

LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



Minutes of the Special Meeting of the Finance and Policy Committee of Llantwit Fardre Community Council held at the Council Office Rear of the Carnegie Parish Hall, Main Road, Church Village on Tuesday, 29th October, 2019 at 6.30 p.m.

PRESENT

Community Councillor R.Butler – Chair

Community Councillors

B.James, J.James and G.Stacey

In Attendance (Non Committee Members)

Community Councillors M.Diamond, C.Johnson, A.Raines, N.Tizard-Lee and L.Walker

Officer in Attendance

Ms.Karyl May – Acting Clerk and Executive Officer

1. DECLARATIONS OF INTEREST

RESOLVED – To note that in accordance with the Members' Code of Conduct, the following declarations of personal interests were made at the meeting in respect of Agenda Item 3(a) – Allocation of Monies allocated at the Precept Meeting for each individual area:-

- Community Councillor M.Diamond –“I am a Member of a Committee of Efail Isaf Hall”.
- Community Councillor B.James – “I am a Committee Member of Crown Hill Community Centre”.
- Community Councillor L.Walker – “I am a Committee Member of Tonteg Community Centre. I know Mr.Paul Evans personally” (Councillor

Walker's interest also related to Agenda Item 3(b) – Reply to Councillor Butler's question Re: FreeAgent by Councillor L.Walker.

CONSIDERATION OF ITEMS DEFERRED FROM THE COUNCIL MEETING HELD ON THE 24TH SEPTEMBER, 2019 (MINUTE NO.7 REFERS)

2. ALLOCATION OF MONIES ALLOCATED AT THE PRECEPT MEETING FOR EACH INDIVIDUAL AREA

A Member reported that at the meeting of the `Precept Working Group` held earlier in the year, it was agreed that an allocation of £1,000 be given to each Ward within the Community of Llantwit Fardre, namely: Church Village, Efail Isaf, Llantwit Fardre and Tonteg, which would be taken from the reserves allocated for the Christmas Events. The allocation would enable the Wards to, for example, put money towards various events or to purchase such items as a `growing` Christmas tree which has been requested by the residents of Tonteg.

The Acting Clerk reported that there was no record of any minutes taken from the meeting of the Working Group and therefore no approval given for the allocation and the majority of the budget for the Christmas Events had already been spent.

Following a discussion where all Members were in favour of an allocation of £1,000 being made to each Ward, it was **RESOLVED –**

1. That an allocation of £1,000 be made available to each Ward within the Community of Llantwit Fardre during this financial year and that the Chair of the Council and the Acting Clerk make such payments as and when felt appropriate on receipt of suitable paperwork;
2. To avoid any delay in allocating the money towards certain events or purchase of items such as the `growing` Christmas tree, this matter be reported to the Council meeting which is to be held following this meeting, subject to the agreement of the Chair.

3. REPLY TO COUNCILLOR BUTLER'S QUESTION RE: FREEAGENT BY COUNCILLOR L.WALKER

With the permission of the Chair, Community Councillor Walker clarified the situation with regards to the reasons for the purchase of the Realtis accounting package which is designed specifically for the Community Council sector and which, is also used by three other neighbouring Community Councils; whereas the system `FreeAgent` which was previously used by this Council was more of a business package.

The FreeAgent system did not have a category for Members Expenses and was therefore placed under the Chair's expenses which could have been construed as false accounting and Councillor Walker wished to stress that at no time did he use the word *fraud*. FreeAgent was also licensed by an Accountant at a cost to this Council of £24 per month and the VAT return was

also undertaken by an Accountant at a further cost whereas the new financial package `Realtis` automatically does the VAT return.

Following the explanation made by Councillor Walker into the purchase of `Realtis`, it was **RESOLVED** - to note the information.

**R.BUTLER
CHAIR**

The meeting closed at 6.52 p.m.

Signed _____ Date _____

