

# LLANTWIT FARDRE COMMUNITY COUNCIL CYNGOR CYMUNED LLANILLTUD FAERDREF



**Minutes of the Llantwit Fardre Community Council Meeting held at 7pm on Tuesday 25 September 2018 in the Council Chamber, the Council Office, at the rear of the Carnegie Parish Hall, Main Road, Church Village, Pontypridd CF38 1PY**

**Present:** Councillors J. James (Chairperson), S. Bristo, R. Butler, M. Diamond, B. James, C. Johnson, A. Raines, N Tizard-Lee, L Walker, and A.Watts.

**In attendance:** Gethin Williams-Acting Clerk and Executive Officer.

## **1.Apologies**

Councillors G. Stacey

## **2.Declarations of Interest.**

Councillors J.James and S.Bristo- trustees of the Maesybryn Centre.

## **3.Public Break**

The following issues were raised and commented upon where appropriate

- the earlier 6pm meeting had been cancelled because one of the candidates for the vacant Clerk and Executive Officer had been unable to attend

-it was alleged that there had been no maintenance of a Council park-this was not agreed

-an explanation was provided that there was a Community Infrastructure Levy (CIL) meeting the following day to discuss money that may be payable to the Council

-it was suggested that signage should be bilingual

-members of the "Station Road" Allotment Association raised the following. The Association had not refused to pay a rent, a rental increase was not disagreed with, it paid its own insurance, it received support from RCTCBC, the boundary fence needed

to be looked at, it had done its homework and researched rental payments in the area, for data protection reasons it was unable to provide the names of plot holders, not fair to be charged more than RCTCBC plot holders-it was pointed out that allotment rental would be discussed later in the meeting,

-the local Carnegie W.I. pointed out its intention to obtain grant funding for defibrillators in the council's area. The Chairperson pointed out that he was also involved in providing defibrillators in the area and suggested that a grant request be submitted to the Council.

#### **4.Minutes**

The minutes of the following Council meetings were approved/adopted/agreed and noted:

-Council 14 August 2018

-Appointments Committees 14 and 24 August 2018

-Evan John Charity meeting 19 September 2018-for noting only.

#### **5.To receive a report from the Police.**

It was explained that the local PCSO who had assisted with the reports to the Council had moved area and none that had been received for the meeting.

#### **RESOLVED**

To note the staff movement, that another PCSO had now been assigned for the area and that a senior police officer be requested again to attend a meeting to discuss police issues.

#### **6. The Clerk and Executive Officer's report.**

##### (a) Allotments

The Clerk referred to the exchange of correspondence with the Allotment Associations which had been forwarded to members and the letter dated 30 August 2018 from the Station Road Allotment Association, to the Allotment rental decisions taken at the at the Council's AGM, and the consultations that had taken place with the Allotment Associations. Before arriving at the decision members further had regard to the comments made by those from the Allotment Association at the meeting and noted that both associations had agreed that a rental increase was not unreasonable. A discussion also followed as to whether an invoice had been forwarded.

## **RESOLVED**

(i) To note the report and to amend the previous decisions regarding the 2018 rental increases as follows:

£50 a year for 2018, £15 per year for each occupied plot for 2019 with the rentals being reviewed again for subsequent years. It was noted that these decisions would affect the budget set,

(ii) It was also further agreed to amend the allotment agreements,

(iii) to prepare a potential maintenance list of work at the Allotments,

(iv) to agree to meet with the Allotment associations if a meeting is requested.

### (b) Review of the Electoral Arrangements for RCTC

The Local Democracy and boundary Commission for Wales were to review the electoral arrangements for RCTCBC and details of the email page detailing the details was presented at the meeting.

## **RESOLVED**

To note the report

### (c) Community Infrastructure Levy (CIL)

It was reported that a meeting had been arranged for the following day with planning officers from RCTCBC to discuss CI the Council's CIL list and news of any forthcoming payments likely to be received.

## **RESOLVED**

To note the report.

### (d) Staffing Review

As part of the Council's intention to review its services. Councillor L. Walker had been in discussions with the members of staff who worked outside the office. It was further reported that hire bookings at Ty Illtyd had decreased significantly lately and examples had been provided.

## **RESOLVED**

To refer both items to a Staffing/Appointments Committee to consider any staffing issues that might arise and to report back to Council.

### (e) Tree cutting/lopping

Councillor G. Stacey had raised concerns regarding an overhanging tree in his ward. Informal tenders have been received but further tree work was now required in Ruthin Way too.

## **RESOLVED**

To note the report and to invite tenders for a report/survey setting out maintenance work etc required on Council land and to contact the “tree officer” at RCTCBC for assistance.

### (f) Purchase of “garden blower”

The Clerk reported on the Theft of the Garden blower and on the now urgent needs for a preplacement. He provided members with three estimates received.

## **RESOLVED**

To note the report

- (i) To agree to waive standing orders to allow urgent consideration of the three prices received,
- (ii) To agree to purchase the Stihl 700 Backpack blower from Forest Park & Garden for £470.40.

### (g) Pre-Application Consultation Research

Attached for members was a copy email received requesting assistance with a research project.

## **RESOLVED**

That in principle members agreed to assist with the project but requested copies of the questions to be asked before agreeing to meet the researcher.

### (g) Financial Assistance Requests

Members received details of two emails requesting financial assistance. One in connection with an “outdoor learning environment and the other with an “unique role play centre”

## **RESOLVED**

To reply to the requests and suggest that an application instead be submitted to the October grant awarding Council meeting.

### (h) Proposed Development 350 Dwellings at Cwm Isaf Farm, Efail Isaf

Members received details of a Schedule 1B Planning Notice received regarding the above development.

## **RESOLVED**

To note the information received.

## **7. Finances**

Details were provided of the Budget against actual spend-up to mid-September 2018 and the Income and Expenditure up to mid-September 2018

### **RESOLVED**

To note the report and the Budget against actual spend-up but up to August 2018 and the Income and Expenditure but up to August 2018.

## **8. Details of planning applications received from RCTCBC.**

### **RESOLVED**

To note the planning applications information that had been received from RCTCBC and circulated to members.

## **9. Chairperson's Report and Announcements and updates**

The Chairperson encouraged all to attend the Macmillan tea party that he had organised and that would be held at the Carnegie Parish Hall starting at 10.00am until 2.00pm on Friday 28 September, **the paint festival at Garth Olwg School at 7.30pm** on Friday 19 October, was waiting to hear from the sculptor regarding the tree statue.

The Chairperson mentioned that he would be presenting a report to the playground working group following his discussions with a RCTCBC officer and would be rating the various sites and their requirements.

He urged members for comments for inclusion in a Council newsletter. One item that would be included would be a playground consultation.

Subject to budget allocation he would agree to organise a Christmas Fair and Christmas Meal in the Carnegie Parish Hall and had discussed costs with a patisserie

He reported that that the WW1 benches would be delivered on 26 September. From a budget perspective members pointed out that no money had been allocated in this

year's budget for additional events, that the intention was to upgrade the Council buildings and to undertake playground improvements in the next financial year.

## **10. Appointment of Clerk and Executive Officer**

### **RESOLVED**

That the next Council meeting be held on 23 October and that the interviews to appoint a Clerk and Executive Officer start at 5.30pm.

The meeting finished at 8.30pm

Signed

Councillor J. James, Chairperson