

LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



Notice is hereby given that a meeting of the Appointments/Staffing Committee of the Llantwit Fardre Community Council will be held at the Council Office, at the rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY at 10.30 am on Wednesday 21 November 2018.

AGENDA

1. To receive any apologies for absence.

2. Declaration of Interest

To receive disclosures of personal interests from members:

Note: Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and where a Member withdraws, they must notify the Chairperson.

Note

When taking decisions members must have regard to:

-the Well-being and Future Generations (Wales) Act 2015

-Guidance/legislation relating to Data Protection.

3. To consider the following resolution

“That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 namely personal information relating to the financial or business affairs of a particular person.”

4. To receive/consider the Clerk's Exempt Report

Staffing

- a) To interview the two shortlisted candidates for the post of part-time administrative assistant (13 hours per week) and, if thought fit, to make an appointment.
Job advertisement, Person Specification Job Description and application forms already held.
- b) To receive an update on the new salary payment arrangements.

Please Note

Should any member require background/other information or further details, it would be helpful if these requirements could be made known to the Clerk in advance of the meeting.

Members of the public wishing to inspect agendas and reports unless exempt may do so at the Council offices at:
The rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY

Distribution

Members Appointments Committee:

Councillors M. Diamond, J. James, A. Raines, L. Walker, A. Watts.

For information

All other members of the Llantwit Fardre Community Council
Councillor L. Hooper