

LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



NOTICE of a meeting of the Council to be held at 7pm on 26 June 2018 at the Council Office, Church Village.

1. Apologies

To receive apologies(if any).

2. Declaration of Interest.

To receive disclosures of personal interests from members:

Note: Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and where a Member withdraws, they must notify the Chairperson.

3. Public Break

Members of the public are invited to address the meeting.

Note

When taking decisions members must have regard to:

- The Health and Wellbeing Future Generations Act 2015
- Guidance/legislation relating to data Protection

4.Minutes

To agree/approve/adopt

-Minutes of the Council's AGM 29 May 2018

-Appointments Committee 18 June 2018.

5.To receive a report from the Police.

6.Clerk's report

-Annual Return 2017/2018

The Annual Return

Further attached is a copy of the completed Annual return for the year ended 31 March 2018. Your attention is particularly drawn to the Annual Governance statement and it should be noted that the Auditors have "ticked" affirmatively the 11 issues requiring responses.

Finally included are the Council's Income and Expenditure Account, Bank Reconciliation and Balance Sheet. This information is attached to the draft Annual Return 2017/8 once completed. The Annual Return requires forwarding to BDO by the 30 June 2018 (the external auditors have agreed a time extension).

It will be noted on the Annual Return the Clerk as the Responsible Financial Officer has certified the relevant part of the document by signing and dating the approval and certification section on page 4 prior to the meeting.

DECISION REQUIRED:

- (a) To note the report,
- (b) To consider the internal Audit Report and the comments prepared and produced and to record them in the minutes,
- (c) To consider the assertions of the Annual Governance Statement in Part 1 and Part 2 to respond to the questions following consideration.
- (d) Subject to the above to complete and if considered appropriate
 - (i) to agree the Accounting Statements for 2017/8 including details of the Income
 - (ii) and Expenditure Account for the year ended 31 March 2018;
 - (iii) Balance sheet as at 31 March 2018; and
 - (iii) Supporting notes to the Annual Accounts 2017/8 and certify that the necessary tasks have been undertaken correctly.

(e) On consideration of the Annual Return to authorise the Chairperson (and if required additionally, the Clerk) to complete sign and date the appropriate page of the Annual Return and to forward the document and the additional information requested to BDO
by the

30 June 2018,

(f) In due course to publish details on the Council website and any other action required regarding inspection.

(g) To authorise the Clerk in consultation with the Chairperson and Deputy Chairperson to complete and forward any other information/amendments required by BDO.

-Renaming of the Parish Hall

-Public Spaces Protection Order-Dog Patrol.

- Annual Playground Report

7.Finance- details to follow

-Budget against actual spend-April and May 2018,

-Income and expenditure-April and May 2018.

8. Details of planning applications received from RCTCBC.

(Details have been forwarded to members for comment).

Gethin Williams.
Acting Clerk and Executive Officer.
20 June 2018.

Please Note

Should any member require background/other information or further details, in addition to those provided, it would be helpful if these requirements could be made known to the Clerk, in advance of the meeting, in order that the information may be sourced in time for presentation at the meeting.

Any members of the public wishing to ask questions may do so by setting out their questions in writing and sending it to the Clerk to the Council at least 7 clear days prior to the date of the Council meeting.

Members of the public wishing to inspect agendas and reports may do so at the Council offices at:

The Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY

Distribution

**All members of Llantwit Fardre Community Council
Councillor L Hooper**