

ANNUAL MEETING OF WEST WITTON PARISH COUNCIL AND GENERAL MEETING

on Tuesday 21st May 2024 at 7pm

All Councillors are summoned to attend the Annual Meeting of West Witton Parish Council and Parish Council Meeting on Tuesday 21st May at WEST WITTON VILLAGE HALL. The Annual Meeting of West Witton Parish Council will start at 7pm, and will be followed by the Parish Council meeting at 7.30pm.

Members of the public are welcome to attend. Any questions or comments from the public can also be sent to the Clerk – email westwittonparishclerk@yahoo.co.uk by the end of **Monday 20th May**.

Alyson Jones, Clerk to the Council
email: westwittonparishclerk@yahoo.co.uk
Issued on 13 May 2023

AGENDA OF THE ANNUAL PARISH COUNCIL MEETING

1 Election of Chairman

1.1 New Chair to sign his/her Declaration of Acceptance of Office.

2 Apologies for absence

To receive apologies and reasons for absence.

3 Declarations of interests

To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.

4 Minutes of the Last Meeting

To confirm the Minutes of the last meeting held in June 2023 as a true and correct record and to sign them as such.

5 Presentation on the activities of West Witton Parish Council 2023/2024

To receive an update on the activities of West Witton Parish Council for the year 2023/2024 by Cllr Brown.

6 Finances (Review of finances for 2023/2024)

To receive an update on the finances of West Witton Parish Council for the year 2023/2024 by the Clerk.

7 Public Participation (Open discussion by electors on affairs concerning the Parish (as ruled by the chairman) for the attention of the Parish Meeting or to be brought to the attention of West Witton Parish Council.

8 Close (Closure of meeting by the Chairman at or before 7:30 pm).

AGENDA OF THE PARISH COUNCIL MEETING

1 Minutes of the Last Meeting

1.1 To confirm the Minutes of the last meeting held on Tuesday 19 March 2024 as a true and correct record and to sign them as such.

2 Co-option of new Councillor

2.1 To receive an update on the co-option of a new Councillor.

3 Biodiversity legislation

3.1 To receive an update on action regarding new biodiversity legislation

4 D-Day Commemoration Celebrations June 2024

4.1 To receive an update on D-Day Commemoration Celebrations

5 West Witton Christmas Lights

5.1 To receive an update on Christmas lights connection.

6 Gov.uk server

6.1 To consider the use of gov.uk server and Councillor's email accounts

7 Financial Matters

7.1 To approve Receipts and Payments (see Appendix 1).

7.2 To receive the latest bank balances and sign statements.

8 AGAR Annual Governance & Accountability Return 2024-2025

8.1 To approve the Accounting Statements 2024-2025.

9 Cemetery

9.1 To receive an update on any cemetery matters

9.2 To consider cemetery rates for 2024-2025

10 Grass Cutting

10.1 To receive an update on grass cutting

11 Chantry

11.1 To receive an update on any Chantry matters.

12 Highways update

12.1 To consider any highway matters.

13 Planning Applications and Decisions

13.1 To consider any recent/current Planning Applications.

14 Swinithwaite News/Matters

14.1 To receive an update on Swinithwaite news/matters.

15 Agenda items for future meetings

15.1 To notify the Clerk of matters for inclusion on the Agenda for the next meeting.

16 Date and time of next meeting

15.1 To confirm the date and venue of the next meeting.