

WEST WITTON PARISH COUNCIL ANNUAL AND GENERAL MEETING

on Saturday 21st May 2022 at 7pm

All Councillors are summoned to attend the Annual Parish Council Meeting and Parish Council Meeting of West Witton Parish Council on Saturday 21st May 2022 at the WEST WITTON VILLAGE HALL. The Annual Parish Council Meeting will start at 7pm, and will be followed by the Parish Council meeting at 7.30pm.

Members of the public are welcome to attend. Any questions or comments from the public can also be send to the Clerk – email westwittonparishclerk@yahoo.co.uk by the end of Friday 20th May.

Alyson Jones, Clerk to the Council
email: westwittonparishclerk@yahoo.co.uk
Issued on 16th May 2022

AGENDA OF THE ANNUAL PARISH COUNCIL MEETING

- 1.1 Election of Chairman
- 1.2 New Chair to sign his/her Declaration of Acceptance of Office
- 2 To resolve to permit any Councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council
- 3 To receive apologies and reasons for absence
- 4 Presentation on the activities of West Witton Parish Council 2021/2022
- 5 Finances (Review of finances for 2021/2022)
- 6 Public Participation (Open discussion by electors on affairs concerning the Parish (as ruled by the chairman) for the attention of the Parish Meeting or to be brought to the attention of West Witton Parish Council
- 7 Close (Closure of meeting by the Chairman at or before 7:30 pm)

AGENDA OF THE PARISH COUNCIL MEETING

- 1 Declaration of Interests
- 2 To approve and sign minutes from previous meeting (Parish Council Meeting 22 March 2022)
- 3 Ongoing Items
To receive information on the following ongoing items and decide further action where necessary:

- 3.1 Cemetery**
- 3.2 Milk Stand – Christmas lights**
- 3.3 Highways update**
- 3.4 Resilience Plan**
- 3.5 20s Plenty**
- 3.6 Update on Remembrance Service 2022**
- 3.7 Update on the Queen’s Platinum Jubilee Celebrations 2022**
- 3.8 Mill Dam flooding issues**
- 3.9 Parish Council website**
- 3.10 Investment in Hawes Garage**
- 3.11 Defibrillator**
- 4 Planning Matters**
 - 4.1 To consider any recent/current Planning Applications**
- 5 Financial Matters**
 - 5.1 To approve Receipts and Payments**
 - 5.2 To note internal auditor’s report**
 - 5.3 To consider/approve Annual Governance Return 2021/22 (AGAR)**
 - 5.4 Update on online banking for account**
 - 5.5 Update on garden rents/Outstray/Chantry**
- 6 Swinithwaite News/Matters**
- 7 Update on meeting with Chantry Tue 17 May 2022**
- 8 To approve/review Regulatory Documents for 2022/23:**
 - Assets Register – *update*
 - Risk Assessment – *update*
 - Standing Orders – *update*
- 9 Questions for Police, Fire and Crimes Commission meeting on 26 May 2022**
- 10 Agenda items for future meetings**
- 11 Date and time of next meeting (to be agreed)**