

# Carlton Town Parish Council

## Members of the Parish Council

Howard Thomas, Chairman	Little side (☎ 640689)
Peter Dinsdale, Vice Chairman	Town Foot (☎ 640480)
Raymond Brown	Park View (☎ 640409)
David Suttill	Lane House (☎ 640380)
Dinah Alonso-Wilkes	High Barn (☎ 640566)
Marina Briggs, Clerk	Quakers Garth (☎ 640058)

Minutes of Meeting held on 19<sup>th</sup> January 2023

## Those present

Councillors Peter Dinsdale, Raymond Brown, Dinah Alonso-Wilkes and David Suttill and the Clerk, Marina Briggs, attended the meeting along with Jenny Walker from the Water Committee and 2 members of the community.

### 1. To receive apologies for absence

None received

### 2. To receive any declarations of interest and special dispensations

No declarations of interest were made.

### 3. To approve the minutes of the Parish Council meeting held on 13<sup>th</sup> October 2022

**RESOLVED:** The minutes from the last meeting were accepted as a true record and duly signed by the Chairman.

### 4. To receive any public questions, comments or representations

A member of the community had emailed regarding concerns about speeding traffic through the village and in particular by locals and farm traffic. Discussion regarding the issue ensued and the point was made that whilst farm traffic such as tractors appear to go fast due to their size, it is unlikely that they are exceeding the speed limit. Additionally, increased parking outside houses causes a natural traffic calming effect making speeding more unlikely.

**RESOLVED:** The council asked the clerk to respond to the email accordingly.

### 5. To receive a report from the Parish Clerk

#### 5.1 Actions From Last Meeting

All actions have been dealt with or are items on the agenda.

#### 5.2 Welcome Letters to New Residents

**RESOLVED:** The Clerk was asked to send welcome letters to the new residents of Flatts Farm and Carder Cottage.

#### 5.3 Items for the March Newsletter

Details regarding collection from the Young people's Christmas Service and carol singing, Foresters Day on 10<sup>th</sup> June 2023.

#### 5.4 Update on Funding for the Newspaper Box & Noticeboard

The new noticeboard is up together with new posts. The new newspaper box is also in place. The monies have been paid out for these items and a claim has been made for 75% of the cost as per the conditions of grant from RDC which has been approved and will be received shortly.

#### 5.5 Other matters arising

None

**6. To receive the Water Report from Jenny Walker and consider any financial expenditure.**

Jenny Walker circulated the following report:

“The water supply to the Water Hut continues to come from the temporary blue pipes behind the quarry face at the top of Melbecks. During the heavy rains last week, one of these pipes became blocked by debris and the supply to the Hut was affected. The filtration system does not function properly when the water is flowing through them at a low pressure. This blockage was cleared by Raymond on Sunday 15<sup>th</sup> January, thank you.

The water supplied to the residents of Carlton has been safe to drink until today when a Boil Order notice needed to be distributed to all the residents.

Water usage by the village is expected to be 30-35 cubes per day. Evidence of a leak in the village has been present since last March, and usage was at 60-70 cubes per day since then until late November when it rose to over 80 cubes per day, and then in early December it rose to between 100-115 cubes per day. This massively increased usage had settled in the last week to 85-90 cubes per day.

Water usage increased to 95 cubes per day on Tuesday and Wednesday this week, and today, Thursday, it was 98 cubes. The water reservoir at the Hut was nearly empty at 8.30am today, and by 10am the residents at the top of the village had little water coming from their taps.

Raymond went up to the Hut and turned the By-pass on which allows more water into the reservoir, and on down to the village. This water is not properly filtered and is not chlorinated at all and hence the Boil Order notice was distributed.

I understand there has been no date given yet by the contractors to investigate and correct the leak at Butchers Bridge, and until that is done it is difficult to know whether further leaks exist unless they are visible. No additional visible leak has been identified in the village that I have been made aware of.

Permission by NYCC has been obtained for the disruption to the road in Carlton when this work is carried out, as well as the outstanding stop-tap replacement.

In order to maintain adequate reservoir levels of water for the village, this extra usage of water has meant that the Borehole has needed to be on, even when the water in Melbecks is clear, which it is now. The Borehole produces 29-30 cubes of water per day.

Electricity usage is 54-60 kWh per day when the Borehole is switched on and only 1-2 kWh per day when the Borehole is off.

Chlorine usage is proportionately higher when water usage is higher.

A Culligan engineer is booked to carry out the annual service on Tuesday 24<sup>th</sup> January.”

Cllr Brown informed the meeting that Richards Water Solutions had been contacted and had provisionally said they would be carrying out the work by 27<sup>th</sup> January.

