

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on Thursday 17th January 2019 in Hipswell Village Hall at 7.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. Apologies (Please email chsjsba@hotmail.co.uk or contact Bev on 07811 353561.
4. Approval of the Minutes of Previous Meeting
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. Clerks Transition.
6. Discuss and Update Rules and Regulations i.e. plot sizes.
7. Re Turfing of Plots.
8. Contract Template.
9. An Update on the Cemetery Inspections.
10. Registration of Memorial Masons.
11. Correspondence
12. Financial Matters: Cheques for approval
 Updated account
13. Burials, Memorials and Reserved plots
14. Any other business
15. Date of next meetings – Dates to be agreed

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on Thursday 21st
February 2019 in Hipswell Village Hall at 6.30pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. Apologies (Please email chsjsba@hotmail.co.uk or contact Bev on 07811 353561.
4. Approval of the Minutes of Previous Meeting
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. Correspondence.
6. An Update on the Cemetery Inspections.
7. Financial Matters: Cheques for approval
Updated accounts
8. Burials, Memorials and Reserved plots
9. Any other business.
10. Date of next meetings – Dates to be agreed.

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on Thursday 21st March 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. Apologies (Please email chsjsba@hotmail.co.uk or contact Bev on 07811 353561.
4. Approval of the Minutes of Previous Meeting
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. Grounds Maintenance.
6. Children's Plots.
7. Clerks Pay.
8. An Update on the Cemetery Inspections.
9. Correspondence.
10. Financial Matters: Cheques for approval
 Updated accounts
11. Burials, Memorials and Reserved plots
12. Any other business.
13. Date of next meetings – Dates to be agreed.

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

Annual meeting of the above authority will be held on
Thursday 16th May 2019 in Hipswell Village Hall at 6.00pm

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies
4. Approval of Accounts
5. Any other business

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on
Thursday 16th May 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. Apologies (Please email chsjsba@outlook.co.uk or contact Bev on 07811 353561).
4. Approval of the Minutes of Previous Meeting
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. Grounds Maintenance.
6. Children's Plots.
7. Memorial Garden.
8. An Update on the Cemetery Inspections.
9. Correspondence.
10. Financial Matters: Cheques for approval
Updated accounts
11. Burials, Memorials and Reserved plots
12. Any other business.
13. Date of next meetings – Dates to be agreed.

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on
Thursday 18th July 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. **Present**
2. **To receive Councillors “Declarations of Interest”**
3. **Apologies** (Please email chsjba@outlook.co.uk or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. **Grounds Maintenance** – to discuss grass cutting.
6. **Children’s Plots**
7. **Memorial Garden** – to discuss progress of memorial garden.
8. **Clerk Contract** – to finalise clerk’s contract.
9. **Policies** – to review the risk assessment and code of conduct.
10. **Meeting Dates** – to agree future meeting dates.
11. **An Update on the Cemetery Inspections.**
12. **Correspondence.**
13. **Financial Matters:** **Cheques for approval**
 Updated accounts
14. **Burials, Memorials and Reserved plots**
15. **Any other business.**
16. **Date of next meetings** – to be agreed.

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on
Tuesday 24th September 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. **Present**
2. **To receive Councillors “Declarations of Interest”**
3. **Apologies** (Please email chsjba@outlook.co.uk or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. **Grounds Maintenance**
6. **Children’s Plots**
7. **Memorial Garden** – to discuss progress of memorial garden.
8. **New Cemetery** – to discuss quotes for work in new cemetery.
9. **Precept and Price Increase** – to review the precept and pricing structure.
10. **ICCM Guidance, Method and Working Practices** – to discuss transparency and information sharing.
11. **An Update on the Cemetery Inspections.**
12. **Correspondence.**
13. **Financial Matters:** **Cheques for approval**
 Updated accounts
14. **Burials, Memorials and Reserved plots**
15. **Any other business.**
16. **Date of next meetings** – to be agreed.

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on
Tuesday 26th November 2019 in Hipswell Village Hall at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. **Apologies** (Please email chsjba@outlook.co.uk or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda.
5. **Grounds Maintenance**
6. **Memorial Garden** – to discuss progress of memorial garden.
7. **An Update on the Cemetery Inspections.**
8. **Clerks appraisal.**
9. **Correspondence.**
10. **Financial Matters:** **Cheques for approval**
 Updated accounts
11. **Burials, Memorials and Reserved plots**
12. **Any other business.**
13. **Date of next meetings.**