

Irton with Santon Parish Council Minutes (Draft)

Monday 10th July 2017 @ 7.30 pm

Santon Village Hall

Present: Richard Vicars (RV) Chairman
Robert Davis (RD) Vice Chairman
Tonia Duffy (TD) Clerk to Irton with Santon Parish Council

Members

Ian Warren (IW)
Robert Davis (RD)
Trish Adams (TA)

Apologies: David Pye
Vicki Manners

Approve Minutes of last meeting Minutes approved.

RV welcomed and introduced Tonia Duffy with a view to discussing the position of Parish Clerk.

Matter arising from the Minutes

Obtaining the Quarry key had been delayed due to holidays

Email list & Email Account IW completed this action of updating the email list and email account.

Planning Matters

RD said that he had received Planning correspondence via Enid Winters. One letter received pertaining to Irton Hall's Planning permission for a Marquee in the grounds had been declined.

The Planning Department would need to be advised of the new Parish Clerk's address/contact details. **Action: Robert Davies/Ian Warren**

Highway Matters

IW noted TD concerns in respect of the road safety/speeding traffic on the road between Santon Cottages and the seven cottages of Santon Village towards the Bridge Inn.

At present the part of the road that was being looked at was from Santon Bridge running past the Bridge Inn and Hallflat Farm as there were five dwelling houses and a popular public footpath that is hidden and walkers can step out onto the road. An agreement has been made with Copeland Council for '**Caution Pedestrian**' signs to be put in place and a **SLOW** sign on the road. *To be completed by September 2017*

Financial Matters

RD explained that the Annual Return had been submitted and to date there had not been any queries. There was concern that expenditure had reduced by approximately 50% this may be due to not a Parish Clerk not being in position. Once this changed the expenses may be more due to salary and having the time for new projects to take place.

Parish Council Website Facebook Pages & Internet Speed

In the future there could be no cost to the Audit if the accounts were below £22K and a Parish Website was set up. It was agreed that the setting up of a website should be investigated and also Facebook. Discussion took place as how to engage the community. In the past questionnaire had been delivered to residents but unfortunately not all email addresses were received for the Newsletter. IW suggested Weebly as a good source for easy web design and domain at reasonable cost. **Action: IW and TD to liaise and set up**

Projects Ongoing

Refurbishment of the War Memorial
Marketing/Communication plan for the public

A.O.B.

All agreed that Tonia Duffy would take up the position of Parish Clerk as from the 1st August 2017 - 7 hours per month with possible additional hours by arrangement. This would give the Parish Council more time to approach the projects that had been delayed due to not enough time as covering. RV/RD/TA Suggested looking on CALC website for full role description and to find out if any courses were available.

Action: Tonia Duffy to source information on CALC website.

Comments from the public: None

Date of next meeting: 29th August 2017 @ 7.30 pm Santon Village Hall

Signature..... Date.....

**Richard Vicars
Chairman
Irtton with Santon Parish Council**