

Carlton Town Parish Council

Members of the Parish Council

Howard Thomas, Chairman	Little side (☎ 640689)
Peter Dinsdale, Vice Chairman	Town Foot (☎ 640480)
Raymond Brown	Park View (☎ 640409)
Dawn Suttill	Haydn Carr (☎ 640276)
Marina Briggs, Clerk	Quakers Garth (☎ 640058)

Minutes of Meeting held on 14th October 2021

The meeting was held in the Coverdale Memorial Hall and started at 7.30pm.

Those present

Councillors Howard Thomas, Raymond Brown, Dave Suttill, Peter Dinsdale, and Dawn Suttill and the Clerk, Marina Briggs, attended the meeting along with Jenny Walker from the Water Committee and 2 members of the community.

1. To receive apologies for absence

None

2. To receive any declarations of interest and special dispensations

None received.

3. To approve the minutes of the Parish Council meeting held on 8th July 2021

RESOLVED: The minutes from the last meeting were accepted as a true record and duly signed by the Chairman.

4. To receive any public questions, comments or representations

Andy & Helen Morson had come to the meeting to answer any questions regarding their planning application for an all weather arena.

The Morsons were encouraged to speak to their nearby neighbours prior to applying. They were asked for confirmation that the arena was for personal use only and this was confirmed. Banking and planting is to be used to screen the area.

The councillors had no objections to the plans in principle, but until the plans had been submitted to YDNP and the residents had had a chance to make comment, no communication will be sent to YDNP.

Other comments were that the crab apple tree at the bottom of the village needs a new stake.

RESOLVED: Cllr Dinsdale will arrange for a new stake to be put in.

The Clerk informed the meeting that there will be defibrillator training at Horsehouse Village Hall on 9 November 2021 at 7pm. She encouraged everyone to spread the word.

5. To receive a report from the Parish Clerk

5.1 Actions From Last Meeting

All actions have been dealt with or are items on the agenda

5.2 Welcome Letters to New Residents

A welcome letter will be sent to the new residents of Rose Cottage.

5.3 Items for the December Newsletter

Children's service, Muker Band, Coverham Carols and Christmas services, Panto, Carol Singing

5.4 Other Matters Arising

RESOLVED: The councillors approved the Clerk's request to have the Parish Council computer cleaned down and anti-virus software installed.

7. To receive the Water Report from Jenny Walker and consider any financial expenditure.

Jenny Walker circulated the following report:

"The supply of water to the residents of Carlton village continues to be a challenge, but it has remained safe to drink.

The blocked earthenware pipe from the quarry face to the top reservoir was cleared using a machine hired from Winstanley's, and this improved the flow of water, but it may be blocking again and a more permanent solution is to be found. The temporary by-pass pipe is still present.

Different sources of water and methods of providing water to the residents of the village are being investigated by the water committee.

Water usage was steady at about 40-45 cubes/day over the last few months with an occasional high day, but last week usage rose over 3 days to over 70 cubes/day and has now settled to over 60 cubes/day. No obvious leak is visible, and the committee are not aware of any extra usage.

The good weather has meant that the borehole has been switched off for about half of the last 3 months.

The annual service is due and Culligans have just sent a quotation for this which is £1300 for labour, which is the same price as last year. They have listed and priced all the potential consumables which may be required as they all have to be sent here for the engineer to use if needed.

Mark Evans of Culligans, who came to speak to the Parish Council last October, sent the quotation, and he has informed us that they can carry out the service this year, but as he has explained before, some of the equipment is obsolete, and new spare parts are unavailable. This means that once their stock of the obsolete parts is exhausted, they will not be able to maintain the obsolete equipment and it will not be repairable should there be any failures after this service. I have circulated the water committee with the precise details."

RESOLVED: The Clerk is to accept the service quotation from Culligans.
The service report from last year is to be circulated to the water committee.
Cllr Thomas is to arrange the water and grass cutting Christmas meal.

7. To receive an update on the registration of Parish land.

The Clerk informed the meeting that nothing further had been received from McGarry's Solicitors.

8. To discuss planting a tree for the Platinum Jubilee

All councillors were in favour of planting a tree.

RESOLVED: The Clerk is to apply for a free tree from the Queens Green Canopy organisation.

Further correspondence had been received regarding a Platinum Jubilee Beacon but it was agreed that Penn Hill was the best beacon for our area.

9. To discuss the 20's Plenty speed awareness initiative

The councillors agreed that the parked cars in the village were a sufficient traffic slowing mechanism and did not want to subscribe to the 20's Plenty campaign.

