

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes of the Extraordinary Meeting of the Llantwit Fardre Community Council held on Friday, 28<sup>th</sup> August, 2019 at 7 p.m. at the Council Office, rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY**

**PRESENT**

Community Councillor B.James – Chair

**Community Councillors**

R.Butler, M.Diamond, J.James, C.Johnson, G.Stacey, L.Walker and A.Watts

**In attendance:** Mrs.Judith Owen – Administrative Officer

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Community Councillors S.Bristo, A.Handley, and A.Raines

**Noted** – An apology for absence was not received from Community Councillor N.Tizard-Lee.

**2. DECLARATIONS OF INTEREST**

**RESOLVED** – to note that in accordance with the Members' Code of Conduct declarations of interest were made at the meeting by Community Councillors R.Butler, J.James, G.Stacey, L.Walker and A.Watts later on in the meeting when following consideration of the report (copies circulated at the meeting) the individual named for consideration as the Acting Temporary Clerk and Executive Officer was known to the afore-mentioned Councillors in her previous employment with a local authority.

**3. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – That under the Public Bodies (Admission to Meetings) Act, 1960 (as extended) by s.100 of the Local Government Act, 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act, 1972 namely information relating to a particular individual.

4. **INTERIM ARRANGEMENTS – ACTING TEMPORARY CLERK AND EXECUTIVE OFFICER**

Following the resignation of the Clerk and Executive Officer of this Community Council, Members met to consider the interim arrangements to be put in place for the appointment of an Acting Temporary Clerk and Executive Officer.

Following consideration of the report, containing exempt information (copies circulated at the meeting), it was **RESOLVED –**

1. That KM be appointed from the date of this meeting i.e. 30<sup>th</sup> August, 2019 as Acting Temporary Clerk and Executive Officer for a period of six months;
2. That the APT&C Salary scale point (pro rata based on 30 hours per week) be agreed by the Chair of the Community Council and the Chair of Staffing;
3. That the advert as agreed at the Extraordinary Meeting held on the 20<sup>th</sup> August, 2019, subject to amendments be not placed until the New Year (2020).

**B.JAMES  
CHAIR**

The meeting closed at 7.25 p.m.

Signed \_\_\_\_\_ Date \_\_\_\_\_