

**LLANTWIT FARDRE COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes of the Meeting of the Leisure and Amenities Committee of Llantwit Fardre Community Council held at the Council Chamber, Carnegie Parish Hall, Main Road, Church Village on Wednesday, 11<sup>th</sup> March, 2020 at 7 p.m.**

**PRESENT**

Councillor J. James – Chair

**Community Councillors**

R.Butler, A.Raines and G.Stacey

**In Attendance:**

Community Councillors B.James and N.Tizard-Lee

**Officer in Attendance:**

Ms.Karyl May, Clerk and Executive Officer

**1. APOLOGIES FOR ABSENCE**

**RESOLVED** – to note that apologies for absence were received from Community Councillors S.Bristo and L.Walker (non-Committee Member).

**2. DECLARATIONS OF INTEREST**

**RESOLVED** – to note that in accordance with the Members' Code of Conduct, Community Councillor R.Butler declared a personal interest in respect of Agenda Item 3(c) – Land in the Ownership of Llantwit Fardre Community Council – “I am a pensioner of Persimon Homes and there are some areas of land that are in the ownership of this Company”.

## **REPORTS OF THE CLERK**

### **3. REPLACEMENT OF FENCE AT PARK NANT CELYN, EFAIL ISAF**

Pursuant to Minute No.16 of the Council Meeting held on the 29<sup>th</sup> October, 2019, the Clerk informed Members that quotes had been sought for galvanised fencing, however, only one quote had been received which was detailed in the report. Fence & Forget had also been contacted, unfortunately the company uses creosote on their wood which cannot be used in play areas.

Following a discussion, it was **RESOLVED** – that the fence at Park Nant Celyn, Efail Isaf be replaced `like for like` with wood at an approximate cost of £1,435 and to be carried out by the Council's Outside Operatives.

### **4. PROVISION OF FREE PLASTIC DRINKING BOTTLES**

In accordance with Minute No.7(a) of the Council Meeting held on the 26<sup>th</sup> November, 2019 following consideration of the request of Community Councillor L.Walker in respect of the following matter:-

“The provision of free plastic drinking bottles for every child in the Llantwit Fardre Community Council area under the age of 12”.

In her report, the Clerk gave details of the three quotes that had been sourced for the provision of 1700 bottles (prices included plastic bottles with and without the Council's logo).

One of the Members indicated that logistically it would be difficult to ascertain the number of children under the age of 12 for the same reasons that were touched upon at the Council meeting in November, such as some children are taught at home and some children go to schools outside of the Llantwit Fardre area.

**RESOLVED** – that plastic drinking bottles be not purchased for every child in the Llantwit Fardre Community Council's area under the age of 12.

### **5. LAND IN THE OWNERSHIP AND AREAS MAINTAINED BY LLANTWIT FARDE COMMUNITY COUNCIL**

In her report, the Clerk provided Members with the same information as presented at the meeting of Council held on the 26<sup>th</sup> November, 2019 which had been furnished by Community Councillor G.Stacey following many meetings held with Officers of the Corporate Estates Directorate of Rhondda Cynon Taf County Borough Council, where details were given of the areas of land that are maintained by this Community Council together with the land that the Council owns and/or leases.

The Clerk also referred to an email that she had received requesting that a motion be placed on the Council agenda for the meeting on the 25<sup>th</sup> February,

These minutes were approved at the meeting of the Council held on the 9<sup>th</sup> June, 2020

2020 requesting that the areas of land as listed in the email be cross referenced with Land Registry. In accordance with Standing Order 9(f) the motion was rejected as the matter was currently under consideration.

It was ascertained at the meeting that the areas of land as listed in the email were the same as considered at the meeting in November of last year.

