

**LLANTWIT FARDRE COMMUNITY COUNCIL  
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes of the Meeting of the Llantwit Fardre Community Council held on Tuesday 27<sup>th</sup> November 2018 at the Council Office, rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY**

**Present:** Councillors J. James (Chairperson), R. Butler, M. Diamond, B. James, C. Johnson, A. Raines, G. Stacey, N. Tizzard – Lee, A. Watts and L. Walker.

**In attendance:** Mrs. Janice Stuckey - Clerk and Executive Officer.

**1. Apologies/Absence**

**Noted**

An apology for his absence from this meeting was received from Councillor S. Bristo. Councillor A. Handley was absent from the meeting, no apology for absence was received.

**2. Declaration of Interest**

**Noted**

2.1 None declared.

**3. Public Break**

**Noted**

3.1 A query was raised as to the reason for the public having to give notice of questions they wish to put to the meeting.

An assurance was given that questions may be put, and answers given, at the meeting, however, if a detailed response is required then officers will need time to research the matter beforehand.

3.2 If discussions during the Public Break do not produce the required outcomes, then a written response may be made following the meeting or the matter may be followed up at the next meeting.

3.3 The question as to progress on the installation of defibrillators in telephone boxes.

The Chairman informed the meeting that the hold up was due to a delay in completing the funding application following the changeover of staff.

- 3.4 The query as to whether the suggested seven days notice of questions to be put to meetings of the Community Council is mandatory.  
This proposal was not taken as a motion. The suggestion that seven days written notice is given refers to questions requiring a full/detailed response.

**Resolved**

- 3.5 That the matter of giving notice of questions to be put to meetings of the Community Council will be further discussed at the meeting of the Council to be held in December.

**4. Minutes**

**Noted**

- 4.1 The minutes of the following meetings were received:
- Community Council – 23<sup>rd</sup> October 2018 (two meetings)
  - Appointments/Staffing Committee – 14<sup>th</sup> and 21<sup>st</sup> November 2018

**Resolved**

- 4.2 That these minutes be approved/adopted.

**5. Report of the Police**

**Noted**

- 5.1 The written report of a meeting between certain members of the Community Council and P. C. Martin Davies. P. C. Davies will endeavour to attend meetings of the Community Council, but attendance will depend on work patterns. Agreement was given to holding meetings during the day time, once per quarter, to enable P. C. Davies to attend

**6. Report of the Clerk/Executive Officer**

**Governor Nominations**

**Noted**

- 6.1 Members were informed of two Community Council governor vacancies at Ysgol Ty Coch Special School and Gwauncelyn Primary School. Two nominations have been received. Details of the interested parties (DJ and JC) were given.
- 6.2 There is precedent for persons other than Community Councillors to fill these positions.
- 6.3 Members were asked if they wished to take up these positions. No Members accepted the positions.

**Resolved**

- 6.4 That David Jones be appointed as the Community Council's representative on the governing body of Ysgol Ty Coch Special School. That John Collins be

appointed as the Community Councils representative on the governing body of Gwauncelyn Primary School.

### **Trees**

#### **Noted**

- 6.5 The written report outlining the recent survey of certain trees undertaken by an officer from RCT CBC along with one of the Community Councils Outside Operatives. Quotations for the cost of the recommended work needed to deal with the issues highlighted in the survey have been sought.
- 6.6 Councillor Diamond raised the need for all the trees in the area to be surveyed with a view to all identified issues being put out to tender to take advantage of the economies of scale such a project would generate.  
It was pointed out that there is an area of woodland which, along with the other trees in the area will cost a great deal.
- 6.7 The proposal, included in the written report, that the issues identified in the survey be dealt with using the RCT CBC procurement process

#### **Resolved**

- 6.8 That the RCT CBC procurement process be used to deal with the issues identified under the recent survey.
- 6.9 That a full survey of the remaining trees in the area be undertaken. That any issues identified be dealt with on a rolling programme.

### **Notice Board Request**

#### **Noted**

- 6.10 A request has been received for a notice board to be put up in the bus shelter on Church Road. This would be useful for notices of Community Council events and bus time-tables. There are no other notice boards in the vicinity of the bus shelter. There is a notice board near the rugby club. A question was raised as to whether this is in use/kept up to date.

#### **Resolved**

- 6.11 That quotes be obtained for the purchase/installation of notice boards for each of the stone-built bus shelters.

### **Minutes**

#### **Noted**

- 6.12 The Chairperson informed the meeting that he had been approached, after the last meeting, regarding the make-up of the Precept Working Party. It is felt that the committee is not reflective of the representatives of the Community Council.  
The group now comprises of Councillors R. Butler, M. Diamond, C. Johnson and N. Tizzard – Lee.
- 6.13 It was proposed, by Councillor Watts and seconded by Councillor Diamond, that Councillor Butler be included as a member of this group.
- 6.14 The Chairperson asked whether the existing number should be reduced by one then a new member added, or an additional member added.

## **Resolved**

6.15 That Councillor Butler be included on the Precept Working Party in addition to the existing members of that group.

## **7. Finance**

### **Noted**

7.1 The updated financial report was received and noted. The charge for the clock is in respect of the annual service. The Remembrance Service went very well. Thanks were extended to staff for their input in organising and facilitating the event, in Particular M. Cooper and K. Phillips.

### **Resolved**

7.2 That a list of aged creditors and aged debtors be included in future financial reports.

## **8. Planning Applications Received from RCT CBC**

### **Noted**

- 8.1 The receipt of planning applications in respect of;
- Brynawel, Dehewydd Lane – retention/completion of external swimming pool and associated works.
  - Scotts Hotel, Llantrisant Road – change of use to provide ten residential units.
  - 11 Chandlers Reach – reduction/removal of trees at the rear of the property.
- 8.2 At a recent meeting at RCT CBC Members were made aware of concerns from the County Borough Council in respect of the lack of response to the planning applications put to the Community Council. It has been decided that it is a matter for individual Councillors to respond to these applications.

## **9. Chairman's Report and Announcements**

### **Noted**

- 9.1 The Chairman read out an email, received from a resident, congratulating the Community Council on the purchase and placement of the memorial benches.
- 9.2 The Chairman also expressed his thanks and appreciation of the way in which the Remembrance Day celebrations had been organised and conducted.
- 9.3 It was noticed that some of the names that were read out during the Remembrance Service are not listed in the Carnegie Parish Hall. There are also names missing from the memorial at the church. These names will be confirmed with the Royal British Legion and added to the memorials.

- 9.4 The Chairperson extended a welcome to the newly appointed Administrative Assistant, Mrs Stephanie Bailey.
- 9.5 The Christmas meal will be held at the Hollybush on Thursday 20<sup>th</sup> December. Anyone wishing to attend should inform a member of the office staff by no later than 13<sup>th</sup> December.
- 9.6 It is hoped that a Facebook page will be up and running in the near future. This matter has yet to be discussed/decided by Council.

**Resolved**

- 9.7 That letters of thanks be sent to the two standard bearers who attended the Remembrance Day service.
- 9.8 That the setting up of a Facebook page be listed on the agenda for the next meeting.

**10. Next Meeting**

**Resolved**

- 10.1 That the next meeting of the Community Council will take place at the Carnegie Parish Hall on Monday 10<sup>th</sup> December 2018 at 7.00 pm.

The meeting closed at 8.05 pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

Councillor J. James – Chairperson.