

Carlton Town Parish Council

Members of the Parish Council

Howard Thomas, Chairman	Little side (☎ 640689)
Peter Dinsdale, Vice Chairman	Town Foot (☎ 640480)
Raymond Brown	Park View (☎ 640409)
David Suttill	Lane House (☎ 640380)
Dinah Alonso-Wilkes	High Barn (☎ 640566)
Marina Briggs, Clerk	Quakers Garth (☎ 640058)

Minutes of Meeting held on 13th October 2023

Those present

Councillors Howard Thomas, Peter Dinsdale, Raymond Brown, Dinah Alonso-Wilkes and David Suttill and the Clerk, along with 4 members of the community.

1. To receive apologies for absence

None received.

2. To receive any declarations of interest and special dispensations

No declarations of interest were made.

3. To approve the minutes of the Parish Council meeting held on 20th July 2023

RESOLVED: The minutes from the last meeting were accepted as a true record and duly signed by the Chairman.

4. To receive any public questions, comments or representations

A member of the community pointed out that there was a tree in the village garden suffering from ash die back which is close to undermining the wall and near the gas tank for the pub.

Cllr Thomas also brought the meeting's attention to two other trees causing disruption on Little side which is parish land.

RESOLVED: Peter Hill is to be contacted to see if he is able to remove the trees and if not a professional tree felling company will be instructed.

5. To receive a report from the Parish Clerk

5.1 Actions from Last Meeting

All actions have been dealt with or are items on the agenda.

5.2 Welcome Letters to New Residents

RESOLVED: The council asked the Clerk to send new resident letters to Gable End, Rover View and Seaton Cottage.

5.3 Items for the December Newsletter

Childrens Celebration of Christmas and an update about the water plant.

5.4 Planning Applications

RESOLVED: Planning applications in respect of the land at West Scrafton to Carlton Lane were discussed and the following responses were decided for submitting to YDNP:

R/67/93B – Opinion was divided with some councillors requesting that the lambing shed be moved to a less obvious position within the field.

R/67/93C – Full support of the application

R/67/93D – Unanimously opposed to the application due to potential ramifications of erosion on the other side of the river.

The Clerk will inform YDNP accordingly.

6. To receive the Water Report from Jenny Walker and consider any financial expenditure.

Jenny Walker circulated the following report which was read out by Cllr Thomas:

“The water supplied to the residents of Carlton continues to be safe to drink. Water usage is currently around 50-55 cubes per day as it has been for some months now, which is still higher than the expected volume of 35-40 cubes per day. There have been no recent reports or investigation for leaks.

The heavy rains in the so-called ‘summer’ produced coloured water, which eventually almost cleared with help from Borehole water. However, as the Borehole can only produce 30 cubes per day, it cannot supply adequate clear water to fulfil the desire of many villagers and visitors for clear water at all times.

A volunteer from the village visits the Water Treatment Hut near the top of Melbecks daily. This visit checks that the equipment in the Hut is working and that there is adequate water available for the village. The water going to Carlton is tested by this volunteer daily, both at the Water Hut and from their own house in the village. This shows that the water is being adequately treated, and is safe to drink.

Twice a year, the North Yorkshire Environmental Health Officer comes to Carlton to take a sample of water from one of the houses in the village chosen at random. This sample is sent for more extensive analysis according to the Regulations for Private Water Supplies 2016, and the results are satisfactory.

The recent test in early September, when the water was visibly nearly clear, confirmed that the water passed most of the required standards and is healthy and safe to drink.

The results of Carlton water did not comply with the standards on colour or iron, but the Environmental Health Officer explained to us that the levels for colour and iron are set for aesthetic reasons, and the results for Carlton water do not present a risk to health at these levels.

On this recent visit in September, the Environmental Health Officer also inspected our Private Water Supply for the 5-yearly Risk Assessment. The report states that our supply is High Risk due to the livestock, the wildlife, the effects of heavy rain on the colour and cloudiness, as well as the supply pipes from the source being above ground. There are also no measures in place to reduce the risk of Cryptosporidium.

Having safe water available to drink in Carlton depends on the source of water, the supply of this water to the Water Hut, adequate treatment of this water within the Hut, and the distribution of that water to all the properties in Carlton.

I am very grateful to the Parish Council for their consideration of the Information and Review by Andy Morson to ensure the ongoing supply of safe drinking water to the residents of Carlton.”

Discussion took place regarding Andy Morson’s report which had been circulated prior to the meeting.

RESOLVED: Andy Morson is to be instructed to obtain a full costing from Yorkshire Water for replacing the main and water supply at a cost of £350.

A letter is to be sent to Rishi Sunak asking for help with the cost of the replacement system.

A piece will be put in the newsletter letting the parish know that work is being done to find a solution to the ageing water plant and that there will be village meeting in due course once all the research has been carried out.

7. Discuss a memorial for the late Queen Elizabeth II

RESOLVED: Clarification of the wording on the stone to reflect the dates of QEII life was made and the Clerk to contact Calverts Stone to place the order. Once received, ideas will be sought for where to put it.