**7. To review and update the parish risk assessment and asset register**

The documents had been circulated to the councillors prior to the meeting and no amendments were requested.

**RESOLVED:** The documents were duly adopted.

**8. Discuss a memorial for the late Queen Elizabeth II**

A quote had been obtained from A D Calvert and looks appropriate but the task is more appropriate for the spring and so will be put on the agenda for the next meeting.

**9. To discuss and consider the Parish financial report****The Clerk gave the following information to the meeting:**Bank balances as at 12<sup>th</sup> January 2023:

Current Account	£4225.44
Deposit Account	<u>£35854.10</u>
Total	<u>£40079.54</u>

**9.1 Expenditure since the last meeting**

		£
Marina Briggs	October, Nov & Dec 2022 Salary	1010.00

**Requests for payment**

The Council formally approved the following invoices that have either been paid but not yet minuted or needed approval before payment

		£
Opus Energy	Electricity to Water Plant Oct, Nov & Dec 2022	736.98
Culligans	Dosing Pump	620.54
RDC	Water Analysis	141.65
HSBC	Bank Charges Oct Nov & Dec	38.00
F Lawson, H Parr, G Verity & M Suttill	Council Tax Water rebates	689.57
Eden Farm Supplies	Chlorine	240.30
Garden Street	Newspaper/ Supplies Box	299.99
Camlab	Chlorine Testing Tablets	92.13
Foresters Arms	Grass Cutter Meal – A Morson	50.00
Environment Agency	Water Abstraction Licence	513.00
Marina Briggs	Stamps	21.76
J & C Law	Noticeboard	750.00
P Dinsdale & Sons	Posts for Noticeboard	88.32
Coverdale Memorial Hall	Annexe charges for January 2023 meeting	14.00

**Income since the last meeting**

		£
HSBC	Interest on D/A	54.97
NYCC	Grass Cutting 2021/2	27.74

**9.2 Outstanding refunds on Water precept**

All are paid and up to date.

**9.3 Annual VAT refund claim**

The Council were asked to note that the provisional amount of VAT due back for the period 1<sup>st</sup> February 2022 to 31<sup>st</sup> January 2023 is **£812.99**. More VAT may be due on purchases made between now and the 31<sup>st</sup> January so this figure may alter.

**9.4 Water donations**

Barn Acre is still outstanding for last year.

Donations are requested annually from villagers who use water to fill water troughs and supply agricultural buildings. The Council amended the amounts requested for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023:

		£
Mr John Simpson	Agricultural buildings	150.00
P Dinsdale & Son	Agricultural buildings	100.00
Mr R Suttill	Agricultural buildings	150.00
Mr Charles Utley	Cattle trough	50.00
Mr Michael Horner	Cattle trough	50.00
Mr M Suttill	Cattle trough	50.00

Donations are also due from business properties in the village for the past year 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023. The Council are requested to confirm that the names and amounts are correct:

		£
Mr M Stott	Coverdale Lodge Cottage	175.00
Mrs J Hayes	Old Hall Byre	175.00
L & A Dent	Ghyll Farm	175.00
Craig Lovell & Lisa Kay	Barn Cottage	175.00
Diana & Paul	Foresters Arms (Pro Rata from 26/07/22)	116.00
D Boucherat	Carlton Old Hall	175.00
Yvonne Hall	Midsummer House	175.00
Mr Bob Inch	Lyndhurst	175.00
A Dent	Thistle Cottage	175.00
A Dent	Church Manor	175.00
A Dent	The Old School (from 01/09/22)	102.00
Mr M Yeatts	Coverlea	175.00
C Buzari	South View	175.00
TBA	Barn Acre	175.00
C Buzari	Elm Tree Cottage	175.00
Hebe & Steve Pritchard	Heathlands (From 1 Jan 2022)	218.75

Information from RDC about which properties pay business rates has been used to ensure all properties are included. Cragg View, Thirdale and Orchard Cottage are no longer businesses. The Old School and Heathlands have been added this year and pro rata'd from the date they were registered.

On the basis that the rents have not been increased for a significant amount of time, the councillors amended the rental rates for the parish land as follows:

Bull Park - £200 (previously £180)  
 Parking Space by Beech Cottage - £30 (previously £25)  
 Melbecks - £60 (previously £40)

The usual stipulations such as upkeep of the boundaries, removal of fallen stock etc will still be stated.

Cllr Suttill informed the meeting that he had checked the cattle trough in the Bull Park and found that it was still of solid construction. It has therefore not been replaced.

**10. To consider items for the March 2023 meeting**

Standing Orders, Financial Regs and GDPR Data Audit, Renewal of Insurance Cover, review of Clerks salary and hours and the QEII memorial.

There being no further business the meeting closed at 8.15pm.