

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**NOTICE is hereby given that the Annual General Meeting of the Llantwit Fardre Community Council will be held at 7.00 pm on Tuesday 21<sup>st</sup> May 2019 at the Council Office, at the rear of the Carnegie Parish Hall, Church Village CF38 1PY.**

## **AGENDA**

1. To receive any apologies for absence.

2. Declarations of Interest

To receive disclosures of personal interests from members:

**Note:** Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and, where a Member withdraws, they must notify the Chairperson.

3. Chairperson

- (a) To elect a Chairperson for the Municipal Year 2019 – 2020.
- (b) To receive the Chairperson's Declaration of Acceptance of Office.

4. To appoint a Vice Chairperson for the Municipal Year 2019 – 2020.

5. Minutes

- (a) To approve the minutes of the meeting of the Community Council held on 30<sup>th</sup> April 2019.
- (b) To note, for information purposes, the minutes of the Annual General Meeting of this Community Council held on 29<sup>th</sup> May 2018.

6. Members Allowances

- (a) To note the Chairperson's allowances for the Municipal Year 2019 -2020 as set by the Independent Remuneration Panel for Wales (IRP).
- (b) To note the Members allowances for the Municipal Year 2019 – 2020 as set by the Independent Remuneration Panel for Wales.

See supplementary notes to the minutes attached.

7. To agree the times, dates and venue of meetings of the Community Council for the 2019 – 2020 Municipal Year. See supplementary notes to the minutes attached.

8. To consider whether to appoint/re-appoint Committees/Working Parties for the Municipal Year 2019 - 2020 and, if so, to decide:

- (a) the membership numbers of the Committees/Working Parties,
- (b) the members nominated and
- (c) the normal days, times and venues for the meetings.

There are currently two Committees and one Working Group:

- Staffing and Appointments Committee
- Parks Committee
- Precept Working Group

9. To agree Member Signatories for Council Orders, online banking and cheques (currently two members sign from a pool of five).

10. To appoint Councillors and Officers to serve as the Council's representatives for the Municipal Year 2019 – 2020 for:

- (a) Efail Isaf Village Hall Committee -1 nomination (currently Cllr. M. Diamond),
- (b) Neuadd Dowlais Community Centre Committee - 3 nominations (currently Cllrs. S. Bristo, B. James and N. Tizard-Lee),
- (c) Llantwit Fardre Sports Club - 3 nominations (currently Cllrs. A. Raines and G. Stacey),
- (d) Association of Councillors, Welsh Branch - 3 nominations,
- (e) Garth Olwg Community Campus - 2 nominations (currently Cllrs. R. Butler and G. Stacey),
- (f) Rhondda Cynon Taff CBC/Town and Community Liaison Committee currently Cllr. M. Diamond and the Clerk).

11. To note the role of the Council with the following Charities:

- (a) Llantwit Fardre Community Association - All members are trustees
- (b) Christmas Evan John Charity - 2 Nominations (currently Cllrs. N. Tizard-Lee and L. Walker).

12. School Governors

- (a) To note the School Governors appointed by the Community Council and their terms of office.
- (b) To nominate representatives to any governor vacancies (if required)
  - Gwauncelyn Primary School - Mr. John Collins (Term of office 28 January 2019 to 27 January 2023)
  - Maes y Bryn Primary School - Councillor S. Bristo (Term of office runs to 15 May 2021)
  - Ysgol Gynradd Gymraeg Garth Olwg - Councillor R. Butler (Nominated until 23 September 2019),

- Ysgol Ty Coch Special School – Mr. David Jones (Term of office 27 November 2018 to 26 November 2022)
- Llanilltud Faerdref Primary School - Councillor G. Stacey (Term of office runs to 31 August 2020).

### 13. **Audit**

- To appoint an internal Auditor for the municipal year 2019 – 2020.
- To appoint Councillors to undertake the annual internal Member audit (currently Cllrs. R. Butler, M. Diamond and L. Walker).

### 14. **Policies**

To consider whether to confirm the following Council Policies, as agreed at the last Annual General Meeting held on 26<sup>th</sup> May 2018, namely:

- To refuse the placing business adverts on Council notice boards,
- To refuse to sell land in Council ownership,
- That apologies for non-attendance at Meetings be given to the Clerk before 2.00pm on the day of the meeting,
- Limiting Councillors powers to debate Planning Issues on both Community and the County Borough Council,
- That any Chairperson's Announcements must be seen, and agreed by the Chairperson for inclusion, before the meeting,
- That accompanying the Monthly Finance Statement reported to Council will be a list of all payments made,
- That all payments, for which a Councillor receives reimbursement from the Council, should be recorded and this record retained for six years,
- Any offers of or gift(s) and/or hospitality, worth over twenty pounds (£20.00), received by a Councillor or Officer is to be recorded in the Council's "Gifts and Hospitality" book or records as soon as possible or in any event within 7 days of the receipt,
- Fidelity Guarantee insurance for at least £10,000.00 be included in the Council's insurance policy.

15. To review and decide on amendments (if necessary), Standing Orders and Declaration of Interest. See appendices 1, 2 and 3.

16. To consider the following resolution:

"That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 namely tender/financial submissions, or personal information to a staff member."

Mrs. Janice Stuckey  
Clerk and Executive Officer  
9<sup>th</sup> May 2019

### **Please Note**

Questions may be put, and answers given, at the meeting, however, if a detailed response is required then officers will need time to research the matter beforehand.

Should any member require background/other information or further details, in addition to those provided, it would be helpful if these requirements could be made known to the Clerk, in advance of the meeting, in order that the information may be sourced in time for presentation at the meeting.

Any members of the public wishing to ask questions, requiring a detailed response, may do so by setting out their question in writing and sending it to the Clerk to the Council at least 7 clear days prior to the date of the Council meeting.

Members of the public wishing to inspect agendas and reports may do so at the Community Council offices located at:  
The Carnegie Parish Hall, Rear of the Main Road, Church Village, Pontypridd CF38 1PY or via the Community Councils website.

### **Distribution**

**All members of Llantwit Fardre Community Council, the local library and CBC L. Hooper.**