

LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



Minutes of the Meeting of the Leisure and Amenities Committee Meeting of Llantwit Fardre Community Council held at the Council Office Rear of the Carnegie Parish Hall, Main Road, Church Village on Tuesday, 8th October, 2019 at 7 p.m.

PRESENT

Councillor J. James – Chair

Community Councillors

R.Butler, A.Raines and G.Stacey

In Attendance:

Community Councillors M.Diamond, B.James, C.Johnson and L.Walker

Officer in Attendance:

Ms.Karyl May, Acting Clerk and Executive Officer

1. APOLOGIES FOR ABSENCE

RESOLVED – to note that no apologies for absence were received.

2. DECLARATIONS OF INTEREST

RESOLVED – to note the following declarations of personal interest made at the meeting:--

- Community Councillor L.Walker - Agenda Item 3(c) – Allotments – “I was a former owner of an allotment in Tonteg”.
- Community Councillor J.James – Agenda Item 3(f) – The Community Consultation Event – “I know people working in two of the companies that have provided quotes”.

- Community Councillor J.James – Agenda Item 3(h) – Crown Hill Community Centre – “I am a member of the Committee of the Crown Hill Community Centre”.

3. CHANGE OF ORDER OF AGENDA

The Chair informed those present that there would be a change in the order of the agenda as items 3(d), (e), (f) and (h) would be dealt with later on in the meeting as the items contained exempt information and therefore the press and public would be excluded from the meeting following the passing of the necessary resolution.

4. UPDATE ON THE KIDNEY WALES FOUNDATION WALK FOR LIFE

Pursuant to Minutes Nod.6.1-6.4 and 6.1 of the meeting of this Committee held on the 11th June and the 23rd July, 2019 respectively, the KRUF walk was held on Sunday, 18th August, 2019.

It was reported that £394.31 had been raised in sponsors and £50 was donated by the Chair of the Community Council from his allowance. A cheque in the sum of £444.31 was presented to a representative of the KRUF organisation by Community Councillor B.James at the Council Office earlier today.

RESOLVED – to note the information.

5. UPDATE ON THE PROPOSED WORKS TO TY ILLTUD AND PARISH HALL

At the meeting of this Committee held on the 23rd July, 2019 Members were provided with the list of works required to bring Ty Illtud up to standard following the visit made by some Members of this Community Council. It was also agreed at that meeting that quotes be sought from local companies as opposed to tenders.

It was reported that to date only four quotes had been received with a further quote pending following a recent inspection made by a local company in respect of the refitting of the kitchen; on receipt of this quote arrangements will be made for the Chair of the Community Council and one other Community Council together with the Acting Clerk to open the quotes.

At the meeting the Acting Clerk informed Members that an updated list of works had been prepared following a closer inspection and visits made by local trades, which would be circulated to Members in due course. It was also suggested that reduce costs the painting works be carried out by the Community Council's manual operatives as this could be undertaken during spells of inclement weather.

In respect of Carnegie Parish Hall, it was agreed at the meetings of this Committee and the Finance and Policy Committee on the 23rd and 25th July,

2019 respectively that the matter be referred to the Council meeting on the 30th July, 2019, however, there is no reference in the Council minutes to the outstanding works to the Parish Hall.

At the meeting, the Chair stated that the hall had been inspected by a Planning Officer of RCTCBC as it is a listed building and a list of outstanding works was compiled, unfortunately there is no record of this list in the Council office.

Concern was expressed that quoted were being sought for the works at both Ty Illtud and the Parish Hall instead of tenders for a package of works rather than quotes for individual items of work. In response it was indicated by one of the Members that difficulties had been experienced in finding contractors to undertake a package of works and this was a matter that was raised at the meeting of this Committee held on the 23rd July, 2019 when it was agreed that all items undertaken be crossed off the list and in the event of there not being sufficient money to complete all works then the remaining list be carried forward to the next financial year.

