

2024 CALENDAR OF MEETINGS FOR CARLTON TOWN PARISH COUNCIL

(May be subject to change)

Suggested date	Type of meeting	Suggested business
18 th January	Council meeting	<ul style="list-style-type: none"> ▪ Review of risk assessment and asset register ▪ Renewal of electricity contract (every 2 years) ▪ Consider water contributions & Parish Land letting rates ▪ Annual VAT refund claim ▪ Items for March newsletter
7 th March	Annual Parish Meeting	<ul style="list-style-type: none"> ▪ Meeting for all electors of the Parish ▪ Letting of Parish land
7 th March	Council meeting	<ul style="list-style-type: none"> ▪ Review of Standing Orders and Financial Regulations and GDPR ▪ Renewal of insurance cover ▪ Review of Clerks salary and hours
9 th May	Annual Council Meeting	<ul style="list-style-type: none"> ▪ Election of the Chairman and Vice-Chairman ▪ Approval of the end of year accounts and completion and approval of the Annual Return ▪ Items for June newsletter ▪ Are all areas for grass cutting covered by volunteers? (ie past Ivy Cottage)
11 th July	Council meeting	<ul style="list-style-type: none"> ▪ Items for September newsletter
10 th October	Council meeting	<ul style="list-style-type: none"> ▪ Half yearly review of the budget ▪ Consider setting of the Precept ▪ Consider precept refunds ▪ Items for December newsletter ▪ Set calendar of Parish Council meetings