

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

The next meeting of the above authority will be held on
Tuesday 23rd March 2021 via Zoom Video Conferencing at 6.00pm

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting. Should you wish to attend please email the clerk by Friday 19th March 2021.

AGENDA

1. **Present**
2. **To receive Councillors “Declarations of Interest”**
3. **Apologies** (Please email chsjba@outlook.com or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting**
5. **Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda.
6. **Grounds Maintenance** incorporating working group recommendations following site visit.
7. **An Update on the Cemetery Inspections**
8. **Working practices and procedures**
9. **Financial Regulations**

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 10 only)

10. **Clerk hours and Expenses policy**
11. **Correspondence.**
12. **Financial Matters:** **Cheques for approval**
 Updated accounts
13. **Burials, Memorials and Reserved plots**
14. **Any other business.**
15. **Date of next meeting.**