

Irton with Santon Parish Council Meeting Minutes
Monday 8th April 2019 @ 7.30 pm
Santon Bridge Village Hall

Present Tonia Duffy (TD) Parish Clerk
Members Ken Noakes (KN) Vice Chairman
Ian Warren (IW)
Trish Adams (TA)
Steve Glasson (SG)

Apologies: Apologies received from Richards Vicars (RV) Chairman. David Pye (DP). Mark Graham (MG)

Approve Minutes of last meeting: Minutes were approved and signed by the Vice Chairman.

Action: TD to upload to the website

Planning Matters

7/2019/4002 Parkgate Farm – Retrospective permission for proposed land alteration and construction of boundary wall. Planning Application discussed – no objections. **Action: TD to contact LDNP**

7/2019/4022 Santon Bridge Village Hall – Replacement of single glazed windows with UPVC

IW and TA declared interest but no pecuniary interest. No objections as applied and supported as key community asset.

Highway Matters:

Cautionary signs – Santon Bridge to Hallflat Farm. IW – proceeding as intended locations had been received by email.

Santon Village – Road Markings and Speed of traffic. TD had not heard any news. TD to chase and point out that whilst they are doing above work it may be possible to do Santon Village as well. **Action: TD to chase**

Pathways & Bridleways

IW - The British Horse Society is committed to protecting and preserving the equestrian off-road network. They have sent information as to how to get lost pathways and bridleways recorded with a view to getting them reinstated. Deadline is 2026. There is at least one footpath that seems to have been 'lost' and others that need to be improved. We need up to date maps and old maps for comparison so that the 'lost' Bridleways/Pathways can be identified. **Action TD obtain old maps and new maps**

World War One – 100th Anniversary

With regards to proposed Memorial stone and Bench the Church had not yet communicated their views. **Action: IW to progress**

Parish Plan

A Parish Plan has been created after a working group meeting in March 2019. IW has Masterfile. All members to read and feed comments back to IW who will amend the master. When creating the Parish Plan it was recognised that a lot had been done and the Parishioners should be advised of the progress. The layout needs to be improved and it is the intention to use it as a working document.

Financial Matters:

Parish Clerk Salary for March 2019 **£100**

TA queried the £100 asking why TD had only requested £70.00 in December 2018 as there had not been a Parish Meeting and in March 2019 there was not a Parish Meeting. TD reminded TA that in the January Parish Meeting Richard Vicars had queried TD doing this reduction for December and told TD not to do it again as he was satisfied the TD did more hours anyway and all councillors agreed with this at the time.

Reimbursement to Tonia Duffy Parish Clerk for purchase of the following that she had paid for on her own personal credit card. All purchases made in line with the budget from the Transparency Fund.

Laptop	£379.97		
1 Years McAfee security	£29.96		
Laptop Bag	£12.99		
Projector	£159.99		
Wireless Mouse	£14.49		
Office 365 annual sub	£ 59.99	Total	£670.38

Defibrillator

TD had not heard anything from Prospect. SG suggested a few more organisations to try.

Action SG to advise TD of organisations

Parish Council Website/Facebook/Telephone line.

Open Reach with regards to moving the temporary line that was installed outside of the Village Hall that needs to be installed permanently. **Action: TD to chase Open Reach**

All the below warranted and sizeable time.

1. Broadband access for Groups that use the Village Hall – ongoing
IW requested that a policy was needed for terms of use for regular users of the Village Hall from the Parish Council. Action SG to source suitable policy wording
2. A regular internet cafe for residents to gain access to the internet with volunteers to help with basic lessons. With refreshment and cake. Date to be organised between TA and TD. Decided time 2 - 4 pm possibly May 23rd. Action: IW to put ad in Parish Magazine. TD: To think of name and put ad together.

Quarry – future use

KN reported that he was continuing his research to establish the correct boundary of the Quarry. **Action: KN to progress**

AOB

Parks and Gardens – Letter received with regards to Grounds Maintenance. TD could find not past financial history of paying Parks and Gardens and the letter was addressed to Fellgate. This needs to be investigated further. SG suggested contacting Parks and Gardens and requesting the scope of work as none had been stated on page two of the letter. Also request historical data. **Action TD to contact Parks and Gardens**

ACT

IW and TA had attended the ACT meeting and found the it to be very useful. The website was particularly useful. TD said that she had been in contact with Fran Richardson in respect of funding available towards the Parish Plan, she had received paperwork but had not looked at it properly yet. **Action: TD to contact Gareth for website login**

Date of next meeting: Monday, 13th May 2019 7.30 pm Santon Bridge Village Hall

Signature.....Date.....

Richard Vicars

Chairman

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