RESOLVED –

1. To note the information in respect of Ty Illtud;
2. That the Acting Clerk contact the Officer at RCTCBC to ascertain if the list of recommended works at Parish Hall is still available.

6. ALLOTMENTS

It was reported that at the meeting of this Committee held on the 23rd July, 2019 it was agreed that a recommendation that the fees for allotments be set at £5 per usable plot in the current year and £10 per usable plot for next year. A discussion ensued where it was disputed that the previous Minute (6.8) in respect of this matter of the Council meeting held on the 26th March, 2019 had been rescinded at the Council meeting on the 30th July, 2019. The Acting Clerk reported that there was no reference in the minutes of the 30th July, 2019 Council meeting of a minute being rescinded and it was **RESOLVED -**

1. That a Working Group be set up comprising Members of this Committee to include representatives of both Allotments (Tonteg and Station Road) in respect of reviewing the Tenancy Agreement;
2. That the Acting Clerk look into the issue regarding the `rescinding` of Minute No.6.8 of the Council Meeting held on the 26th March, 2019) and that this be the subject to a report at the next Council Meeting on the 29th October, 2019;
3. To note that the minutes of this Committee held on the 23rd July, 2019 had been omitted from the Council agenda on the 24th September, 2019 for approval and will be placed on the agenda for approval at the next Council meeting on the 29th October, 2019.

7. REMEMBRANCE EVENT – 75TH ANNIVERSARY OF VE DAY IN 2020

It was reported that at the Council meeting held on the 26th February, 2019, the Chair was asked about the progress made in having names added to the Remembrance Roll, it was indicated that the Chair had made calls to the British Legion and the Local Authority but had not been able to obtain any information to progress this matter.

Following the Council meeting, the Chair of this Committee had arranged for a press release (free of charge) to be placed in the local paper asking individuals if they know of anyone whose name could be added to the Remembrance Roll. He has also written to the Minister of State for Armed Forces in respect of this matter.

RESOLVED – to note the information.

8. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED – that under the Public Bodies (Admission to Meetings) Act, 1960 (as extended by s.100 of the Local Government Act, 1972), the public and accredited representatives of newspapers be excluded from the meeting for the next items of business on that the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act, 1972 namely personal information relating to the financial or business affairs of a particular person.

9. WATER FOUNTAIN

In accordance with Minute No.11.4 of the meeting of this Committee held on the 23rd July, 2019, it was reported that the Chair has drafted a letter to be circulated to local businesses (copy circulated at the meeting) and has also been in contact with a supplier who has provided a quote which was reported upon at the meeting.

RESOLVED –

1. That further quotes be sought for the supply and fit of a water fountain and that RCTCBC also be contacted as it is understood that the principal Council is looking to purchase water fountains in bulk;
2. That it be agreed that the water fountain be located at Ty Illtud, subject to availability and connection to a water supply;
3. To note the letter of the Chair to local businesses, the remainder of which are to be delivered within the next two weeks;

10. INSTALLATION OF DEFIBRILATORS

RESOLVED – that this matter be referred to the Finance and Policy Committee.

11. THE COMMUNITY CONSULTATION EVENT

Following the meeting of this Committee held on the 23rd July, 2019, where it was proposed that a consultation event be held as it was recognised that there is a need to demonstrate that the public have been consulted and given the opportunity to put forward what they would wish to see provided in order for the Council to seek grant funding.

Circulated at the meeting was a copy of the proposed flyer that could be use for a Consultation event together with details of quotes that had been received from companies for the cost of printing flyers/leaflets and distribution throughout the area of the Community Council

RESOLVED – to refer the matter to Council for consideration.

12. CROWN HILL COMMUNITY CENTRE

RESOLVED – to refer consideration of the future use of the Crown Hill Community Centre following expiration of the lease to the Finance and Policy Committee and to involve stakeholders as appropriate.

J.JAMES

CHAIR

The meeting closed at 8 p.m.

Signed: _____ **Date:** _____

J.JAMES

CHAIR

The meeting closed at 8.00 p.m.

Signed _____ **Dated** _____