

Irton with Santon Parish Council Meeting Minutes
Monday 20th May 2019 @ 7.30 pm
Santon Bridge Village Hall

Present Richard Vicars (RV) Chairman
Tonia Duffy (TD) Parish Clerk
Members Ken Noakes (KN) Vice Chairman
Trish Adams (TA)
Steve Glasson (SG)

Apologies: Apologies received from Ian Warren, David Pye (DP). Mark Graham (MG)

Approve Minutes of last meeting: Minutes were approved and signed by the Chairman.

Action: TD to upload to the website

Elections

As a result of the elections on 2nd May 2019 the following councillors were elected (uncontested) Ian Warren, Patricia Adams, Kenneth Noakes. Steve Glasson commented that he was unable to complete the election application in time as he was on holiday. Steve Glasson to now be co-opted on to the Parish Council. All voted in favour of this. The councillor posts had previously been advertised in the Parish Magazine with no interest. **Action: TD to seek completion of forms**

Planning Matters No new planning applications to report.

Highway Matters:

Cautionary signs – Santon Bridge to Hallflat Farm. – Still ongoing.

Santon Village – Road Markings and Speed of traffic. TD had chased Highways still no response she is now approaching a different contact who a resident had been in contact with and who had mentioned the traffic data received that had been received from equipment placed on the road. TA we were not advised about recent road closure. **Action: TD to chase**

Pathways & Bridleways

IW - The British Horse Society is committed to protecting and preserving the equestrian off-road network. They have sent information as to how to get lost pathways and bridleways recorded with a view to getting them reinstated. Deadline is 2026. There is at least one footpath that seems to have been 'lost' and others that need to be improved. We need up to date maps and old maps for comparison so that the 'lost' Bridleways/Pathways can be identified

TD had received a really helpful email from Nick Thorne Countryside Access Officer of LDNP. This gave a number of resources to obtain new and old maps and a link to a definitive map of Cumbria. It was agreed that once received we could all participate in identifying paths/bridleways. **Action TD to forward email and links to councillors to decide which maps were best to obtain for this.**

World War One – 100th Anniversary

IW not present so no further news at present. **Action: IW to progress**

Financial Matters:

Parish Clerk Salary for April 2019 **£100 Chq No 100060**

RV mentioned that a local Parishes accounts had been reviewed recently and it had come to light that the Parish Clerk needed to be paying PAYE. At present TD the Parish Clerk for Irton with Santon presented invoices for payment in respect of salary. TD would do her own tax return to ensure transparency.

Minutes Ref: Irton with Santon PC AGAR 2

End of Year Account 2018-2019 TD stated that the Year End accounts had been completed and bank reconciled. TD presented the completed Financial Statement for the end of Year from April 2018 to March 2019 with the supporting documents. The End of Year accounts were approved by councillors and approved and signed by Richard Vicars – Chairman. The Annual Governance and Accountability Return (AGAR) had been completed and the internal audit had taken place and signed. TD would now send the AGAR to the external auditors PFK Littlejohn. The Notice of Public Rights of Publication of the AGAR will then be announced and put on Irton with Santon website for 30 days which must include the first ten days of July. TD will upload the documents and the above Notice to the website for the period 3rd June 2019 to 12th July 2019.

Defibrillator

TD had been given a contact via Prospect – the Gavin Curwen Memorial Foundation who help to provide defibrillators to the community. TD had contacted them and was waiting to hear. SG had forwarded the contact details of the Sellafeld Charity Funds to approach once we have heard from above.

Action: RV to source the wording from Eskdale Parish Council.

Parish Council Website/Facebook/Telephone line.

Open Reach with regards to moving the temporary line that was installed outside of the Village Hall that needs to be installed permanently. TD had received updates from Openreach saying that the work was due to be completed on the 14th May 2019 and the Openreach officer was going to update TD on the 22.5.19. The road had been closed on the 14th May however on inspection outside the temporary line trip hazard was still in place. **Action TD to chase Openreach**

Broadband access for Groups that use the Village Hall.

SG had put together a policy of terms of use for regular users of the Village Hall from the Parish Council. This needs to be reviewed and agreed with Santon Bridge Village Hall.

Internet Café

The first Internet Café – Start-up Surfers session had taken place on the 10.5.19. Two local residents attended to gain further knowledge of Laptops, tablets etc. Cake and refreshment were provided. TA and TD felt it was worthwhile and could be grown upon in the future. Unfortunately, sessions could not take place in June or July but it was the intention to pick this up again later in the year.

Quarry – future use

KN reported that he was continuing his research to establish the correct boundary of the Quarry and needed to access the archive in the Village Hall to see if there was any documentation relating to the 1983

Action: KN to progress

AOB

Parks and Gardens – Letter received with regards to Grounds Maintenance. IW had requested this agenda point for discussion to be put forward for next meeting.

Charity Support

A letter had been received from CAB requesting a donation. After discussion it was agreed that 3 Local Charities would be selected each year and would be put forward for the people to decide whom should benefit.

Litter Picking

RV had been approached by a local resident who regularly litter picks in the area. Whilst we have the litter picking equipment the resident had asked if they could be supplied with bin bags. All agreed. **Action: TD to buy and give to resident and leave a stock at the Village Hall with equipment**

RV said that when the Grit Bin had been replaced at Bower Bank an old mattress had been discovered and this needed to be removed. **Action: TD to contact Copeland to seek removal**

Risk Assessment

TD asked when the last Risk Assessment was carried out. Risk Assessments need to be reived on a regular basis and it was to be put on the next agenda for future action. Action: Td to put on agenda for next meeting.

Date of next meeting: Monday, 13th May 2019 7.30 pm Santon Bridge Village Hall

Signature.....Date.....

Richard Vicars

Chairman

Irton with Santon Parish Council