

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

**Minutes of the Meeting of Colburn, Hipswell and Scotton
Joint Burial Authority
Held via Zoom Video Conferencing on Tuesday 22nd September 2020**

The Chair opened the meeting at 6.00 pm.

1. **Present:** Councillors: S Mendham (Chair)
K Mendham
I Whitehead

Clerk: B Partridge

2. **To receive Councillors “Declarations of Interests”**

None

3. **Apologies**

Cllr M Smith, Cllr J Sharma, Cllr J Greensmith.

4. **Approval of the minutes from the meeting held on 28th July 2020.**

Minutes of the meeting had been circulated and were accepted as a true record. Proposed by Councillor S Mendham and seconded by Councillor I Whitehead. The Chair signed a copy and these were filed as a true record. **All Agreed**

Matters Arising not on the Agenda

Take Memorial garden off agenda for present time.

Take Burial Board car park off agenda for present time as there are no issues.

Cllr S Mendham will look at cemetery gates that are damaged.

Cllr S Mendham asked if there was any further news regarding the issue of the reserved plot, nothing has been heard.

5. **Grounds Maintenance.**

Barry has cleared away a section of hedge next to C31B as requested.

He has sprayed weedkiller in new graveyard plus took thistles out and weeded car park area.

6. **Memorial Garden**

Still waiting for news from RDC regarding the funding bid, Clerk to contact Cllr Foster for any updates. **Clerk to action**

7. **An Update on Cemetery Inspections**

Bottom wall of cemetery in need of re pointing. Clerk had sourced a quote, but then the contractor was unable to do it. Have got the details of another so will meet to get a quote.

Clerk contacted A Hodgson regarding the new quote for grave levelling and he had been busy and would be in touch. Clerk to email members when new quote comes in.

Clerk to action

8. Burial Board Car Park

The parking has improved, the clerk has put the parking times agreed at the last meeting on the website.

The chair has produced a map of parking areas around the village, clerk to send map to all funeral directors, and to place the map in the noticeboards.

Clerk to action

9. Memorial Application Form

The clerk has produced a memorial application form to be completed before any work may proceed.

This will be sent to all Memorial Masons as an editable and non-editable format to be used as they wish.

Proposed by Cllr S Mendham, Seconded by Cllr I Whitehead.

All agreed

10. Precept

Cllrs discussed the precept for 2021/2022.

It was agreed that the precept be raised by 1% per council rounded up to the nearest pound

Colburn- £4025.00 (Increase of £40.00)

Hipswell- £2052.00 (Increase of £21.00)

Scotton- £1665.00 (Increase of £17.00)

Proposed by Cllr I Whitehead, Seconded by Cllr S Mendham

Clerk to action

11. Correspondence

Regular ICCM updates.

Blenkiron checking on double fees.

4 enquiries regarding reserved plots, 2 had decided to go into military cemetery.

Emailed Julie Dunk at ICCM regarding clarification of how many cremated remains are allowed per plot.

Email regarding whether members would prefer a wood casket or aluminium. 4 decided wood, 2 decided aluminium.

The cemetery management course I am booked onto is now online so have registered for that.

Email from lady that kindly looks after our bins stating that one has a broken lid has still not been replaced, reported it again to RDC.

12. Financial Matters

Income

The following income has been received:

Scotton PC	Precept 20-21	1648.00
Blenkiron	Ex Rights & Internment (Mayes AA1)	570.00
Blenkiron	Internment (Callendar F48)	170.00

Bambridge	Memorial (Whelan C70)	90.00
Pickard	Memorial (Harrison D173)	90.00
Pickard	Memorial (Brend FD85)	90.00
Robinson	Ex Rights AA2	320.00
		<u>£2978.00</u>

Expenditure

The following expenditure was paid by prior agreement:

Ms B Partridge	Clerks Salary for Aug 2020	223.02	
	Less: Tax	-44.60	
	Plus: Expenses	<u>37.35</u>	215.77
H M Revenue & Customs	Clerks Tax		44.60
NYCC – Yorwaste	Waste – September		222.40
			<u>£482.77</u>

The following expenditure is submitted for payment approval:

Ms B Partridge	Clerks Salary for Sept 2020	215.11	
	Less: Tax	-43.00	
	Plus: Expenses	<u>0.00</u>	172.11
H M Revenue & Customs	Clerks Tax		43.00
Robertson’s Garden Serv	4 Cuts + Weed Spray		1360.00
NYCC – Yorwaste	Waste – October		182.32
			<u>£1757.43</u>

The bank balances at the end of August 2020 are as follows:

Lloyds Current Account	£24579.48	
Lloyds Deposit Account	<u>£2786.38</u>	
		<u>£27365.86</u>

Proposed Cllr K Mendham
All Agreed

Seconded Cllr I Whitehead

Cllr K Foster added as a signatory, clerk to liaise with Cllr I Whitehead to be added as a signatory

13. Burials, Memorials and Reserved Plot

The clerk advised the following burials:

Burials

Name	Plot	Date	Parish
Beryl Callendar	F48	03.08.20	Out of area

Memorials:

Name	Plot	Date
Marie Mayes	AA1	25.08.20

All Agreed

Reserved Plots:

Name	Plot	Date	Parish
Ms A Robinson	AA2	09.09.20	Colburn

14. Any Other Business

Cllr A Metcalfe has resigned, she was thanked for all her work over the years.

15. Date of the Next Meetings

It was agreed that the next meetings to be on:
Tuesday 24th November 2020 @ 6pm via Zoom

The meeting finished at 6.30pm