

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**Minutes of the Leisure and Amenities Committee Meeting of Llantwit Fardre Community Council held at 7.00pm on Tuesday 23<sup>rd</sup> July 2019 at the Council Office Rear of the Carnegie Parish Hall, Main Road, Church Village**

**Present:** Councillors J. James (Chairperson), R. Butler, A. Raines and G. Stacey

**In attendance:** Janice Stuckey - Clerk and Executive Officer  
Councillors C. Johnson, N. Tizard-Lee and L. Walker

## **1. Apologies**

### **Noted**

- 1.1 there were no apologies for absence. Councillor S. Bri
- 1.2 sto was absent, no apology for absence was received.

## **2. Declaration of Interest**

There were none.

## **3. Admission of the public and the press to the meeting**

### **RESOLVED**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 namely personal information relating to the financial or business affairs of a particular person.

## **4. Allotment Charges/Agreement**

### **Noted**

- 4.1 The Chairman gave an update on the meeting held between three members of the Committee and two members of the Tonteg Allotment Association.

Agreement had been reached on fees for this and next year. The tenancy agreement issued by the National Allotment Association will be cross referenced with the one currently in operation and the revised document put forward for consideration.

- 4.2 It was pointed out that the increase in charges had been agreed at a meeting of the full council held in March. This committee will put forward a recommendation to the full Council that the rate be changed. The regulations relating to the process of changing a resolution was put forward.

**RESOLVED**

- 4.3 That this committee will recommend that the fees for allotments be set at £5 per usable plot in the current year and £10 per usable plot from next year.

**5. Garden/Allotment Competition**

**Noted**

- 5.1 The judging has been undertaken by Councillors B. James and J. James. There was a clear winner of the Allotment Section – Mr. N. Palmer. It was felt that the two entries for the Garden Section should receive a joint prize.
- 5.2 Councillor Tizard-Lee expressed his disappointment at not being asked to participate in the process having been instrumental in it in the past.
- 5.3 The proposal that both garden entries, Mr. K. Jones and Mr. R and Mrs. J. Arnold, receive a plaque and a £50 prize.

**Resolved**

- 5.4 That the awarding of a joint prize for the Garden Section be recommended to the full Council.

**6. KRUF Walk**

**Noted**

- 6.1 The T shirts and other items have been received. Posters have been distributed. The organisation has been told about the misspelling on the poster. New posters have been issued.

**7. Ty Illtyd/Parish Hall Update**

**Noted**

- 7.1 Following a visit to Ty Illtyd a list of works to be undertaken has been drawn up. The list is attached as Appendix A.

- 7.2 A list of local companies available/willing to undertake the work was requested. The list is a general outline of what is needed and not a specification. It is not intended to put out tenders. Local companies will be asked to view the work required and provide quotations. A list has been provided. More names are required. It has been difficult to find local trades persons who are available.
- 7.3 A question was raised as to whether tenders would be put out after companies had viewed the work and whether all the required remedial work would be undertaken in the first instance.  
It was suggested that a full list of all works be drawn up and all items undertaken crossed off as they are completed in the event that there is not sufficient money to complete all works then the remaining list can be carried forward to the next financial year.
- 7.4 The matter of the Carnegie Parish Hall will be discussed under the exempt report of the Clerk at the next meeting of the full Council.

8. **Defibrillators**

**Noted**

- 8.1 There was no-one available at Cariad to provide information. The British Heart Foundation uses a third party for the provision of defibrillators, this provider does not supply self-heating units. Additional information on other products was provided.

**Resolved**

- 8.2 That this matter be deferred pending the receipt of information from Cariad.

9. **Playgrounds**

**Noted**

- 9.1 The receipt of three quotations for the provision/installation of a piece of new equipment for the Ty Coch play area.

At this point members of the public and Councillors who are not members of the Committee left the meeting.

- 9.2 The Chairperson receives the weekly playground reports from the Outside Operatives. These reports need to be cross referenced with the rolling programme of repairs previously agreed by this Committee.
- 9.3 The chairperson met with a representative of Sportsplay Consulting regarding a strategy for moving forward with the planned projects. Documents detailing the process and how plans may look were distributed and considered.
- 9.4 The Chairperson will contact RCT CBC and request input from the officer responsible for parks in dealing with the placement of equipment.

- 9.5 It is proposed that a consultation event be held in September. There is a need to demonstrate that the public have been consulted and had the opportunity to put forward what they would wish to see provided in order for the Council to seek grant funding. The Chairperson will involve a colleague from RCT CBC in organising this.
- 9.6 The proposal that a casual worker be employed to paint the parks and to clear footpaths. It is acknowledged that the footpaths do not belong to this Council, however, this Council's staff have cleared them in the past. The paths are in a poor state and Councillors are regularly receiving complaints about them. A member of the Committee advised that the Council has sufficient liability insurance to cover any issues that may arise

### **Resolved**

- 9.7 That the quote from Mant Leisure be recommended to the full Council. That Mant Leisure be asked to quote a price for including an impact absorbing path with edging.
- 9.8 That the proposal to employ a casual worker be recommended to the full Council.

### 10. **Christmas Events**

#### **Noted**

- 10.1 Arrangements are ongoing. Bookings have been confirmed for the ice rink and snow globe. Quotes have been requested for food vans and a sweet stall. Responses are awaited from fairground rides providers. A quote of £499 has been received from a face painting provider. The events will be held on 30<sup>th</sup> November and 1<sup>st</sup> December.
- 10.2 The question of where the events will take place was raised. In the past Crown Hill has been suggested. It is felt that Church Village is central to everyone. It is possible in the future that a splinter event may be held elsewhere.
- 10.3 One verbal quotation for the provision of a Christmas meal has been received. The event will be held over two weekday evenings at the Sports Club. The question of holding the event in the Carnegie Parish Hall was raised. This venue being suitable as it has access to parking, disabled access and a newly installed kitchen. Anyone wanting to drink alcohol with their meal could provide their own.

### **Resolved**

- 10.4 That additional quotes be obtained. That the decision as to where the event will be held be deferred. That the event takes place on 3<sup>rd</sup> and 4<sup>th</sup> December.

11. **Water Fountain**

**Noted**

- 11.1 Mr. Boundford was thanked for his input in this matter. Councillors were issued with photographs of the various styles/costs of water fountains available.
- 11.2 There is an alternative scheme in operation in other Councils in that in conjunction with local businesses residents can refill their water bottles at businesses displaying a sign showing their participation. It is felt that this option may have a wider reach for local people.
- 11.3 Possible locations for siting water fountains were discussed. Ty Illtyd is a possible location. It was suggested that the footpath along the bypass would be an appropriate location.
- 11.4 The Chairperson will liaise with local businesses on this matter and contact the water fountain providers.

12. **Publicising of Events**

**Noted**

- 12.1 The feeling that there is a need to revise the way that the Council publicises their events to ensure that a wide audience is reached. To this end the setting up of a Facebook page need to be looked in to. The Chairperson will liaise with the Clerk on this matter.  
The CF38 facility could also be used.

Signed \_\_\_\_\_ **Chairperson of the Committee**

Date \_\_\_\_\_