

**LLANTWIT FARDRE COMMUNITY COUNCIL
CYNGOR CYMUNED LLANILLTUD FAERDREF**



**Minutes of the Virtual Meeting of the Llantwit Fardre Community on Tuesday,
27th October, 2020 at 5 p.m.**

PRESENT

Community Councillor B.James – Chair

Community Councillors

S.Bristo, R.Butler, J.James, C.Johnson, A.Raines, G.Stacey, D.Stone and L.Walker

In Attendance

Ms.K.May – Clerk & Executive Officer
Ms.S.Bailey – Assistant Clerk & Executive Officer

1. APOLOGIES FOR ABSENCE

RESOLVED – to note that no apologies were received for this meeting.

2. DECLARATIONS OF INTEREST

RESOLVED – to note that Community Councillor G.Stacey declared a personal interest in Minute No.9(2) of the meeting held on the 29th September, 2020 (which are to be approved later on at this meeting) as he was unaware during consideration of that item that a friend of his is the owner of the property which is affected by the trees that are to be lopped.

3. ANNOUNCEMENTS

The Chair informed Members of the sad passing of former Community Councillor John David on Thursday, 1st October, 2020. Prior to the elections in May, 2017 John had served as a Member of this Community Council and Rhondda Cynon Taf County Borough Council for many years and had also been appointed as Chair of the Community Council during four separate terms.

The Chair also announced that Mr. Frank Heaton had sadly passed away at the Royal Glamorgan Hospital on Wednesday, 30th September, 2020. Frank had been a loyal servant to the Community Council when he took up the role as Clerk, a role which he carried out for several years until his retirement in 2011. Frank's wife passed away just a few days later and the joint funeral was held today at Glyntaff Crematorium.

A minute's silence was observed as a mark of respect.

4. TRIBUTES

Following the sad news of the death of Community Councillor Alan Watts on the 29th September, 2020 which was announced later that day at the last Council meeting.

Members paid tributes to Alan, some of which had served with him on the former Taff-Ely Borough Council as well as on the Community Council which they considered to be a privilege and a honour as Alan treated Officers and fellow Members with the utmost of respect. It was therefore felt that the Community would be a poorer place with him no longer being around.

Community Councillor R. Butler stated that he and Alan had been brought up in the same mining village of Clydach Vale and following their respective marriages they both came to live in the same street in Tonteg. Like himself, Alan was a founder member of Llantwit Fardre Sports Club. Councillor Butler also referred to Alan's term as Mayor of Taff-Ely Borough Council and ended his tribute by saying that he had lost a great and true friend.

Community Councillor G. Stacey stated that he had been friends with both Alan and John David for over 50 years and that both would be greatly missed. His thoughts were with their families at this sad time.

Councillor J. James wished to place on record that whilst he did not know Alan as long as other Members, he had built up a good working relationship with him during their respective roles as Chair and Vice-Chair of the Staffing Committee as Alan was a very supportive Chair and his wealth of knowledge and experience would be missed.

Following further tributes made by Community Councillors D. Stone and L. Walker, the Chair also paid his respects to Alan and reiterated the comments made by others that he would be sadly missed.

Tributes were also made to former Community and County Borough Councillor John David and the former Clerk, Frank Heaton.

5. **MINUTES**

The minutes of the following virtual meetings were approved as accurate records:-

- (a) Community Council held on the 29th September, 2020
- (b) Leisure and Amenities Committee held on the 20th October, 2020

REPORTS OF THE CLERK

6. **PLANNING APPLICATIONS**

RESOLVED – to note that the following planning applications received from Rhondda Cynon Taf County Borough Council had been forwarded to Members for consideration:-

- i. 20 Cae Ffynnon, Church Village – Single Storey Side Extension
- ii. 10 Broadacres, Church Village – Semi Mature Oak – Crown Reducing 30%
- iii. 1 Heol Isaf, Llantwit Fardre – Single Storey Rear Extension.
- iv. 6 Heol Dehewydd, Llantwit Fardre – Two Storey Side Extension

7. **MINOR AUTHORITY GOVERNOR – LLANIILTUD FAERDREF PRIMARY SCHOOL**

In her report, the Clerk informed Members that the term of office of the Minor Authority Governor, Community Councillor G.Stacey who represented this Community Council on the Governing Body of Llanilltud Faerdref Primary School ended on the 31st August, 2020 and it was **RESOLVED** – that Community Councillor G.Stacey be reappointed as a Minor Authority Governor at Llanilltud Faerdref Primary School for a term of four years (ending 31st August, 2024) to commence with immediate effect.

