

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



Minutes of the Annual General Meeting of the Llantwit Fardre Community Council held on Tuesday 21st May 2019 at the Council Office, rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY

Present: Councillors J. James (Chairperson) B. James (Chairperson on election), S. Bristo, R. Butler, M. Diamond, A. Handley, C. Johnson, A. Raines, G. Stacey, N. Tizzard – Lee, A. Watts and L. Walker.

In attendance: Mrs. Janice Stuckey - Clerk and Executive Officer.

1. Apologies/Absence

Noted

There were no apologies for absence, all members being present.

2. Declaration of Interest

Noted

There were no declarations of interest.

3. Election of Chairperson

Noted

- 3.1 Councillor B. James was elected Chairperson for the 2019 – 2020 Municipal Year.
- 3.2 Councillor J. James expressed his thanks for the support that he had received during his term as Chairperson. Councillor James was thanked for his Chairmanship on behalf of the Labour members.
- 3.3 Councillor B. James signed the Declaration of Acceptance of Office.

4. Election of Vice-Chairperson

Noted

- 4.1 Councillor A. Raines was appointed Vice Chairperson for the 2019 – 2020 Municipal Year.

5. Minutes

Noted

5.1 The minutes of the following meetings were received:

- Meeting of the Community Council held on 30th April 2019.
- The minutes of the AGM held on 29th May 2018.

Resolved

5.2 That the minutes of the meeting held on 30th April 2019 be deferred to the meeting to be held in June.

5.3 That the minutes of the AGM held on 29th May 2018 be noted

6. Members Allowances

Noted

6.1 The information from the Independent Remuneration Panel for Wales (IRP) in respect of the allowances payable to the Chairperson.

6.2 The information from the IRP in respect of allowances payable to Councillors.

7. Future Meetings

Noted

7.1 The list of proposed dates/times of meetings of the Community Council for the period June 2019 to May 2020.

Traditionally there are no meetings in the month of August and urgent delegated decision powers are granted during that month.

Resolved

7.2 That the meetings take place in the Council Chamber at the Carnegie Parish Hall at seven pm on the following dates:

25th June 2019
30th July 2019
24th September 2019
29th October 2019
26th November 2019
17th December 2019
28th January 2020
25th February 2020
31st March 2020
28th April 2020
26th May 2020

8. Committees

Noted

8.1 The following committees were constituted

Finance/Policy Committee

Councillor R. Butler – **Chairperson**

Councillor G. Stacey – **Vice Chairperson**

Councillor A. Handley

Councillor B. James

Councillor J. James

Leisure/Amenities Committee

Councillor J. James – **Chairperson**

Councillor S. Bristo – **Vice Chairperson**

Councillor R. Butler

Councillor A. Raines

Councillor G. Stacey

Staffing Committee

Councillor A. Watts – **Chairperson**

Councillor J. James – **Vice-Chairperson**

Councillor B. James

Councillor A. Raines

Councillor G. Stacey

9. Signatories

Noted

9.1 Councillor M. Diamond stood down as a signatory.

Resolved

9.2 That Councillor R. Butler be added to the list of signatories.

Cheque Signatories

Councillor R. Butler

Councillor J. James

Councillor A. Raines

Councillor G. Stacey

Councillor L. Walker

10. Representatives

Resolved

10.1 That the following Members represent the Council as indicated.

Council's Representatives

Committees

- Efail Isaf Village Hall Committee – Cllr. J. James
- Neuadd Dowlais Community Centre Committee – Cllrs. S. Bristo, B. James and J. James
- Llantwit Fardre Sports Club – Cllrs. A. Raines and G. Stacey

- Association of Councillors – Welsh Branch – nominees to be agreed as/when necessary

- Garth Olwg Community Campus – Cllrs. R. Butler and G. Stacey

- RCT CBC/Town and Community Liaison Committee – Cllr. B. James and the Clerk

Charities

Noted

10.2 Councillor Walker informed the meeting of the current status of the Christmas Evan John charity and of the difficulties experienced over the past year in completing the necessary paperwork associated in operating this charity. The process is almost complete. To alter the nominees at this stage would necessitate beginning the process again.

- Christmas Evan John Charity – Cllrs. R. Butler, J. James and G. Stacey
- Llantwit Fardre Community Association – all Members are trustees

School Governors

- No changes to the list given (the appointment of a representative to the governing body of Ysgol Gynradd Gymraeg Garth Olwg will end in August in line with the change of status of the school).

11. Audit

Noted

11.1 The Clerk reminded Members that the appointment of an Auditor was agreed at the meeting held on 30th April 2019, subject to the receipt of two references. Two suitable references have been received (from other local councils) and were available.

11.2 The Members decision to defer this decision until the meeting to be held in June.

11.3 The Clerk reiterated the decision taken at the April meeting and stressed the need to take the decision in light of the impending Annual Return to the appointed external auditors.

Resolved

11.4 That this matter be deferred to the meeting to be held in June.

12. Council Policies

Resolved

12.1 That the policies be set as agreed at the AGM held in May 2019, namely:

1. To refuse placing business adverts in Council notice boards but only in bus shelters,
2. To refuse to sell land in Council ownership,
3. Accompanying the Monthly Finance Statement reported to Council a list of all payments made,
4. All payments for which a Councillor receives a reimbursement from the Council should be recorded and the record retained for six years,
5. Any offers of or gift(s) and or hospitality received by a Councillor or Officer worth over £20.00 to be recorded in the Council's "Gifts and Hospitality" book or records as soon as possible or in any event within 7 days,
6. Fidelity Guarantee insurance for at least £10,000.00 be included in the Council's insurance policy.

13. Standing Orders/Declaration of Interest

Resolved

13.1 That the review of these documents be deferred.

The meeting closed at 7.37pm

Signed _____ Date _____

Councillor B. James – Chairperson