The Clerk informed Members of the costs associated with a Property Portfolio Consolidator that can be obtained from HM Land Registry and following a discussion, it was **RESOLVED** -

1. To note the areas of land as listed in paragraphs 1.3 and 1.6 of the report as being leased or owned by the Community Council;
2. That ownership of the areas of land that are `Not Registered` and as shown in paragraphs 1.3 of the report be ascertained from HM Land Registry;
3. That representations be made to Persimon Homes to request whether or not they will `gift` the areas of land at The Dell to this Council;
4. That any areas of land that are not in the ownership of this Council and are `Not Registered` as shown in paragraph 1.3 of the report be no longer cut by the Council's Outside Operatives until such time as the ownership is known.

5. **ANNUAL PARKS INSPECTION CONTRACT**

Pursuant to Minute No.14 of the Council Meeting held on the 25<sup>th</sup> February, 2020, the Clerk informed Members that the company that has undertaken the annual inspection and risk assessments of this Council's Fixed Equipped Play Areas for the past four years has over 30 years experience working within play and the play industry in general, both for Local Authorities and the Private Sector and are certified and accredited by the Register of Play Inspectors (RPII).

**RESOLVED** – to use the same Contractor to undertake the Annual Parks Inspection in April of this year, subject to the same good level of service and competitive pricing.

6. **PLAYGROUNDS AND PARKS**

The Chair reported that he had been in contact with Ms.Lisa Austin, Parks & Play Strategy Manger of Rhondda Cynon Taf County Borough Council regarding assessments that could be undertaken on this Council's parks and play areas by a reputable Company with the remit of replacement and design which could be compiled into a five year plan.

The Chair indicated that he had been recommended a Company by Ms.Austin which would give a free service.

These minutes were approved at the meeting of the Council held on the 9<sup>th</sup> June, 2020

The Acting Clerk informed Members that a survey was in the process of being published in readiness for the Community Consultation Event which would give the public an opportunity to inform Members of what they would like to see in the area which could include the parks and play areas.

**RESOLVED** – that the Company as referred to at the meeting be contacted and arrangements made for assessments to be carried out on the Council's parks and play areas following which the matter be further considered by Members of this Committee.

## **URGENT ITEMS**

With the permission of the Chair, Members gave consideration to the following two urgent items, one of which contained exempt information.

### **7. PLANTING OF TREES BY PUPILS OF YSGOL TY COCH**

The Acting Clerk informed Members of a request that had been made by Ysgol Ty Coch for some areas of land within the community to be used for planting trees by pupils of the school. The tree plants such as Rowan, Silver Birch, Wild Cherry and Oak would be provided by the school and a risk assessment would also be carried out by the school.

It was reported that provisional arrangements had been made for the tree plants to be planted by three pupils of Ysgol Ty Coch in an area of land near Maes-y-Bryn play area and that the oak plants be rooted at Tir-y-Craig on the same day i.e. Tuesday, 24<sup>th</sup> March, 2020.

**RESOLVED** – to agree to the request of Ysgol Ty Coch that the trees be planted on the 24<sup>th</sup> March, 2020, subject to the necessary risk assessment being undertaken by the school.

### **8. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** – that under the Public Bodies (Admission to Meetings) Act, 1960 (as extended by s.100 of the Local Government Act, 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Parts 4,5 & 6 (as appropriate) of Schedule 12A of the Local Government Act, 1972 namely personal information relating to the financial or business affairs of a particular person.

### **9. REPLACEMENT OF SEE-SAW AT CAE FARDRE PLAY AREA**

The Acting Clerk reported that there was a need to replace the see-saw at Cae Fardre play area for the reasons outlined in the report.

Members gave consideration to the quotes that had been received from four different Companies and it was **RESOLVED** – to agree to the quote as shown

These minutes were approved at the meeting of the Council held on the 9<sup>th</sup> June, 2020

at Appendix C to the report at a cost of £1,850 which includes the removal of the existing see-saw foundation and installation, and to note that this price was substantially lower than the other quotes as the see-saw was in used condition but in perfect working order.

**J.JAMES**

**CHAIR**

**The meeting closed at 7.34 p.m.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

DRAFT

These minutes were approved at the meeting of the Council held on the 9<sup>th</sup> June, 2020

DRAFT