8. **NOMINATIONS FOR AREA COMMITTEES AND LARGER COUNCIL COMMITTEE – ONE VOICE WALES**

The Clerk informed Members of a request that had been received from One Voice Wales for the nomination of two Members to sit on the South East Wales Area Committee and for one nomination to sit on the Larger Councils Committee and she gave her observations thereon.

RESOLVED –

- 1. That Community Councillors B.James and J.James be nominated to attend meetings of the South East Wales Area Committee, noting that only one vote per Council is permitted;

2. That Community Councillor B.James and the Clerk attend meetings of the Larger Councils Committee.
3. To note that all meetings are currently being held remotely

9. INDEPENDENT REMUNERATION PANEL FOR WALES – DRAFT ANNUAL REPORT 2021/22

In her report, the Clerk reported that in accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011, the Independent Remuneration Panel for Wales had prepared their Draft Annual Report which would have effect for the financial year 2021/22.

The link to the Draft Annual Report had been emailed to Members earlier this month and for ease of reference, set out in paragraph 1.6 of the Clerk's report were details of the determinations of the Panel in relation to Town/Community Councils and as shown at Section 13 of the Annual Report.

At the meeting the Clerk reminded Members that whilst she has written to all Community Councillors on two occasions regarding the allowances to which they are entitled, unfortunately four Members had not responded, which was quite concerning as whether or not Members wish to accept or decline their respective allowances they must inform the Clerk in writing.

In response to a query, the Clerk informed Members that the allowances are paid into Members bank accounts by RCT's Payroll Section and the necessary tax deductions are made.

RESOLVED –

1. To note the information;
2. To note that any representations in respect of the Draft Annual Report need to be made by the 23rd November, 2020 in order to meet the Measure's requirements to publish the report by the 28th February, 2021 to the IRP Secretariat, Welsh Government, Cathays Park, Cardiff or by email: IRPMailbox@gov.wales
3. To receive a further report from the Clerk following the publication of the Panel's Annual Report in February, 2020.

10. CHAIN OF OFFICE

In her report, the Clerk sought the Members consideration to the Community Council's Chain of Office being protected from damage and being made more comfortable to wear by it being attached to a velvet collar.

The Clerk informed Members that it had been very difficult to source quotes for a velvet collar as the making of such a specialist item is very limited. However,

a company had been located in Birmingham where velvet collars are hand made by a seamstress and are therefore made to measure for the chain to be sewn onto.

It was also reported that the Chain of Office had not been engraved with the names of the respective Chairs since the municipal year 2010/11. At the meeting the Clerk indicated that the company concerned could also engrave the nine missing links at a cost of 36p per character.

RESOLVED –

1. That the company located in Birmingham be commissioned to make the collar for the Council's Chain of Office at an approximate cost of £400 + VAT which also includes the cost of a courier, but not the cost of insurance which will be additional;
2. That the company be also requested to engrave the names of the Chairs on the links attached to the Chain of Office as from the municipal year 2011/12 onwards at a cost of 36p per character;
3. That a case for the Chain of Office also be purchased, if available at an additional cost.

11. NOTICE OF CASUAL VACANCY – CHURCH VILLAGE WARD

Following the sad death of Community Councillor Alan Watts a Casual Vacancy had occurred in the membership of this Community Council for the Church Village Ward.

It was reported that the Notice of the Casual Vacancy had been published on the websites of both this Council and RCTCBC and on the respective Notice Boards within the Community on the 19th October, 2020.

The Clerk reported on the process that would be followed in accorded with the Local Government (Coronavirus) (Postponement of Elections) (Wales) Regulations 2020 should an election be requested and if not then in accordance with Section 116 of the Local Government (Wales) Measure, 2011 the casual vacancy will be required to be filled by co-option.

RESOLVED – to note the information.

12. REMEMBRANCE SUNDAY – SUNDAY, 8TH NOVEMBER, 2020

The Clerk reported that given the current situation with Covid-19, Remembrance this year would look somewhat different to previous years especially in view of the safe distance measure that need to be adhered to.

