Robinson** Let us know that they are still working on the LGR (local government reorganization) if it goes to plan, they would be asking the parish council to get more involved in other responsibilities. It was also mentioned that Cllr K Robinson is heavily involved in Fostering and Adoption the biggest problem they have got is emergency fostering if a child must be withdrawn from there family if there is anyone who would like to get involved please let me know.

9. **District Councillor report Cllr P Ashdown** Sent his Apologies for the meeting.

10. Consider planning applications as listed below plus any further applications received before the meeting.

DC/25/2857/FUL|Construction of a timber building to accommodate 2 vehicles with a pitched roof|Whitehouse Farm Barn Rackhams Corner Blundeston Lowestoft Suffolk NR32 5LB

This Planning Application was agreed at the meeting.

11. Other Points for discussion

To Discuss the Zipwire inspection quote from NGF Play and the Sign in the Playpark

The Zipwire Inspection has now been completed see point 7 section 2 .Two quotes have come in for the new sign in the play park it was agreed to send the sign back to NGF Play to get this done.

Approval of Clerks pay increase in line with NALC pay scales that has been circulated

This was agreed at the meeting

12. Finances - Expenditure

£6.68	HMRC Employers NI
£104.99	Clerks Expenses for Microsoft 365 office
£35.00	Suffolk I Cloud Training for New Website
£298.80	Scribe Accounting Package
£37.50	Scribe Accounts Monthly Subscription
£1902.00	Traditional Beams Beacon Beam

Income	£26.00	Clothing Recycle Bin
Budget/Forecast (Quarter)		
Bank Reconciliation (Quarter)		

13. Correspondence for Information

Matting to playpark from NGF Play
Zipwire in Play Park from RoSPA
Thanks for Donation from Church
Quotations re sign in Play Park

To note the attaches appendix of items which have been circulated

14.– Emails All have been read prior to the meeting

Town & Parish Planning Forum July 2025
Consultation open - Local Plan for the Broads - Regulation 19 version
CAS Newsletter 25/07/2025
NEWS BULLETIN - 28th July 2025
NJC Salary Pay Award 2026-2026
Newsletter – July Cllr K Robinson
Chief executive's bulletin - 31 July 2025 NALC
Liz | NGF Play re Quotes
INVITATION - COMMUNITY PARTNERSHIP FORUM
Public consultation on community involvement in planning policy
NEWS BULLETIN - 11th August 2025 Salc
Community Partnership Forum 2025

There being no further business the Chairman closed the meeting at 8.05pm
2025

The next meeting is scheduled for, Monday 15th September 2025 at 7.30pm

