

Carlton Town Parish Council

Members of the Parish Council

Howard Thomas, Chairman	Little side (☎ 640689)
Peter Dinsdale, Vice Chairman	Town Foot (☎ 640480)
Raymond Brown	Park View (☎ 640409)
Dawn Suttill	Haydn Carr (☎ 640276)
Marina Briggs, Clerk	Quakers Garth (☎ 640058)

Minutes of Meeting held on 20th January 2022

The meeting was held in the Coverdale Memorial Hall and started at 7.30pm.

Those present

Councillors Howard Thomas, Raymond Brown, Dave Suttill, and Peter Dinsdale and the Clerk, Marina Briggs, attended the meeting along with Jenny Walker from the Water Committee and 1 members of the community.

1. To receive apologies for absence

Received and accepted for Cllr Dawn Suttill

2. To receive any declarations of interest and special dispensations

None received.

3. To approve the minutes of the Parish Council meeting held on 14th October 2021

RESOLVED: The minutes from the last meeting were accepted as a true record and duly signed by the Chairman.

4. To receive any public questions, comments or representations

Edgar Jenkins informed the meeting that he is still trying to get Yorkshire Water to lower the manhole cover outside his house and will call on the Parish Council for support if needed.

5. To receive a report from the Parish Clerk

5.1 Actions From Last Meeting

All actions have been dealt with or are items on the agenda

5.2 Welcome Letters to New Residents

A welcome letter will be sent to the new residents of Sunnyside – Mike & Natasha.

5.3 Items for the March Newsletter

Monies raised from Carol Singing, Database for residents

5.4 Collation of residents database

RESOLVED: The councillors approved the Clerk's request collate a database of contact details for residents of the village including holiday cottages for emergency purposes. Details will be held in line with GDPR policy.

5.5 Other matters arising

RESOLVED: Clerk to look into funding for a new newspaper box and notice board.

Cllr Dawn Suttill has tendered her resignation and will be stepping down in May.

RESOLVED: Clerk to contact RDC with regarding appointing a new councillor.

Fifteen Platinum Jubilee trees will be arriving shortly. One is to be planted in the village garden with a plaque. The rest will be distributed around the village appropriately.

6. To receive the Water Report from Jenny Walker and consider any financial expenditure including renewal of the electricity contract for the water plant.

Jenny Walker circulated the following report:

“The water supply to the residents of Carlton village continues to be safe to drink.

There was a blockage within the system inside the Hut on 22nd October and the filters were bypassed until the blockage was cleared. A “Boil Order Notice” was posted through every householder’s door. This Order was lifted on 28th October.

The water committee and grasscutters thank the Parish Council for a good meal at the Foresters Arms in October.

In November water usage was 45-50 cubes per day.
Usage went up in December to 75-80 cubes per day.
Usage fell overnight in early January to 60 cubes per day and is currently ranging 53-58 cubes per day.

The annual service was carried out in December.

The bypass pipe came out of the overflow site at the top reservoir on 6th December and was successfully put back in.”

The Clerk distributed renewal quotes for the electricity contract.

Current supplier - Opus Energy 0845 330 0915			
Customer ID - 1010685			
	Standing Charge	Price per unit	
Current Tariff - Opus	23p	15.371p	fixed for 2 years
OPUS			
Renewal Quote -	37p	30.43p	Fixed for 2 and 3 Years
Bionic quotes			
Renew with Opus	31p	26.87p	Fixed for 3 years
British Gas Lite	34.1p	29.87p	Fixed for 2 Years
Watt			
With Opus	32p	28.12p	Fixed for 3 Years
	38p	30.88p	Fixed for 4 Years

RESOLVED: The Clerk was instructed to accept the quote through Bionic with Opus fixed for 3 years.

7. To review and update the Parish Risk Assessment and Asset Register

RESOLVED: The risk assessment and asset register were circulated prior to the meeting and duly adopted.

8. To receive an update on the registration of Parish land.

The Clerk informed the meeting that nothing further had been received from McGarry's Solicitors but that she had emailed James Fawcett asking for further information or for our papers to be returned.

