

## PUBLIC NOTICE

**The next Parish Council meeting will be held on Thursday 11th May 2022 at 7.30pm  
Carlton Memorial Hall Annexe**

1. To receive nominations and elect the Parish Council Chairman for 2023/24 and signature of Declaration of Acceptance of Office
2. To receive nominations and elect the Parish Council Vice Chairman for 2023/24
3. To receive apologies for absence
4. To receive any declarations of interest and special dispensations
5. To approve the minutes of the Parish Council meeting held on 9<sup>th</sup> March 2023
6. To receive any public questions, comments or representations
7. To receive a report from the Parish Clerk that includes:
  - 7.1 Completed actions from the last meeting
  - 7.2 Welcome letters to new residents
  - 7.3 Items for June newsletter
  - 7.4 Other matters arising
8. To receive the Water Report from Jenny Walker and consider any financial expenditure.
9. To consider the areas of grass cutting required in the village to ensure they are maintained.
10. To discuss and consider the Parish financial report including
  - 10.1 Expenditure and receipts since the last meeting
  - 10.2 Outstanding requests for payment
  - 10.3 Consider and approve the Parish Council Insurance renewal
  - 10.4 Consider and approve the Annual Governance Statement
  - 10.5 Consider and approve the Accounting Statements
  - 10.6 Signing of the Accounting Statements by the Chairman.
11. To discuss the proposed memorial to QEII.
12. To consider items for the next Parish Council meeting agenda in July 2023 including items for the September newsletter

*Marina Briggs*  
Clerk to the Parish Council  
4<sup>th</sup> May 2023