

COLBURN, HIPSWELL AND SCOTTON JOINT BURIAL AUTHORITY

**Minutes of the Annual Meeting of Colburn, Hipswell and Scotton Joint Burial
Authority
Held at Hipswell Village Hall on Tuesday 24th May 2022**

The Chair opened the meeting at 6.45 pm.

Present: Councillors: A Dale (Chair)
C Lyne
C Mincher
K Mendham
I Whitehead

Clerk: B Partridge

The chairman wanted to thank all Councillors for their hard work and support throughout the past year. Also, thanks to the Clerk for her continued hard work.

1. Election of Chairman

Councillor Mincher was proposed by Councillor Lyne seconded by Councillor Dale and as there were no other proposals Councillor Mincher was duly elected.
Councillor Dale was thanked for all her hard work and Chairmanship throughout the past year.
All Agreed

2. Election of Vice-Chairman

Councillor Whitehead was proposed by Councillor Mincher, seconded by Councillor Dale and as there were no other proposals Councillor Whitehead was duly elected.
All Agreed

3. Apologies

Cllr Archer, Cllr Greensmith arrived 6.58

4. Approval of Accounts

The clerk presented the annual accounts which had been internal audited, it was **resolved** that the full accounts be approved and formally adopted by Colburn, Hipswell and Scotton Joint Burial Authority. Proposed by Councillor Dale and seconded by Councillor Lyne.
The Chair signed a copy and these were filed as a true record.

All Agreed

5. Any Other Business

None

The meeting finished at 6.59pm