9. To discuss and consider the Parish financial report

Bank balances as at 12th January 2022:

Current Account	£3024.14
Deposit Account	<u>£33778.03</u>
Total	<u>£36802.17</u>

9.1 Expenditure since the last meeting

		£
Marina Briggs	October, Nov & Dec 2021 Salary	780.00

Requests for payment

The Council are asked to formally approve the following invoices that have either been paid but not yet minuted or have not been paid and need approval before payment

		£
Coverdale Memorial Hall	Hall hire for PC & water meetings	18.00
Sir G Verity	Precept refund	175.86
Howard Parr	Precept refund	148.81
Camlab	Chlorine Testing tablets	85.55
Opus Energy	Electricity to water plant Oct, Nov, Dec	590.65
M Suttill	Precept refund	175.86
Amazon	Printer ink	172.05
RDC	Water Analysis	139.65
F Lawson	Precept Refund	175.86
Eden Farm Supplies	Chlorine	104.40

Income since the last meeting

		£
HSBC	Interest on D/A	0.90

9.2 Outstanding refunds on Water precept

All are paid and up to date.

9.3 Annual VAT refund claim

The Council was asked to note that the provisional amount of VAT due back for the period 1st February 2021 to 31st January 2022 is **£945.61**. More VAT may be due on purchases made between now and the 31st January so this figure may alter.

9.4 Water donations

South View is still outstanding for last year.

Donations are requested annually from villagers who use water to fill water troughs and supply agricultural buildings. The Council was requested to confirm that the names and amounts are correct for the period 1st April 2021 to 31st March 2022 and adjustments to the rates were made as follows:

		£
Mr John Simpson	Agricultural buildings	130.00
F Dinsdale & Sons	Agricultural buildings	70.00
Mr R Suttill	Agricultural buildings	130.00
Mr Charles Utley	Cattle trough	35.00
Mr Michael Horner	Cattle trough	35.00
Mr M Suttill	Cattle trough	35.00

Donations are also due from business properties in the village for the past year 1st April 2021 to 31st March 2022. The Council was requested to confirm that the names and amounts are correct and adjustments were made as follows:

		£
Mr M Stott	Coverdale Lodge Cottage	155.00
Mrs J Hayes	Old Hall Byre	155.00
L & A Dent	Ghyll Farm	155.00
Dr J Beddington	Barn Cottage	155.00
Mr & Mrs K Sharpe	Foresters Arms	155.00
Mr & Mrs Buckman	Orchard Cottage	155.00
D Boucherat	Carlton Old Hall	155.00
Jon Clemson (Still owner?)	Cragg View	155.00
Yvonne Hall	Midsummer House	155.00
Mr Bob Inch	Lyndhurst	155.00
A Dent	Thistle Cottage	155.00
A Dent	Church Manor	155.00
Mr M Yeatts	Coverlea	155.00
Jackie Davies	Thirdale (Full time residents from Jan 2022)	155.00
New owners?	South View	155.00
TBA	Barn Acre (From 12/4/21)	155.00
TBA	Elm Tree Cottage	155.00

The Clerk had requested information from RDC about which properties pay business rates to ensure all properties were included.

The Councillors were happy with the rental rates for the parish land as follows:

Bull Park - £180
 Parking Space by Beech Cottage - £25
 Melbecks - £40

Usual stipulations such as upkeep of the boundaries, removal of fallen stock etc will be made.

Bank Charges

The Clerk informed the meeting that HSBC are now charging £8.00 monthly charge to service the account and £1 for each cheque written. This has been queried with the bank who say that they notified us in August if the new charges coming in. We did not receive any notification. The Clerk has been requested for it to be sent to us again.

RESOLVED: The council instructed the Clerk to investigate other bank accounts that may charge less.

Grass cutting

RESOLVED: The council agreed that it is happy to continue cutting the grass at the top of the village on behalf of NYCC in return for £28.74.

- 11. To consider items for the next Parish Council meeting agenda in March 2022** This will include Land Lettings, Standing Orders, Financial Regs and GDPR Data Audit, Renewal of Insurance Cover and review of Clerks salary and hours

There being no further business the meeting closed at 8.25pm.