

PUBLIC NOTICE

**The next Parish Council meeting will be held in Coverdale Memorial Hall Annexe on
Thursday 18th January 2024 at 7.30pm.**

Agenda

1. To receive apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the Parish Council meeting held on 13th October 2023
4. To receive any public questions, comments or representations.
5. To receive a report from the Parish Clerk that includes:
 - 5.1 Completed actions from the last meeting
 - 5.2 Welcome letters to new residents
 - 5.3 Items for March newsletter
 - 5.4 Update on ER11 memorial stone
 - 5.5 Update on Parish Land Registration
 - 5.5 Other matters arising – Middleham House CCTV
6. To receive the water report from Jenny Walker and any consider any financial expenditure including electricity contract for the Water Plant and updates from Andy Morson.
7. To review and update the parish risk assessment and asset register.
8. To discuss and consider the Parish financial report including
 - 8.1 Expenditure and receipts since the last meeting
 - 8.2 Outstanding Water supply refunds
 - 8.3 To approve the Annual VAT refund claim
 - 8.4 To consider invoicing for water contributions and Parish land letting rates.
10. To consider items for the Annual Parish Meeting and the next Parish Council meeting agenda in March 2024 including Standing Orders, Financial Regs and GDPR Data Audit, Renewal of Insurance Cover and review of Clerks salary and hours.

Marina Briggs
Clerk to the Parish Council
11th January 2024