It was therefore suggested that in the interest of keeping everyone safe, the occasion be marked by the laying of a wreath by the Chair of the Council at the Carnegie Parish Hall at 11.02 a.m. on Sunday, 8th November, 2020 in the

presence of the Clerk and the Padre and Vicar of St. Illtud's Church who had also agreed to give a short sermon prior to and following the laying of the wreath, and it was **RESOLVED** – accordingly and that this arrangement also be published on the Council's Facebook page together with details on how donations can be made to the British Legion.

13. ACCOUNTS FOR PAYMENT – OCTOBER, 2020

RESOLVED –

1. to receive and adopt the accounts for payment as listed for October, 2020 as shown in the table below:-

OCTOBER		
Lloyds	Monthly Charge	5.00
Lyreco	Stationer	56.28
RCTCBC	Salaries, pensions, HMRC	14,000.00
RCTCBC	2 nd Quarter Payroll Charges	4,055.02
Lyreco	Covid – Masks	38.00
RT Safety	First Aid at Work KP/MC	156.00
Latch Children's Charity	Donation (from Chair's Allowance)	100.00
Lyreco	Sanitising Dispensers x2	129.34
Lyreco	Cleaning Material	43.68
Geoff Tremblett	Fix WC	28.80
EDF Energy	Electricity (Office) (September)	157.96
RCTCBC	Rates (Parish Hall)	669.00
EDF Energy	Electric (Parish Hall)	-
Corona Energy	Gas (Sept-Oct) (Parish Hall)	56.46
Lyreco	Sanitising Dispensers x2 (Parish Hall)	129.34
Lyreco	Cleaning Materials (Parish Hall)	43.68
Geoff Tremblett	Fix WC (Parish Hall)	28.80
BT	Ty Illtud Hub	40.80
RCTCBC	Rates (Car Park – Ty Illtud)	241.00
RCTCBC	Rates (Ty Illtud Hall)	-
EDF Energy	Electricity (Sept) (Ty Illtud)	21.08
Corona Energy	Gas (Sept-Oct) (Ty Illtud)	36.17
Welsh Water	Water (11 Feb – 26 Aug) (Ty Illtud)	16.63
Lyreco	Sanitising Dispensers x2 (Ty Illtud)	129.34
Cole Plumbing	Boiler Service	60.00
Royal British Legion	Wreaths: Remembrance	60.00
Millenium Mark	Mourning Rosettes: Funeral	21.50
Greenhams	Refuse Sacks	54.67
Crown Garden Services	Grass Cutting (August)	344.69
Crown Garden Services	Grass Cutting (September)	344.69
Les Kirk Clocks	Clock Maintenance (Parish Hall)	310.00

EDF Energy	Pathway Lighting (Sept)	96.57
	TOTAL	21.525.40

2. to note that a Credit Note had been received from Greenhams in the sum of £128.18 due to faulty goods and that no charge had been made to EDF as the account is in credit.
3. to note that the cheques for the month of October are to be signed by Community Councillors B.James and G.Stacey;
4. to note the list of payments made by Debit Card for October, 2020 as shown at the Appendix attached to the report, amounted to £783.82.

12. INCOME AND EXPENDITURE ACCOUNTS FOR SEPTEMBER, 2020

The Clerk attached to her report at Appendix A details of the income and expenditure for the month of September, 2020 and it was **RESOLVED** – to confirm the income and expenditure accounts for this period.

13. CHRISTMAS WORKING ARRANGEMENTS

The Clerk verbally proposed that the Community Council Office be closed to the public from Thursday, 24th to Monday, 28th December, 2020 (inclusive) and Friday, 1st January, 2021; and it was **RESOLVED** - accordingly.

14. PUBLIC SERVICES OMBUDSMAN FOR WALES

In accordance with the Council's Standing Order 14(a), the Clerk informed Members that she had received notification from the Public Services Ombudsman for Wales that a complaint had been made about a Members of this Community Council which now amounted to 24 complaints that had been made in a 13 months period **RESOLVED** – to note the information.

**B.JAMES
CHAIR**

The meeting closed at 5.46 p.m.

Signed..... Date.....