10. To discuss and consider the Parish financial report

The Clerk gave the following information to the meeting:

Bank balances as at 5th October 2021:

Current Account	£3052.83
Deposit Account	<u>£35977.13</u>
Total	<u>£39029.96</u>

10.1 Expenditure since the last meeting

		£
M Briggs	July, Aug & Sept 2021 Salary	680.00

Requests for payment

The following invoices that have either been paid but not yet minuted or have not been paid and need approval before payment were all duly approved:

		£
Opus Electricity	Electricity to Water Plant for July, Aug & Sept	417.73
Coverdale Memorial Hall	Hire of Annexe for October & water meetings	18.00
Coverham Churchyard	Grass Cutting Donation	150.00
Defib Warehouse	New Battery	283.96
Robin Houseman	Strimming services	45.00
Environment Agency	Water Abstraction Licence	231.55
RDC	Extra Water Samples	323.42
Margaret Simpson	Councillor thank you meal	50.00
Eden Farm Supplies	Chlorine for water plant	52.20
Marina Briggs	Wine and beer for water and gras volunteers	19.95

Income since the last meeting

		£
HSBC	Interest on Dep A/C	0.96
Northern Powergrid	Wayleaves Payment	5.74
P Dinsdale & Son	Water contribution – Agri	60.00
Jackie Davies	Water Contribution – Thirsdale House	144.00

10.2 Proposed contributions from business properties towards the water supply

Contributions from Cragg View and South View are the only payments outstanding.

10.3 Agreement of the Water Plant Buffer Fund

The councillors agreed that the buffer fund for the water supply of £35,000 would to be an acceptable level to try and accumulate funds for a new plant.

10.5 Half Year Finance ReportBank balances as at 30th September 2021:

	£			£		£
Current account at 1/4/21	2456.40	Deposit account at 1/4/21		26975.34	Total at 1/4/19	29431.74
<hr/>					Unpresented Cheques from 2020/21	-1960.10
<hr/>					Total expenditure for period	-7573.05
<hr/>					Total revenue for period	2169.48
<hr/>					Precept	15000.00
<hr/>					Interest	1.79
<hr/>					Unpresented Chqs	-19.95
Current account at 30/9/21	1072.78	Deposit account at 30/9/21		35977.13	Total as at 30/9/21	37049.91

The Clerk circulated the attached six-monthly budget sheet that details receipts and expenditure and is therefore more detailed than the statement above. This was to help with setting the precept.

10.5 Precept Required for 2021/22

Whilst there were still unknown costs for the rest of the financial year, the Clerk estimated that the balance at the end of the year will be approximately £35,000.

RESOLVED: The council resolved to maintain the precept at £15,000 for the 2021/22 year and asked the Clerk to notify RDC accordingly.

10.6 Council tax bills

RESOLVED: The clerk was asked to send out the usual letters to Mr F Lawson, Sir Gary Verity, Mr A Parr and Mr & Mrs M Suttill for council tax refunds for the water supply.

11. To consider and set the Calendar of Parish Council meetings for 2022

RESOLVED: The provisional dates were agreed and the Clerk will book the Annexe accordingly.

12. To consider items for the next Parish Council meeting agenda in January 2022

This will include review of risk assessment and asset register, water contributions and land letting rates, VAT refund claim and items for the March Newsletter.

There being no further business the meeting closed at 8.30pm

CARLTON TOWN PARISH COUNCIL ACCOUNTS 2021/22 - HALF YEAR

RECEIPTS	2021/22	2020/21	2019/20
Precept	15,000.00	10,000.00	10,000.00
Bank interest	1.79	12.39	52.58
Rent	245.00	220.00	270.00
Water contributions	1,890.00	2,130.00	2,088.72
Water repairs	0.00	0.00	0.00
Wayleaves	5.74	5.74	5.74
VAT	0.00	904.64	1,507.69
Grass Cutting Payment	28.74	28.74	28.74
Donations	0.00	75.00	1,300.88
Grants	0.00	336.24	888.71
Total receipts	£17,171.27	£13,712.75	£16,143.06

PAYMENTS	2021/22	2020/21	2019/20
Administration	330.39	456.68	1,172.18
Clerk Salary	1,560.00	3,120.00	2,767.44
Insurance	516.02	510.97	546.72
Charity / Donations (s137)	150.00	150.00	1,328.88
Open spaces	300.77	81.90	89.20
Precept refunds	0.00	450.54	332.55
Water plant costs	4,024.84	5,124.64	8,503.54
Water repairs	0.00	0.00	0.00
VAT	691.03	982.56	1,595.40
Total payments	£7,573.05	£10,877.29	£16,335.91

RECEIPTS AND PAYMENTS SUMMARY

Funds brought forward	29,431.74	26,596.28	26,789.13
Receipts added	17,171.27	13,712.75	16,143.06
Less payments	7,573.05	10,877.29	16,335.91

Balance carried forward on 31st March

£39,029.96	£29,431.74	£26,596.28
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Red figures are six month totals and therefore subject to change