8. To discuss and consider the Parish financial report

The Clerk gave the following information to the meeting:

Bank balances as at 4th October 2023:

Current Account	£4917.67
Deposit Account	<u>£51267.72</u>
Total	<u>£56185.39</u>

8.1 Expenditure since the last meeting

		£
M Briggs	July, Aug & Sept 2023 Salary	1010.10

Requests for payment

The Council formally approved the following invoices that have either been paid but not yet minuted or have not been paid and need approval before payment

		£
Opus Electricity	Electricity to Water Plant for July, Aug & Sept	384.85
Coverdale Memorial Hall	Hire of Annexe for October meeting	14.00
Coverham Churchyard	Grass Cutting Donation	250.00
Robin Houseman	Strimming services	50.00
HSBC	Bank Charges for Jul Aug & Sept	31.00
Eden Farm Supplies	Chlorine for the Water Plant	148.32
Environment Agency	Water Abstraction Licence	513.00

Income since the last meeting

		£
HSBC	Interest on Deposit account	189.40
Northern Powergrid	Wayleaves payment for 2023	5.74
NYC	Precept for 2 nd half of year	10000.00

8.2 Proposed contributions from business properties towards the water supply

No payments outstanding

8.3 Agreement of the Water Plant Buffer Fund

The councillors considered the half year accounts and how much costs have gone up for the day to day running of the plant. Given that a new plant will be in the region of at least £100,000, it was agreed that the buffer fund should be increased to £50,000 in order to try and accumulate funds for a new plant and increased costs generally.

8.4 Half Year Finance Report

£

C/F Balance on 01/04/2023	£35942.79
Total expenditure for period	-3899.65
Total revenue for period	3749.77
Precept	20000.00
Interest	325.22
Unpresented Chqs	403.96
Total as at 30/9/23	£56522.09

Councillors were given the six-monthly budget sheet that detailed receipts and expenditure and is therefore more detailed than the statement above. This document provided more detail needed to consider setting the precept.

8.5 Precept Required for 2024/25

The attached statement of half-year accounts shows actual amounts of receipts and expenditure for the year (in black) as well as amounts of receipts and expenditure to date, ie for six months (in red). The amounts in red will increase but it is a problem to quantify these amounts as costs are always unknown eg amounts of chlorine, spares or maintenance required on the water plant and leakage repairs and therefore difficult to forecast. The red figures are therefore subject to change. The Clerk estimated that the balance at the end of the year will be approximately £45,000 but that further unknown costs may arise.

RESOLVED: In light of the expenditure that is going to be required in the coming months and years on the water plant and the large increase in electricity and supply costs, the councillors decided to maintain the precept at £20,000 for 2024/5.

8.6 Council tax bills

Refunds are due to villagers who are not connected to the water supply. Permission was given to the Clerk to send out the usual letters to Mr F Lawson, Sir Gary Verity, Mr A Parr and Mr & Mrs M Suttill.

8.7 Consider a request for a donation to Coverham Churchyard Fund

RESOLVED: The Council resolved to make a donation of £250 to the Coverham Churchyard Fund for the upkeep of the machinery and to go replace the mower when it is needed.

9. To consider and set the Calendar for council meetings in 2024

RESOLVED: The calendar of proposed dates was approved and the Clerk will book the hall accordingly.

10. To consider items for the January 2024 meeting

Including review of risk assessment and asset register, water contributions and land letting rates, update on the water plant, VAT refund claim and items for the March Newsletter.

There being no further business the meeting closed at 8.57pm

CARLTON TOWN PARISH COUNCIL ACCOUNTS 2023/4 - HALF YEAR		
	Full Year 2022/23	Full Year 2021/22
RECEIPTS		
Precept	20,000.00	15,000.00
Bank interest	325.22	3.78
Rent	290.00	245.00
Water contributions	3,417.50	2,238.00
Water repairs	0.00	0.00
Wayleaves	111.48	5.74
VAT	0.00	1,637.73
Grass Cutting Payment	30.79	28.74
Donations	0.00	0.00
Grants	0.00	0.00
Total receipts	£24,074.99	£19,158.99
PAYMENTS		
Administration	250.08	545.77
Clerk Salary	2,020.20	3,196.70
Insurance	593.30	516.02
Charity / Donations (s137)	0.00	150.00
Open spaces	151.90	300.77
Precept refunds	0.00	676.39
Water plant costs	825.47	8,831.50
Water repairs	0.00	0.00
VAT	58.70	1,612.79
Total payments	£3,899.65	£15,829.94
RECEIPTS AND PAYMENTS SUMMARY		
Funds brought forward	35,942.79	29,431.74
Receipts added	24,074.99	19,158.99
Less payments	3,899.65	15,829.94
Balance carried forward on 31st March	£56,118.13	£32,760.79
Red figures are six month totals and therefore subject to change		