

## **Irton with Santon Parish Council Meeting**

### **Minutes**

**Monday 20<sup>th</sup> August 2018 @ 7.30 pm**

### **Santon Bridge Village Hall**

**Present:** Parish Clerk Tonia Duffy (TD)  
**Members** Ian Warren (IW)  
Trish Adams (TA)  
David Pye (DP)

**Apologies:** Richard Vicars (RV)

**Approve Minutes of last meeting:** Minutes to be signed at the next meeting as Richard Vicars, Chairman not present.

### **Possible Right of Way Obstruction**

Local resident Gary Bullivant (GB) attended the Parish Council meeting and spoke to express his concerns in that in his opinion there were currently two separate obstructions across the churchways and six separate obstructions across the Public Right of way within 30 metres of GR NY 1032. The obstruction was in the form Stable Building that was described as a wooden structure. Additionally GB raised concerns that the same field was being used for Equestrian use and did not have the correct permissions to do so.

Through questions posed by members to GB it was established that GB had contacted the LDNP who on inspection had responded with 'no objection' as the building was not a building of substance and was considered as mobile. GB had also been in contact with Nick Thorne Countryside Access Adviser for LDNP who was the person to contact to establish if an obstruction was taking place however GB had not received a response. Councillors agreed that the best course of action to take was for the Parish Council to ask Nick Thorne to visit and determine the position.

### **Action TD to contact Nick Thorne**

### **World War One – 100<sup>th</sup> Anniversary**

IW had been in communication with a second Stone Mason (B) who had advised that any refurbishment work carried out on the existing War Memorial at St Paul's Church could possibly lead to long term irreversible damage. Stone Mason (B) suggested a new and separate supplementary War Memorial adjacent to the existing one. This option would not be as costly. Following the discussion around what should be included in any separate memorial, including inputs from GB, it was agreed to replicate the existing inscriptions on a new supplementary memorial adjacent to the original as this would be less risky than trying to re-engrave the original. It was agreed that Stone Mason (B) would be the best way to progress.

IW/TA A local resident had in the past researched all the names on the War Memorial and discovered their full names and history. The possibility of a 'Book of Honour and Remembrance' could be produced and presented at Centenary Memorial Service from the Parish.

**Action: IW to progress further with Stone Mason (B) and establish costs and also contact the local resident to progress further in regards to the Book of Honour.**

Additional discussion took place around how to focus on the fallen and those who had served at the remembrance ceremony at St Pauls church on 11 November.

**Action: IW to discuss with church representatives**

**Local Resident GB left the meeting**

## **Planning Matters**

**Reference: 7/2018/4073 Aikbank Bungalow, Irton, Holmrook, CA19 1YH**

**Description of Proposal:** Loft conversion to provide extra bedrooms involving increase in roof pitch and lifting ridge of bungalow. Installation of roof lights to the rear

Plans discussed all agreed no objection

**Reference: 7/2018/4033 The Cedars, Irton Hall, Holmrook, CA19 1TA**

**Description of Proposal:** Drainage Works & Retention of Hard Surface to facilitate Pedestrian Access to Adjoining Field

TD had received a response from an email and LDNP had corrected the description of the Planning Application and they also confirmed that in the Heritage, Design and Access Statement the applicant has stated that foot traffic will account for 99% of use, with the occasional access by tractor

IW, DP, TA reviewed the newly described planning application and all agreed that the LDNP were to be contacted as follows.

Irton with Santon Parish Council have considered the Planning Application 7/2018/4033 and have come to the following conclusions which are in two parts.

**Objection to Tractor and Vehicular Access:** The Parish Council understands that the field concerned already has vehicular access from a gate that leads directly onto the C4025.

Whilst in the Heritage, Design and Access Statement the applicant has **stated that foot traffic will account for 99% of use, with the occasional access by tractor** the Parish Council object for the following reasons

1. The vehicular access would be impossible to monitor and control.
2. The Parish Council consider the shared Private Road leading to the proposed area of access to be unsuitable for additional agricultural vehicle access due to attendant mud, especially in wet conditions.

**No Objection with restrictions:** The Parish Council does not object to Pedestrian access being permitted. However with this in mind the Parish Council query the need for a 2 metre wide pathway and offer no objection on the proviso that the Drainage works and Pathway be restricted to a maximum width of 1 metre only.

**Action: TD to contact LDNP with this response**

### **Highway Matters:**

Cautionary signs – Santon Bridge to Hallflat Farm – IW chased by email.  
Santon Village – Road Markings and Speed of traffic – ongoing.

**TD also to continue to contact Gareth Scott at Highways.**

### **Financial Matters:**

#### **Annual Governance and Accountability Return 2017/18 Part 2 AGAR**

TD had been contacted by PKF Littlejohn the appointed external auditors for the Parish Council who advised that as we are a smaller authority with the gross income or gross expenditure of less the £25K we are exempt from sending the completed Annual Governance and Accountability Return for limited assurance review provided we complete the Certificate of Exemption & Annual Governance Accountability. This unfortunately was overdue. TD had now received the necessary paperwork which was presented and completed as follows.

Certificate of Exemption: Signed and approved by Richard Vicars, Chairman

**Minute Ref: Irton with Santon pc.1** Annual Governance Statement was approved and signed by Richard Vicars Chairman

**Minute Ref Irton with Santon pc.2** Accounting Statement 2017/18 was approved and signed by Richard Vicars Chairman

Internal Audit Report 2017/18

**TD to send to PFK Littlejohn by email by the deadline of 27.8.18**

**TD to put all the above on website for public view**

**TD to display the NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY) on local notice board for 30 days.**

Cheques Written: Chq No 100045 £70 to CALC for GDPR Course

Chq No 100046 £200 Parish Clerk Salary for July & August 2018

### **Parish Council Website/Facebook**

Internet access was discussed but it was felt that it warranted more time at the next meeting to cover the following areas

1. Access for Groups that use the Village Hall
2. Applications from parishioners for use
3. Possible regular internet cafe for local residents to gain access to the internet with volunteers to help with basic lessons.

**Action: TD to sort out parental controls for the internet**

### **AOB**

Ken Noakes attended the Parish Meeting with a view to putting himself forward as a councillor. TA proposed him for the position, IW & DP seconded and all agreed that he would be a valuable member of the Parish Council. Welcome Ken Noakes.

**Comments from the public:** Gary Bullivant – please refer to comments **Possible Right of Way Obstruction**

**Date of next meeting: Monday, 8<sup>th</sup> October 2018 7.30 pm Santon Village Hall**

**Signature.....Date.....**

**Richard Vicars**

**Chairman**

**Irton with Santon Parish Council**