

Skeffling Parish Council

Minutes of Meeting held on 1st June 2021

Present:- Cllr. R. Newsam Chairman
Cllr. J. Sizer
Cllr. H. Wykes
Cllr. D. Gent
Clerk – L. Purdon

Appology received from Cllr. P Payne and Cllr. L. Payne

Members of the Public – non

Due to the Corona Virus this meeting was held observing social distancing rules

Declaration of Interest – There were no declarations of interest made.

Minutes of the Meeting held on the 4th May 2021

The Minutes were accepted as an accurate record

Proposed: Cllr. D. Gent

Seconded: Cllr. H Wykes

Vote carried unanimously

Matters Arising

Out Newton Road

Cllr Newsam advised that a meeting has been arranged with Terry Weaver on Thursday evening 3rd July to look at the problems on Out Newton Road. B. Meadley has commented on the need for more passing places and after discussion a few areas for extra passing places were suggested will be brought up with Terry Weaver.

Manor Farm Ditch

All Councillors discussed at length the possible causes for the flooding problem and various options that might be looked at to solve it. Cllr. Gent advised he is in contact with ERYC and will update again at the next meeting.

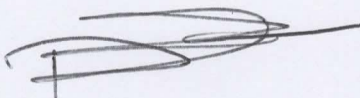
Finances

Cllr Newsam advised that due to a medical emergency Cllr Payne was unable to attend the meeting at the last minute and the following documents will be taken to him immediately after the meeting for his signature.

Cllr. Newsam discussed the details for the Certificate of Exemption and signed with Ref 4a

Annual Governance Statement was agreed and signed – Ref. 4b

Accounting Statements were approved and signed – Ref.4c



6TH. JULY 2021

Receipts for payment – Cllr. Newsam advised that an invoice for £58.00 had been received from P.F. Purdon for materials used in the repair of the bus shelters and it was agreed to issue a cheque to cover this and noted that no amount was needed to cover the labour cost. Cheque signed by Cllr Newsam and Cllr. Sizer

Website – Cllr Newsam issued a cheque to Calico for £24.00 for the Website which was signed by himself and Cllr Sizer

Road Sign – Cllr. Gent discussed the process involved in replacing the road sign at Out Newton Road corner and advised that he was able to provide all materials needed except the lettering which he had sourced from a company in Hull. He provided an invoice showing the details of the lettering ordered in case it needed to be used for other signs in the future but was happy to cover the cost of this too and did not want to be reimbursed.

5 **B. Meadley** – Cllr. Newsam advised that two cheques issued last year to B. Meadley covering the Wayleave payment and the Streetlight payment had not been cashed and after discussion it was agreed to cancel these and issue two more which will also include payment for this year.

Cheque issued to cover wayleave payment of £359.80 signed by Cllr Newsam and Cllr Sizer

Cheque issued to cover Streetlight payment of £56.80 signed by Cllr Newsam and Cllr Sizer

Cllr Sizer offered to pass on both cheques.

6 **Queens Green Canopy** – Cllr Gent gave details of a tree planting scheme in honour of the Platinum Jubilee of Queen Elizabeth in 2022 . Councillors discussed the possible places that might be suitable for planting trees and Cllr Gent agreed to look at the rules of the scheme and advise more at the next meeting when a better decision can be made.

7 **Environment Agency** – Cllr Newsam advised that the Environment Agency are wanting to work with a Steering Group using remote meetings which has to be refused as the rule for remote meetings has now been changed and advised he will contact them and update at the next meeting.

8 **Mike/Syd Memorial Seat** – All Councillors discussed the best options for the memorial seat and after looking at different ideas it was agreed that Cllr Sizer and Cllr Gent will look at designing a seat from wood previously collected by Mike and Syd. It was agreed by all that this is a more personal and unique way to be able to remember them both.

9 **A.O.B.** – Cllr. Sizer discussed the need for the playground equipment to be regularly checked and it was agreed to put this item on the agenda for the next meeting and have some forms created that can be used and to note there is already a checklist for the defibrillator stored inside the cabinet.

10 **Correspondence** - Cllr Newsam advised that no correspondence had been received.

11 **Public Speaking** – non

Meeting closed at 9.15pm Next meeting to be on 6th July 2021