

Carlton Town Parish Council

Members of the Parish Council

Howard Thomas, Chairman	Little side (☎ 640689)
Peter Dinsdale, Vice Chairman	Town Foot (☎ 640480)
Raymond Brown	Park View (☎ 640409)
David Suttill	Lane House (☎ 640380)
Dinah Alonso-Wilkes	High Barn (☎ 640566)
Marina Briggs, Clerk	Quakers Garth (☎ 640058)

Minutes of Meeting held on 20th July 2023

Those present:

Councillors Howard Thomas, Dinah Alonso-Wilkes, Raymond Brown and David Suttill and the Clerk, Marina Briggs, attended the meeting along with Jenny Walker from the Water Committee, Andy Morson and 7 parishioners.

- 1. To receive apologies for absence**
No apologies received.
- 2. To receive any declarations of interest and special dispensations**
No declarations of interest were made.
- 3. To approve the minutes of the Parish Council meeting held on 11th May 2023**
RESOLVED: The minutes from the last meeting were accepted as a true record and duly signed by the Chairman.
- 4. To receive any public questions, comments or representations**
None
- 5. To receive a report from the Parish Clerk**
 - 5.1 Actions from Last Meeting**
All actions have been dealt with or are items on the agenda.
 - 5.2 Welcome Letters to New Residents**
James Dinsdale at Gable End
 - 5.3 Items for the September Newsletter**
WI lunch, Supplies box
 - 5.4 Correspondence received**
None
- 6. To receive the Water Report from Jenny Walker and consider any financial expenditure. To receive an update from Andy Morson regarding quotes for plant upgrade.**

Jenny Walker circulated the following report:

“ The water supplied to the residents of Carlton continues to be safe to drink.
Water usage is currently around 55-58 cubes per day.

There have been problems with the water supply and flow three times in the last couple of months which could have caused the residents to have no water in their taps if immediate action had not been taken.

i) One morning in May the water reservoir outside the Hut was nearly empty. On investigation a problem was found with the water flow through the ballcock into the reservoir. Fortunately Raymond was on hand in the village, and he was able to correct this and the problem has not recurred, although the cause remains unclear.

ii) One morning in June the water reservoir outside the Hut was nearly empty again. On this occasion it was found to be due to a blockage in one of the temporary blue pipes carrying water from inside the Melbeck Quarry face to the top reservoir between the Quarry Face and the Hut. Fortunately, Raymond was again on hand and he was able to remove the blockage and get the water supply flowing into the Hut.

iii) On Monday morning this week the Backwash tank was empty. This tank needs to be able to fill as it empties twice each night to backwash, and hence clean, the two main Filters. The water inflow to this tank has blocked before and found to be due to a blockage in the pipework at the entry of the water into the Backwash tank. Pete Hill was fortunately available on this occasion. Pete dismantled the entry ballcock and with persuasion removed the blockage, the water flowed and the tank filled and the Backwash is working again.

As well as checking adequate water supply and flow, the water going to the village is checked daily to make sure that it is being adequately, but not overly, disinfected – for which a low dose of chlorine is used.

This process has been somewhat unpredictable over the last few months and there have been regular phone-calls with Culligan. Fortunately Culligan's were visiting Carlton recently to speak to Andy Morson and to check measurements in the Hut, and the engineer eventually identified and corrected that dosing problem.

These problems are occasional, but happening regularly enough to remind us that the system needs to be checked daily to ensure a continuous water supply and flow to the village of safe water. When there is a problem there needs to be somebody on hand who understands and can investigate and hopefully correct the problem. We have been lucky so far, and I am very grateful to Raymond and Pete for their input, as well as the innumerable discussions and support from Culligan.

I am very grateful to the Parish Council for their consideration of the information and Review by Andy Morson to ensure the ongoing supply of safe drinking water to the residents of Carlton."

Andy Morson then ran through his report which had been circulated to the councillors prior to the meeting.

RESOLVED: Andy Morson to complete his investigations whereupon costings per household for each option identified for present to the community. Howard Thomas to investigate funding streams.

7. To discuss and consider the Parish financial report

The Clerk gave the following information to the meeting:

Bank balances as at 13th July 2023:

Current Account	£4530.09
Deposit Account	<u>£43078.32</u>
Total	<u>£47608.35</u>

Expenditure since the last meeting

		£
M Briggs	Salary payments for May & June 2023	673.40
Coverdale Memorial Hall	Hall hire fees	21.00
NYC	Water Analysis	147.98
Defib Warehouse	Defib pads	61.14
YLCA	Subs for 2023/4	60.00
Zurich Municipal	Council Insurance	593.30
Marina Briggs	Eyewash Station, First aid Kit & paper	81.57

Requests for payment

The Council formally approved the following invoices that had either been paid but not yet minuted or had not been paid and needed approval before payment

		£
Eden Farm Supplies	Chlorine for Water Plant	148.32
HSBC	Bank Charges for May & June	26.00
Defib Warehouse	2 nd Set of Defib Pads	61.14
Howard Thomas	Beers for Dan the grass cutter	18.00
Marina Briggs	Whisky for Frank Fletcher	20.00

Income since the last meeting

		£
P Dinsdale	Agri Water contribution	100.00
HSBC	Interest on Savings A/C	135.82
NYC	Grass Cutting for 2023/4	30.79
D Boucherat	Water contribution for Carlton Old Hall	175.00
A Cowings	Water contribution for Barn Acre 2021-2	155.00
R Inch	Water Contributions for Lyndhurst	175.00
Northern Powergrid	Wayleaves replacement Cheque for 2022	5.74

Outstanding contributions from business properties towards the water supply

There are no water contributions outstanding.

The councillors were asked to note that the Exemption certificate for the Annual accounts has been accepted by the Auditors PKF Littlejohn and the accounts are complete for the year 2022/3.

8. To discuss the proposed memorial to QEII

RESOLVED: It was agreed to order the memorial stone from A D Calvert and then it would be decided how to incorporate it somewhere in the village garden.

9. To consider items for the next Parish Council meeting agenda for 12th October 2023

Half yearly budget, parish precept, precept refunds, items for the December Newsletter and calendar of council meetings. Water update and QEII stone update.

There being no further business the meeting closed at 8.52pm