

## COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

You are summoned to attend the next meeting of the above authority which will be held on Monday 9<sup>th</sup> August 2021 via Zoom Video Conferencing at 7.00pm.

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting. Should members of the public wish to attend please email the clerk for Zoom link.

### AGENDA

1. Present
2. To receive Councillors "Declarations of Interest"
3. **Apologies** (Please email chsjba@outlook.com or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**
5. **Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda.
6. **Grounds Maintenance** – to discuss grounds maintenance issues.
7. **An Update on the Cemetery Inspections** – to discuss matters arising from the cemetery inspections
8. **Policies and Procedures** – to discuss and ratify.
9. **Cemetery Signage** – to discuss the need for additional signage.
10. **Price Review** – to discuss pricing structure.
11. **Shed Storage** – to discuss usage and disclaimers.
12. **Recording of Meetings** – to discuss recording of online meetings.
13. **Provision of meeting in person** – to discuss face to face meetings.
14. **Correspondence.**
15. **Financial Matters:**                   **Cheques for approval**  
  **Updated accounts**
16. **Burials, Memorials and Reserved plots**
17. **Any other business.**
18. **Date of next meetings.**

Signed: 

Ms B Partridge (Clerk)

Dated: 26<sup>th</sup> July 2021