

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**Minutes of the Finance/Policy Committee Meeting of Llantwit Fardre Community Council held at 7.00pm on Wednesday 20th June 2019 at the Council Office Rear of the Carnegie Parish Hall, Main Road, Church Village**

**Present:** Councillors R. Butler (Chairperson), B. James, J. James and G. Stacey

**In attendance:** Mrs. Janice Stuckey - Clerk/Executive Officer, Councillor L. Walker

## **1. Apologies**

### **Noted**

- 1.1 An apology, for his absence from this meeting, was received from Councillor A. Handley.

## **2. Declaration of Interest**

There were none.

## **3. Admission of the public and the press to the meeting**

### **RESOLVED**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 namely personal information relating to the financial or business affairs of a particular person.

## **4. Finance Package**

### **Noted**

- 4.1 The details of the updated financial package available from RBS were received. Members were reminded of the issues relating to the current finance package.

in terms of the difficulties of transferring data to the Excel spreadsheet and in respect of inadequate options for the allocation of expenditure.

- 4.2 Members expressed their displeasure at the way the take up of the Rialtas option had been dealt with. Councillor Walker, being a signatory to the agreement, advised the meeting that given the extreme difficulties experienced on the day in question and the fear of there being no financial package in place it was felt to be an emergency that required immediate action.
- 4.3 It was noted that certain of the costings given on the document were different to those on an earlier quotation.

### **Resolved**

- 4.4 That the figures be checked before a final decision is given.

## **5. Up Dated Budget Report**

### **Noted**

- 5.1 Members received a report showing the expenditure for April and May. The format of the report being as reported to Council in January. Certain of the items from the previously used version having been removed as they are not in use.
- 5.2 The codes appearing on the Freeagent system have been added to assist in the correct allocation of expenditure.
- 5.3 The carry-forward balances relating to salaries costs for the 2018 – 2019 financial year will cover the spend from the April payment under the current budget which relates to costs for that year. A question was raised as to whether the monthly allocation includes pension. The County Borough Council set the required sum to be transferred. The need to have the pension payment highlighted was made. This matter will be taken up with the County Borough Council.
- 5.4 The Clerk advised of the need to explain balances to the External Auditor when the Annual Return is completed.
- 5.5 The utilities bills have been renegotiated by RCT CBC as part of their procurement process, making savings on costs and bringing together accounts that were previously staggered. There has been more damage to the one of the playgrounds. The Outside Operatives require additional tools.

### **Resolved**

- 5.6 That arrangements are made for the area of the playground to be sealed to prevent further damage. That the required tools and the appropriate protective clothing are purchased.

**6. Online Banking**

**Noted**

6.1 The issues have now been resolved and the staff's cards/card readers have been received.

**7. Committees**

**Noted**

7.1 The need to review the budget headings and allocate funds to Committees as appropriate.

**8. Auditor**

**Noted**

8.1 The pre-audit meeting was very productive. The audit went smoothly. There were few requests for additional information.

**9. Phone Contract**

**Noted**

9.1 Following on from previous discussion on this matter three quotations were received/considered for the take up of a new telephone contract.

**Resolved**

9.2 That the quote from Plusnet be accepted.