

MINUTE OF MELROSE AND DISTRICT COMMUNITY COUNCIL

MEETING OF WEDNESDAY 16 MARCH 2022 AT 7.30PM IN
THE ORMINSTON INSTITUTE UPPER LOUNGE.

Present: Jane Bell (CC)
Douglas Stewart (CC)
Bruce Wilson (CC)
Bruce Jackson (CC)
Simon Harris (CC)
Mary Douglas (CC)

Also present: Cllr David Parker (SBC)
Cllr Jenny Linehan (SBC)

Apologies: Michael Sherlock (CC)
Lorna Paterson (CC)
Cllr Tom Miers (SBC)

In attendance: William Windram
Graham Barker
Martin Baird

1. **Welcome and Introduction** – Cllrs Parker and Linehan welcomed the new Community Council members to their first meeting and gave general introductory remarks as regards the Community Council.
2. **Apologies for Absence** – Noted above.
3. **Order of Business** – There was no change to the order of business.
4. **Declaration of Interests** – No members had anything they required to declare.
5. **Membership of Community Council** – Cllrs Parker and Linehan confirmed that eight members had been elected to the Community Council with four spaces being vacant. The members elected were recorded as follows:
 - (i) Mrs Jane Bell
 - (ii) Mr Douglas Stewart
 - (iii) Mr Bruce Wilson
 - (iv) Mr Bruce Jackson
 - (v) Mr Simon Harris
 - (vi) Mr Michael Sherlock
 - (vii) Mrs Lorna Paterson
 - (viii) Mrs Mary Douglas
6. **Appointment of Chairman** – At this stage, Mr William Windram, the former Chairman, provided the Community Council members with some insight into how the previous Community Council had operated. He advised that the previous Community Council had a sub-group which looked at planning

applications and a sub-group which helped co-ordinate and run community events. He explained that the new Community Council could co-opt members in accordance with the Constitution and advised the new Community Council members that they should make themselves familiar with the Constitution and the Community Council Code of Conduct. Cllr Parker agreed to ensure that the new members were sent a copy of the Constitution and Code of Conduct. Graham Barker, the former Treasurer of the Community Council, advised that the Community Council had three bank accounts and that the mandate on these would need to be changed so that the accounts could be operated by the new Community Council. Mr Barker agreed to finalise the accounts and have them audited and then pass them over to the new Community Council.

There was then a general discussion about Community Council business before moving on to appointments.

Cllr Parker called for nominations for Chairman. Bruce Jackson proposed Mary Douglas as Chairman and was seconded by Douglas Stewart. There were no other nominations so Mary Douglas was duly appointed as Chairman.

7. **Appointment of Vice-Chairman** – Cllr Parker called for nominations for the Vice-Chairman. Bruce Jackson was proposed by Mary Douglas, and was seconded by Simon Harris. There were no other nominations so Bruce Jackson was duly appointed as Vice-Chairman.
8. **Appointment of Secretary** – Cllr Parker called for nominations for the Secretary. Simon Harris was proposed by Jane Bell, and was seconded by Mary Douglas. There were no other nominations so Simon Harris was duly appointed as Secretary.
9. **Appointment of Treasurer** – Cllr Parker called for nominations for the Treasurer. Douglas Stewart was proposed by Simon Harris, and seconded by Bruce Jackson. There were no other nominations so Douglas Stewart was duly appointed as Treasurer.
10. **Any other items which the Chairman decides are urgent** – there was a discussion about co-opting Martin Baird onto the new Community Council as he had previously been a Community Councillor. It was agreed that Mr Baird should be co-opted and Cllr Parker would clarify the arrangements for this.
11. **Date of next meeting** – it was agreed that the next meeting would be held on Wednesday 20th April at 7.30pm in the Upper Room of the Ormiston Institute. It was also agreed that the May meeting would be held on Wednesday 18th May at 7.30pm in the Upper Room of the Ormiston Institute. Cllr Parker (SBC) advised that his PA would book these two meeting dates and then after then it would be up to the Community Council to confirm the date and times of the meeting and make the booking arrangements.
12. **AOCB** – there was no other competent business.