

**\*\*\*PLEASE NOTE CHANGE OF DATE\*\*\***

## PUBLIC NOTICE

**The next Parish Council meeting will be held in the Coverdale Memorial Hall Annexe Room, Carlton on Friday 13<sup>th</sup> October 2023 at 7.30pm**

### Agenda

1. To receive apologies for absence
2. To receive any declarations of interest and special dispensations
3. To approve the minutes of the Parish Council meeting held on 20<sup>th</sup> July 2023
4. To receive any public questions, comments or representations
5. To receive a report from the Parish Clerk that includes:
  - 5.1 Completed actions from the last meeting
  - 5.2 Welcome letters to new residents
  - 5.3 Items for December newsletter
  - 5.4 Other matters arising including planning permission at West Scafton to Carton Lane
6. To receive the Water Report from Jenny Walker and consider any financial expenditure. Update from Andy Morson regarding quotes for plant upgrade
7. To discuss and finalise memorial to QEII
8. To discuss and consider the Parish financial report including:
  - 8.1 Expenditure and receipts since the last meeting
  - 8.2 Outstanding requests for payment
  - 8.3 Agreement of the water buffer fund
  - 8.4 Half Yearly Review of the annual budget
  - 8.5 To consider setting of the precept
  - 8.6 To consider precept refunds
  - 8.7 Consider request for donation to Coverham Churchyard fund.
9. To consider and set the calendar of Parish Council meetings for 2024.
10. To consider items for the next Parish Council meeting agenda in January 2024 including review of risk assessment and asset register, water contributions and land letting rates, VAT refund claim and items for the March Newsletter.

*Marina Briggs*  
Clerk to the Parish Council  
13<sup>th</sup> July 2023