



Brean Parish Council

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Notice of Meeting

29th April 2021

To all residents of Brean ---A VIRTUAL meeting of Brean Parish Council is to be held on Wednesday 5th May 2021 at 19.00. You are welcome to observe the meeting and the details of how to do this will be published in due course. Should you wish to make any comments on any of the items, please send your written representation to the councillors at the email addresses noted on the council's website not the clerk's email address.

Hazel Brinton
Clerk to the Council

AGENDA

01/21 To elect a Chairman for the municipal year 2021-22

02/21 To receive the Chairman's Statutory Declaration of Acceptance of Office

03/21 To elect a Vice-Chairman for the municipal year 2021-22

04/21 To consider the application for co-option to the council

05/21 To receive and accept apologies

06/21 Declaration of Interests

Where members consider they may have a potential interest in any topic for discussion and decision they should declare an interest and withdraw from the discussion and decision making process.

07/21 Approval of minutes

To approve the minutes of the meetings held on 12th and 26th April 2021

08/21 To acknowledge written statements and questions provided by members of the public and provide answers to questions if possible

All councillors receive the correspondence sent to the council in respect of residents' queries and concerns where appropriate. An answer will be provided during the meeting where possible or in writing after the meeting if not.

09/21 To hear from District and County Councillors and the police

10/21 To elect representatives for the municipal year 2021-22 for the following areas:

- **Finance**
- **Footpaths and water**
- **Police**
- **Emergency Plan**
- **SALC**
- **Advertising/bus shelters**
- **Cycle paths**

11/21 To review the following documentation and policies of the Council

- To review and adopt Standing Orders as circulated by the clerk (to follow)
- To review and adopt Financial Regulations as circulated by the clerk (to follow)
- To review the asset register and insurance schedule

12/21 To confirm that summons, notices and other such documentation to be sent to councillors via email

13/21 To confirm the time and place of Full Council meetings up to and including the next Annual Parish Council Meeting

14/21 To note progress with on-going planning applications and applications for premises licences

- **Application No: 06/20/00011 for Hardacre Investments Limited at:**
Krackers Bar, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD
For erection of a first floor extension.

Application being consulted on at date of agenda

- **Application No: 06/20/00009 for Mr Smith**
Location: 4 Church Road, Brean, Burnham On Sea, Somerset, TA8 2SF
Proposal: Retrospective application for the erection of a wooden lodge with chimney to house internal BBQ.

Application is under consideration

- **Application No: 06/21/00002 for Mr Tilley at Sea Mist, Grass Road, Brean, Burnham On Sea, Somerset, TA8 2SE** for the erection of a bungalow on site of existing bungalow to be demolished.

Application being consulted on at date of agenda

- **Application No: 06/21/00003 for Mr Parfrey at Lazy Days Holiday Park, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD** for retrospective application for the erection of a single storey building for use as

an outdoor bar, confectionary shop and snack bar and the proposed erection of a 2m fence to the southern boundary (amendment and resubmission).

Granted permission under delegated authority to planning officer

- **Licensing Act 2003**
Application for a New Premises Licence
Northam Farm Caravan Park Takeaway, South Road, Brean, Burnham On Sea, Somerset, TA8 2SE

Application is under consultation

- **Licensing Act 2003**
Application to Vary a Premises Licence
Brean Leisure Park, Coast Road, Brean, Somerset, TA8 2QY

Application is under consultation

15/21 To review new planning applications and Licensing Act Premises Licences

- None at present

16/21 Beach Management

- To receive the monthly report from the Beach Warden on beach related matters (verbal)

17/21 To consider matters of interest to the Village

- To receive an update on the Village Hall public toilet project – update from Cllr Baker
- To receive an update on the Village Hall management – from Cllrs Chatterton and Augustus

18/21 To approve cheques and Direct Debits for the current month's expenditure

19/21 To discuss or approve financial matters

- To receive the bank reconciliation for April 2021
- To receive an income and expenditure statement as at 30 April 2021
- To note the Annual Internal Audit Report for year ending 31st March 2021
- To approve the Annual Governance Statement (s.1 of the Annual Return 2020-21)
- To approve the Annual Accounts for the year ending March 31st 21 (s.2 of the Annual Return 2020-21)
- To appoint Richard Young as the council's internal auditor for financial year ending 31st March 2022 and to thank Mr Derek Petrie for past service as the council's internal auditor
- To review and amend if appropriate, the council's bank signatories

20/21 To raise matters for future agenda items

(no decisions can be made on these at this meeting) – for discussion/decision at June 2021 meeting NB – these must be new items, not ones already discussed and agreed by the council in the preceding six months

21/21 To set the date of the next Parish Council Meeting

22/21 To resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

23/21 To receive an update on beach management strategy