

Irton with Santon Parish Council
Minutes
Tuesday 7th November 2017 @ 7.30 pm

Santon Village Hall

Present: Vice Chairman Robert Davis (RD)
Clerk to the Parish Tonia Duffy (TD)

Members

Trish Adams (TA)
David Pye (DP)

Apologies: Richard Vicars, Ian Warren, Vicki Manners

Approve Minutes of last meeting

Minutes approved and signed by RD Vice Chairman.

Signed Minutes can now be uploaded to the webpage. **TD to action**

Matter arising from the Minutes No matters arising

Planning Matters:

TD reported that she had investigated the letter received from GP Planning and it transpired that they are an independent consultancy providing consultation for the County Council in respect of Frizington Waste Recycling Centre at Yeathouse Quarry. The Frizington site only gets 3 years Planning Permission at any one time. It is hoped that a longer permission would be granted this would save the time and money wasted by the need for constant renewal until an additional site was completed. All agreed that the Frizington site was very important to the needs of the parish and needs to be supported. TD to email Hazel Edwards at GP Planning in favour of it staying open.

Highway Matters

An overview of the two current highway matters were discussed

1. 'Caution Pedestrian' and 'SLOW' signs on the road running between the Bridge Inn and Hallflat Farm. This was meant to be completed by September 2017. As of the 9th October 2017 this had not taken place.

2. Santon Village concerns in respect of speeding traffic through the village and lack of painted road markings at Santon Village as they were very faded.

A County Council road map that also identifies the smaller 'C' road is required for future use.

In the absence of Ian Warren at this meeting it was decided that IW to progress and report back in the first meeting in January 2018

TA had been in contact with Copeland Council in respect of the flooding at the end of her road. They had responded to say that the matter had been resolved however at the first heavy rain the problem still existed. TA is to remain in contact with the Council to progress.

Financial Matters:

Cheques to agree to pay

1. Spanglefish website £29.95 – Cheque paid (chq no 100027)
2. Salary of Parish Clerk £63.00 – Cheque paid (chq no 100030)
3. Came & Company Insurance Renewal (see below) £330.00 Cheque Paid (chq no100031)

Invoice received for Domain name registration £24.00 per annum from Calico to be paid. **RD to action**

Parish Clerk

Tonia Duffy of 1 Santon Village, Holmrook, CA19 1UN has completed a three month trial period and it was resolved that she was now the Parish Clerk for Irton with Santon Parish Council.

Insurance renewal

RD – In comparison Came & Company had provided the best proposal for the insurance cover required. The cost had been £265.00 per annum in the previous two years. The new proposal was £330.00 per annum which was guaranteed to be set at this rate for three years renewable on the 24th November 2017. Came & Company need to be advised of change of address. **TD to action 1. Advise of change of address. 2. Cheque of £330.00 to be sent to Came & Company for renewal.**

NALC - Transparency Fund Application. TD gave an overview of the funding that's available via NALC for the Parish Council to bring their computer and communications methods up to date to comply with the Transparency Code. At present the Parish Council does not own its own computer equipment or internet connection. It was agreed that the application for funding needs to be completed with regards to setting up the Parish Office within Santon Village Hall. **TD to complete application**

Bank mandate and change of address

RD has received all the required information from the bank with a view to setting up on-line banking. In the meantime he is also checking with CALC to ensure that an on-line bank account meets with the regulations required. RD on-line banking would be advantageous as audit could be followed online and convenience in respect of making payments other than by cheque. It was highlighted that before any payment can be made either by cheque or online it had to be approved at the parish council meeting and minuted as such. Two signatories are still required in addition to one primary user to monitor and operate the account. It was agreed that the signatories are Richard Vicars (Chairman), Trish Adam (Member) and Ian Warren (Member. Primary user will be Tonia Duffy Parish Clerk. **The Bank Mandate was completed with the aim to be taken (by the above) to HSBC in January 2018 along with a cover letter confirming of change of address and signatories.**

Parish Council Website Facebook Pages

Irttonwithsantonparishcouncil.co.uk had now been created and a domain name registered. Funding was required from the Transparency Fund to aid further progress to fall within the Transparency guidelines and to aid the launch of the website in January 2018. **IW to advertise in Parish Magazine in January 2018**

Comments from the public: None received

Date of next meeting: Mon 15th January 2018 @ 7.30 pm Santon Village Hall

Signature.....**Date**.....

Richard Vicars

Chairman

Irtton with Santon Parish Council