

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



NOTICE is hereby given that a VIRTUAL MEETING of the LLANTWIT FARDRE COMMUNITY COUNCIL will be held on THURSDAY, 25TH JUNE, 2020 at 4.00 P.M

The Meeting will be remote via the ZOOM application. The details on how to access this meeting are shown at the end of this agenda

NOTE: This agenda and accompanying documents have been sent out early in order that any Member who has any queries in relation to any of the reports as listed below, can contact the Clerk prior to the meeting thus avoiding prolonging the meeting.

**Contact: Karyl May, Clerk & Executive Officer
Tel.No.01443-209779**

AGENDA

**Page
Nos.**

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive disclosures of personal interests from Members.

Note:

1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and
2. Where a Member withdraws from the meeting, they must notify the Chair.

3. MINUTES

To approve as a correct record the minutes of the meeting of the Community Council held on the 9th June, 2020. **1 – 4**

NOTE Members will note that Agenda Items 4 – 7 below are the reports that were to be actioned at the Extraordinary Meeting of the Council which was to be held on Monday, 23rd March, 2020 but due to COVID-19 the meeting was cancelled.

TO CONSIDER THE FOLLOWING REPORTS

- | | | |
|------------|--|----------------|
| 4. | Investing the Council's Reserves | 5 – 6 |
| 5. | To Review Charges for Room Hire – Carnegie Parish Hall and Ty Illtud. | 7 – 12 |
| 6. | Financial Risk Assessment | 13 – 20 |
| 7. | The Review of Spending for the Financial Year and Virements for end of Year Accounts | 21 – 32 |
| 8. | To receive and adopt the Accounts for Payment for April, May and June, 2020 | 33 – 40 |
| 9. | To confirm the Income and Expenditure Accounts for April and May, 2020 | 41 – 50 |
| 10. | To receive and acknowledge the Internal Auditor's Report for the Financial Year ended 31 st March, 2020. | 51 – 58 |
| 11. | To confirm the Accounting Statements on the Annual Return 2019/20. | 59 - 66 |
| 12. | To complete the Annual Governance Statement on the Annual Return 2019/20. | |
| 13. | To consider extending the probationary period of the Assistant Clerk & Executive Officer to the 31 st December, 2020. | |
| 14. | To confirm the disposal of the following items which were included in the Asset Register that was considered by the Internal Auditor under the heading "Disposal for the Year Ending 31.03.2020":- | |
| | <ul style="list-style-type: none">• Parish Hall<ul style="list-style-type: none">○ Numatic Hoover (in dangerous condition)○ Cooker Beko (old) (removed for the installation of a new kitchen)○ Jeyes Hygiene Floor Buffer (in dangerous condition)• Garage/Workshop | |

- Ariens Grass Mower (broken and old)
- External
 - Notice Board located at Bus Shelter, St.David's Manor, Church Village (new but vandalised soon after installation - removed)
 - Litter Bin at Tonteg Play Area (Broken - removed)
- Ty Illtud
 - Piano (invested with woodworm)
 - Organ (damaged – irreparable)
 - Cooker (old)(removed for the installation of a new kitchen)
 - Phone system (old telephones)
 - Fridge/Freezer (old)(removed for the installation of a new kitchen)

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 has enabled local authorities, including Community Councils to conduct their meetings on the basis of full or partial remote attendance.

The Council Meeting will be hosted through ZOOM and the joining instructions for this meeting have been sent to your @llantwitfardre.cc email address, which are also shown below:

Join Zoom Meeting:

**Meeting ID 932 1715 2836
Password 869503**

Should you have any queries, please contact the Clerk via email: clerk@llantwitfardre.cc or telephone 01443-209779.

**Karyl May MSc
Clerk and Executive Officer**

16th June, 2020

Distribution:

All Members of Llantwit Fardre Community Council namely:-

Community Councillors B.James (Chair), A.Raines (Vice-Chair), S.Bristo, R.Butler, M.Diamond, J.James, C.Johnson, G.Stacey, D.Stone, N.Tizard-Lee, L.Walker and A.Watts

County Borough Councillor L.Hooper