

# **COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY**

The next meeting of the above authority will be held on  
Thursday 18<sup>th</sup> July 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

## **AGENDA**

1. **Present**
2. **To receive Councillors “Declarations of Interest”**
3. **Apologies** (Please email chsjba@outlook.co.uk or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**  
**Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda.
5. **Grounds Maintenance** – to discuss grass cutting.
6. **Children’s Plots**
7. **Memorial Garden** – to discuss progress of memorial garden.
8. **Clerk Contract** – to finalise clerk’s contract.
9. **Policies** – to review the risk assessment and code of conduct.
10. **Meeting Dates** – to agree future meeting dates.
11. **An Update on the Cemetery Inspections.**
12. **Correspondence.**
13. **Financial Matters:**                   **Cheques for approval**  
  **Updated accounts**
14. **Burials, Memorials and Reserved plots**
15. **Any other business.**
16. **Date of next meetings** – to be agreed.