

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

You are summoned to attend the next meeting of the above authority which will be held on Tuesday 28th September 2021 in Hipswell Village Hall at 7.00pm.

An Open Session will be held for Parishioners (20 Minutes Maximum with a maximum of 5 Minutes per person) to be followed by the Joint Burial Authority meeting.

AGENDA

1. **Present**
2. **To receive Councillors “Declarations of Interest”**
3. **Apologies** (Please email chsjba@outlook.com or contact Bev on 07811 353561).
4. **Approval of the Minutes of Previous Meeting and Extra Ordinary Meeting.**
5. **Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda.
6. **Cemetery Management** – to discuss matters relating to the cemetery and receive cemetery inspection report.
7. **Precept** – to discuss the precept for 2022/2023.
8. **Policies and Procedures** – to discuss and ratify Grievance Policy, Financial Regulations and Terms of Reference.
9. **Cemetery Signage** – to discuss the signage proof and siting of sign in existing cemetery.
10. **Price Review** – to discuss pricing structure.
11. **Hedge Cutting** – to discuss quotes for hedge cutting in new cemetery.
12. **Correspondence** – to discuss letters and emails received.
13. **Financial Matters:** **Cheques for approval**
 Updated accounts
14. **Burials, Memorials and Reserved plots**
15. **Any other business.**
16. **Date of next meetings.**

Signed:  Ms B Partridge (Clerk) Dated: 21st September 2021