

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



NOTICE is hereby given that the ANNUAL MEETING of the LLANTWIT FARDRE COMMUNITY COUNCIL to be held virtually on TUESDAY, 18TH MAY, 2021 at 5 P.M.

The meeting will be remote via the ZOOM application. The details on how to access the meeting are shown at the end of this agenda.

**Contact: Karyl May, Clerk & Executive Officer
Tel.No. 01443-217262**

AGENDA

**Page
Nos.**

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive disclosures of personal interests from Members.

Note:

1. Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and
2. Where a Member withdraws from the meeting, they must notify the Chair.

3. ELECTIONS

- (a)** To elect a Chair of Llantwit Fardre Community Council for the Municipal Year 2021-22.

Note: Arrangements will be made for the elected Chair to sign the Declaration of Acceptance of Office at the Community Council Office and this will be undertaken in compliance with COVID guidance.

- (b) To elect a Vice-Chair of Llantwit Fardre Community Council for the Municipal Year 2021-22.

4. **MINUTES**

To approve as a correct record the minutes of the meeting of the Community Council held on the 27th April, 2021

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REPORTS OF THE CLERK

5. **APPOINTMENT OF COMMITTEES/SUB-COMMITTEES**

To appoint the following Committees for the 2021-22 Municipal Year:-

- Finance & Policy Committee (x5 Members)
- Leisure & Amenities Committee (x5 Members)
- Staffing Committee (x5 Members)
 - Disciplinary Sub-Committee (x3 Members)
 - Appeals Sub-Committee (x3 Members)
- Complaints Panel (in accordance with the Council's Model Local Resolution Protocol) (x4 Members)

6. **APPOINTMENT OF CHAIRS AND VICE-CHAIRS**

To appoint the Chairs and Vice-Chairs to the following Committees for the 2021-22 Municipal Year, subject to the appointment of such Committees at Agenda Item 5:-

- Finance & Policy Committee
- Leisure & Amenities Committee
- Staffing Committee
 - Disciplinary Sub-Committee
 - Appeals Sub-Committee
 - Appointments Sub-Committee

Note: The appointment of Chairs and, if felt appropriate Vice-Chairs of the Sub-Committees to be determined by the Staffing Committee at its first meeting during the 2021-22 Municipal Year.

7. **REVIEW OF DELEGATION ARRANGEMENTS AND TERMS OF REFERENCE OF COMMITTEES**

7 - 12

8. **SCHEDULE AND TIMING OF MEETINGS FOR THE MUNICIPAL YEARS 2021-22**

13 – 16

9. COUNCIL'S REPRESENTATIVES

To nominate Members to sit on the following Bodies:-

- i. Efail Isaf Village Hall Committee x1 Member (Community Councillor J.James was appointed previously)
- ii. Neuadd Dowlais Community Centre Committee x3 Members (Community Councillors S.Bristo, B.James and J.James were appointed previously)
- iii. Llantwit Fardre Sports Club x2 Members (Community Councillors A.Raines and G.Stacey were appointed previously).
- iv. Garth Olwg Community Campus x2 (Community Councillors R.Butler and G.Stacey were appointed previously)
- v. Llantwit Fardre Community Association – All Members are Trustees.
- vi. Christmas Evan John Charity x3 (Community Councillors R.Butler, J.James and G.Stacey were appointed previously) – to note that a Member is also to be nominated by Pontypridd Town Council who represents the Treforest Ward.
- vii. South East Wales Area Committee (One Voice Wales) x2 (Community Councillors B.James and J.James were appointed at the Council Meeting held on the 27th October, 2020)
- viii. Larger Councils Committee (One Voice Wales) x1 Member and the Clerk (Community Councillor B.James was appointed at the Council Meeting held on the 27th October, 2020)
- ix. RCTCBC Community Liaison Committee x1 Member and the Clerk (Chair of the Council or in his/her absence the Vice Chair of the Council)

10. MINOR AUTHORITY GOVERNOR

To nominate a Member as a Minor Authority Governor of Maesybryn Primary School.

11. REVIEW OF DOCUMENTS

12. SIGNATORIES

- (a) To confirm the following signatories for cheques etc:-

Community Councillors R.Butler, B.James, J.James, A.Raines and G.Stacey.

- (b) To confirm Community Councillors J.James and G.Stacey as signatories for cheques in respect of Christmas Evan John Charity Fund

13. APPOINTMENT OF INTERNAL AUDITOR

To consider whether to appoint Mr.J.Morgan as the Council's continued Internal Auditor to carry out two audit inspections during the year.

14. MEMBERS' ALLOWANCES

- (a) To note the information contained in the Independent Remuneration Panel for Wales' Annual Report 2021-22 in respect of the allowances payable to the Chair.

- (b) To note the information contained in the 2021-22 Annual Report of the Independent Remuneration Panel for Wales in respect of the allowances payable to the Chairs of Committee and to all Community Councillors.

Note: Members will recall that the Draft and Final 2021-22 Annual Report of the Independent Remuneration Panel for Wales was considered at the following meetings:-

- Council – 27th October, 2020 (Draft)
- Finance & Policy Committee – 17th December, 2020
- Council – 26th January, 2021

The link to the 2021-22 Annual Report can be found below:-

<https://gov.wales/independent-remuneration-panel-wales-draft-annual-report-2021-2022#description-block>

15. PROVISIONS OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT, 2021

16. **ANNUAL REPORT – WELL-BEING OF FUTURE GENERATIONS
ACT, 2015**

To approve and agree to the Annual Report 2019/20 to be presented to the Cwm Taf Public Services Board – see separate document.

**Karyl May, MSc
Clerk & Executive Officer**

11th May, 2021

Join Zoom Meeting

Meeting ID: 828 0769 1661

Password: 578658

Should you need to access this meeting by telephone, please follow the details shown below:-

Tel.No.0131 460 1196

Enter Meeting ID: 828 0769 1661

Participant ID No: press the # (hash) key

Record your name then press the # (hash) key

Note: It is recommended that Members try to join this meeting a few minutes prior to the commencement time of 5 p.m.

Distribution:

All Members of Llantwit Fardre Community Council namely:-

Community Councillors S.Bristo, R.Butler, B.James, J.James, C.Johnson, A.Raines, G.Stacey, D.Stone, N.Tizard-Lee, L.Walker and G.Warren.

County Borough Councillor L.Hooper

