



COLBURN, HIPSWELL AND SCOTTON
JOINT BURIAL AUTHORITY

AN AGREEMENT dated

PARTIES:

(1)("the Respondent" who will sign this Agreement);
Of (Address and Telephone Number);
.....
.....
.....
.....

(2) The Joint Burial Authority of Colburn, Hipswell, and Scotton contactable via e-mail: CHSJBA@outlook.com or in writing to the Clerk, Bev Partridge 24 Woodlands Way, Hurworth Place, Darlington, County Durham DL2 2HP ("The Board" which term includes a successor in title).

INTRODUCTION

- (a) The Board runs a registered cemetery in Hipswell village for the provision of burial plots for residents of the three parishes'.
- (b) The Board will accept reservations but cannot guarantee that these will be honoured in the event of running out of plot space. A fee of £320.00 (Earthen Grave) and £130.00 (Cremated Grave) is a non-refundable deposit for such reservations. Out of area the charge is **double**.
- (c) The Board has the following charges for Internments: (i) Child under 1 year including stillborn – no fee, (ii) Child under 12 years £25, (iii) All other burials £250, (iv) Burial of cremated remains £85. Out of area the charge is double.

CONDITIONS OF USE

- (a) The Board will approve all monuments before installation and the board's decision is final.
- (b) The Board will appoint a member representative to carry out periodic inspection of the cemetery for health and safety reasons along with cleanliness. Reports of breach of these conditions will be made to the respondent giving a 14 day improvement period.
- (c) The Respondent will undertake to arrange for digging of the grave for the family or next of kin. A soil box must be used to protect the surrounding areas and any damage made good immediately.
- (d) The plot allocated by the board is the only area to be affected when grave digging begins.
- (e) After interment the grave is to be in-filled to a height not exceeding 12 inches and re turfed to cover all soil.

Exclusive Right of Burial Request

Surname		Forename(s):	
If more than one grantee required:			
Surname		Forename(s):	

Details of grave space required (circle as appropriate)		
Grave	Grave (beamed)	Child
Cremated remains	Single depth	Double depth
Denomination:	Section (if known):	Grave number (if known):

This notice must be completed and accompanied by required fees and delivered to the burial board clerk who will send the Grant of Exclusive Right of Burial.

All arrangements for interments are subject to the Rules and Regulations made by the Burial board, please ensure these are **read thoroughly and sign below**

1. Ownership of an Exclusive Right of Burial does not imply ownership of the land itself or the right to carry out any particular activity on the grave plot. The owner does not, however, own the land itself, the ownership of the cemetery land remains with the Burial Board. However, the registered owner of the Grant of Exclusive Right of Burial has the automatic right to be buried in the grave; and may also allow others to be buried in the grave (space permitting), proof of Exclusive Right of Burial will be required.
2. No memorial will be erected without exclusive right of burial. The Board will approve all monuments before installation and the Board's decision is final.
3. All memorials must be of natural stone and agreed by the Joint Burial Authority.
4. The repair and upkeep of memorials are the responsibility of the purchaser/next of kin of deceased. Any dangerous memorials will be laid flat until repaired.
5. In the interests of health and safety, kerbs, gravel, raised graves, walling and railings of any material will not be permitted without authorisation of the Burial Board and **MUST** be completed by a memorial mason / contractor. The Joint Burial Authority will exercise the right to remove any such items (as per point 10).
6. **No** digging or planting of vases, trees, shrubs or rose bushes on the graves.
7. a) Only small plants / memorabilia will be allowed and must be placed within 5 inches of the FRONT of the memorial stone, with the exception of the Cremation plots.
b) Items placed on Cremation plots must not exceed 2ft by 2ft (1ft in any direction, measured from centre of the plot). Where a headstone is in situ, this will be 2ft measured from the back of the headstone, and 1ft each way from the centre of the headstone.
8. For safety reasons **no** glass containers.
9. The Joint Burial Authority will not be held responsible for any loss, theft, injury, damage or accident to persons or property sustained within the cemetery.
10. The Joint Burial Authority reserves the right to remove anything that does not meet with their approval and / or is deemed to present a health and safety issue. Such items will be removed and stored.
11. Any distressed flowers / wreaths will be removed at the discretion of the Joint Burial Authority so as to keep the cemetery tidy.
12. The Board will appoint a member representative to carry out periodic inspections of the cemetery for health and safety reasons along with cleanliness. Reports of breach of these conditions will be made to the respondent giving a 14 day improvement period.

SIGNED by the Grantee	Name and address of Grantee
Date:	Postcode:
SIGNED on behalf of the Burial Board	For admin use only:
Date:	Grant number _____ sent <input type="checkbox"/>
	Receipt number _____ sent <input type="checkbox"/>