

. MINUTES

Blundeston & Flixton Parish Council Meeting Held on Monday 20th October 2025

Present: - Mr G Wade (Chairman), Mr S Rees, (Vice Chairman) Mrs D McKernan, Miss M Wright, Mr P Button, Mr C Harris, Mrs E Sparkes, Cllr P Ashdown, & 4 Parishioners were present.

1. **Apologies**, Mr K Blowers, Cllr Edward Back, Cllr K Robinson, Mr R Leach
2. **Declaration of interests:** There was no declaration of interest at this meeting
3. **Approval of Minutes:** minutes of the previous meetings held on 15th September 2025 were approved and signed.
4. **Update on ongoing matters-**
 - Village Hall-** Village Hall management are in the process of getting some quotes for rendering the outside of the hall.
 - Asset Register-**Has been put together of items we own. But we do own some land that we have no official paperwork for, It was agreed that we need to speak to a Solicitor to move this forward it was agreed at the meeting to get this done.
 - Generic Email and New Website start date** – It was agreed the clerk would email the Parish Councillors on the new email address. We are still waiting for the sign for the playpark sign overlay to change the email address before moving forward.
 - Roundabout in playpark Beacon on Millennium Green-**This is still work in progress. Cllr P Ashdown said that Cllr K Robinson and Cllr E Back would kindly fund some money towards the cost of the repairs.
 - Beacon on Millennium Green-** it was asked if the metal shield should be repaired and put back on the beacon? It was agreed at the meeting to get the Shield repaired and put back on. It was also mentioned to thank Mr. John Smith and all the other Thursday night gang for all their hard work that they are putting into this to get the Beacon put back up for the village.
 - Online Banking Set up by Signatories** -This is nearly all set up.
 - Sid Board Update** -The Sid Board is working in Market Lane at the moment the Councillor is still ok to change it around at the moment.
 - Sign in Play Park re Generic Email change-**We are waiting for a sign overlay to put over the old email address.
 - Parish Councillor to volunteer to do an Internal Audit of our controls once a year-** We are still waiting for a volunteer to come forward.
5. **Clerks Report:** -It was asked if the Councillors would consider the clerk to have Debit Card for the business it was agreed at the meeting to get this done and to set a Monthly fig of £250 and the clerk will also need to change our Financial Regulations Policy to reflect this.
The Clerk mentioned that there are three more invoices to pay this month for £93.01 due to the Thursday Night Gang having to buy paint/Sealant for the Beacon repairs.
6. **Public. Participation (15 mins)** – It was raised that the Wreath will be ordered for next month for the Armistice Day.
7. **Other Parish Business (Parish Councillors-**It was mentioned that when the Football Pitch at the back of the village hall was cut it was noticed that all the sand bags had been dragged into the ditch and that all the dead Leylandii Trees had also been dragged into the ditch so the ditch is now blocked, It was agreed not to put the sand bags back but to put concrete instead.
It was also mentioned that cars have been seen late at night in the Village Hall car park it was asked if the clerk would contact the Village Hall committee to get the Village Hall gates locked at night.

It has been asked by a Parishioner as to when the Notice Board in the Street that has gone off to be repaired might be put back.

It was raised that the Church Shed has been broken into again and the Ride on Mower that belongs to the Parish Council was stolen and all the other equipment that belongs to the church had been taken.

8. County Councillors Report Cllr K Robinson and Cllr Edward Back- Both sent their apologies for this meeting.

9. District Councillor Report Cllr P Ashdown- Spoke about Devolution and said that East Suffolk have put in their recommendation to central Government to agree with the other Districts to go with three instead of one to keep councillors closer to the people they will not know the outcome until March 2026. Mayor Elections will go ahead in May, there is still a chance that Suffolk County Council elections maybe cancelled.

East Suffolk can now put in for a New Local Plan that started today and ends in January 26 they have to build another 700/800 houses above what they normally have to build.

It was also mentioned about a Solar Farm that is being negotiated at Lound/Somerleyton at Border Lane a public consultation will be held at Somerleyton Village Hall.

It was also mentioned that if we intend to do any work on the Village Hall the Applications must be in by the end of May 2026.

9. Consider planning applications as listed below plus any further applications received before the meeting.

DC/25/3639/FUL|Construction of garage|Pebble House Church Road Blundeston Lowestoft Suffolk NR32 5AJ – This Application was agreed at the meeting.

11. Other Points for discussion

To discuss the Draft Budget ready for Precept 26-27 to agree at Decembers meeting

This was agreed and the meeting and agreed to discuss further when we get the Precept figure in.

To Discuss- Co-Opt for a new Parish Councillor

We have two Parishioners' interested in becoming a Parish Councillor it was agreed to contact them to invite them to the November meeting .

To Discuss Peto's Corner- It was raised re the accident that happened at Peto's Corner a few weeks ago , it was asked if something can be done about the hedge as people cannot see what is coming it was asked if the clerk could contact the police and Cllr K Robinson.

To Discuss Dog Fouling issue

It was asked if the clerk could contact the Environment Health Officers in regards to getting a public space order.

Dates for 2026 Parish Council Meetings to agree

Monday 19th Jan 2026, Monday 16th Feb 2026, Monday 16th March 2026, Monday 20th April

Monday 18th May 2026, Monday 15th June 2026, Monday 20th July 2026, No Meeting in August 2026, Monday 21st Sept 2026, Monday 19th October 2026, Monday 16th November 2026, No meeting in December 2026.

These dates where agreed at the meeting.

12.	Expenditure -	00 Clothing	£9.11	HMRC Employers NI
			£54.95	Clerks Expenses for Flowers
			£44.81	Garden Discount Centre (Tools for Beacon Repair)
			£37.20	Scribe Accounting Package
			£54.00	SALC 6 Months of Payroll Services

Income-

£16.00 Clothing Recycle Bin
£7500.00 Second Payment of Precept
£404.20 VAT reclaimed

Budget/Forecast (Quarter) Sent to Miss M Wright to agree

Bank Reconciliation (Quarter) Sent around to all Parish Councillor

13. Correspondence

To note the attaches appendix of items which have been circulated

14.– Emails All have been read prior to the meeting

Important roadworks information: A47 northbound Gunton Yarmouth Road – pavement repairs

Lowestoft Neighbourhood Plan

Housing Position Statement and Suffolk Coastal Local Plan 5 year Review Assessment

Remittance Advice: 085135 for Blundeston and Flixton Parish Council

People Power: Why Every Council Needs an HR / Employment / Personnel Community

Call for Sites - Town and Parish Council briefing

September – Newsletter (Cllr K Robinson)

Link to Town & Parish Council call for sites briefing

Expiry of Casual Vacancy

Important Parish Council Update on Local Government Reorganisation

Police Engagement in Lowestoft

Feel Good Suffolk information

Important information for Town and Parish Councils regarding Local Government Reorganisation (LGR)

Call for Sites open

There being no further business the Chairman closed the meeting at 20.16pm

The next meeting is scheduled for, Monday November 17th, 2025, at 7.30pm

