

## **COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY**

**You are summoned to attend the next meeting of the above authority which will be held on Tuesday 22<sup>nd</sup> June 2021 via Zoom Video Conferencing at 7.00pm.**

**An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting. Should members of the public wish to attend please email the clerk for Zoom link.**

### **AGENDA**

- 1. Present**
- 2. To receive Councillors “Declarations of Interest”**
- 3. Apologies** (Please email chsjba@outlook.com or contact Bev on 07811 353561).
- 4. Approval of the Minutes of Previous Meeting**
- 5. Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda.
- 6. Grounds Maintenance** – to discuss planting within cemetery. Grass cutting/hedge cutting. Organise a working group.
- 7. An Update on the Cemetery Inspections** – to discuss matters arising from the cemetery inspections
- 8. Memorial Plaques** – to discuss plaque, charges and terms.
- 9. Cemetery Signage** – to approve proof received from signwriter.
- 10. SSL Certificate** – to discuss requirement of certificate for website.
- 11. Correspondence.**
- 12. Financial Matters:**                   **Cheques for approval**  
  **Updated accounts**
- 13. Burials, Memorials and Reserved plots**
- 14. Any other business.**
- 15. Date of next meeting.**

Signed: 

**Ms B Partridge (Clerk)**

**Dated: 15<sup>th</sup> June 2021**