



# Brean Parish Council

Hazel Brinton, Clerk to the Parish

Tel: 07341 977235

[breanparish@aol.com](mailto:breanparish@aol.com)

[www.brean.org](http://www.brean.org)

## Notice of Meeting

Tuesday 7<sup>th</sup> May 2019

To all residents of Brean ---The Annual Parish Council Meeting of Brean Parish Council to be held on Monday 13<sup>th</sup> May 2019 at Brean Village Hall following the Annual Parish Meeting which will start at 7.00 P.M. You are welcome to attend. Should you wish to speak at the meeting, please contact the clerk by 12.00 on the preceding

*Hazel Brinton*

Clerk to the Council

## AGENDA

**01/19 To elect a Chairman for the municipal year 2019-20**

**02/19 To receive the Chairman's Statutory Declaration of Acceptance of Office**

**03/19 To permit any unsigned declarations of office to be signed at or before a future meeting of the Council**

**04/19 To elect a Vice-Chairman for the municipal year 2019-20**

**05/19 To receive and accept apologies**

**06/19 Declaration of Interests**

Where members consider they may have a potential interest in any topic for discussion and decision they should declare an interest and withdraw from the discussion and decision making process.

**07/19 To resolve that the parish council is eligible to use the General Power of Competence under the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in that it has been at least two thirds elected and has a qualified clerk**

**08/19 To approve the draft minutes**

Approval of draft minutes of the meeting held on Monday 1<sup>st</sup> April 2019.

**09/19 To respond to members of the public**

Members of the public can raise issues which are the responsibility of the Parish Council. They will be asked to identify that they wish to speak and will be called upon by the Chairman in sequence.

**10/19 To consider how the parish council wishes the responsibilities of the beach manager to be undertaken after the retirement of the current beach manager**

**11/19 To consider how the parish council wishes the Village Hall to be managed with the retirement of the Village Hall Committee from end of May 2019**

**12/19 To elect representatives for the municipal year 2019-20 for the following areas:**

- **Finance**
- **Footpaths and water**
- **Police**
- **Emergency Plan**
- **SALC**
- **Advertising/bus shelters**
- **Cycle paths**

**13/19 To review the following documentation and policies of the Council**

- To review and re-adopt Standing Orders
- To review and re-adopt Financial Regulations
- To review and confirm the Council's Code of Conduct
- To review the asset register and insurance schedule
- To review the complaints procedure

**14/19 To confirm that summons, notices and other such documentation to be sent to councillors via email**

**15/19 To confirm the time and place of Full Council meetings up to and including the next Annual Parish Council Meeting**

**16/19 To discuss the following matters arising**

- Highways issues
  - Fencing at Old Rectory
- Refurbishment of public toilets

**17/19 To note progress with on-going planning applications and applications for premises licences**

- **06/19/00001** – Retrospective application for the alterations to bungalow to include raising of roof height and installation of dormer windows to form a first floor including erection of two storey extension to South elevation, alterations to

porch and a detached garage at 2 Huett Close, Brean, Burnham On Sea, Somerset, TA8 2RU – **granted permission**

**18/19 To review new planning applications and Licensing Act Premises Licences**

- None at present

**19/19 To receive a report on Beach Management**

- Filming on beach 22<sup>nd</sup> May

**20/19 To receive reports from Councillors on village issues**

**21/19 To approve cheques and Direct Debits for the current month's expenditure**

**22/19 To discuss or approve financial matters**

- To receive the bank reconciliation for March 2019
- To receive an income and expenditure statement as at 31 March 2019
- To approve the Annual Governance Statement (s.1 of the Annual Return 2018-19)
- To approve the Annual Accounts for the year ending March 31<sup>st</sup> 2019 (s.2 of the Annual Return 2018-19)
- To review and amend if appropriate, the council's bank signatories

**23/19 To consider the process for the co-option of additional councillors**

**24/19 To raise other matters for discussion**

Current issues to be raised by members for discussion at the June 2019 meeting.

**25/19 To set the date of the next Parish Council Meeting**

The date of the next meeting is proposed as Monday 10<sup>th</sup> June 2019