



Brean Parish Council

Hazel Brinton, Clerk to the Parish

Tel: 07341 977235

breanparishcouncil@gmail.com

www.breanparishcouncil.org

Notice of Meeting

8th May 2023

To all residents of Brean

The Annual Meeting of Brean Parish Council will be held on **Monday 15th May 2023 at 19.30 or the earlier conclusion of the Annual Parish Meeting which commences at 19.00 at the Village Hall, Brean** where the business below will be discussed.

Hazel Brinton
Clerk to the Council

AGENDA

01/23 To elect a Chairman for the municipal year 2023-24 and receive their Statutory Declaration of Acceptance of Office

02/23 To receive apologies for absence and approve the reasons given

03/23 To elect a Vice-Chairman for the municipal year 2023-24

04/23 Declaration of Interests

Where members consider they may have a potential interest in any topic for discussion and decision they should declare an interest and withdraw from the discussion and decision making process.

05/23 Approval of minutes

To approve the minutes of the meeting held on 3rd April 2023

06/23 Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate at a specified part of the meeting by asking questions, raising concerns or making comments on matters affecting Brean. No decision can be taken during this session¹ but the Chairman may decide to refer any matters raised for further consideration.

¹N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

07/23 To hear from Somerset Councillor/s and the police

08/23 To elect representatives for the municipal year 2023-24 for the following areas:

- Finance
- Footpaths and water
- Police
- Emergency Plan
- SALC
- Advertising/bus shelters
- Cycle/footpaths

09/23 To review the following documentation and policies of the Council

- To review and re-adopt Standing Orders as circulated by the clerk
- To review and re-adopt Financial Regulations as circulated by the clerk
- To review the asset register and insurance schedule as circulated by the clerk

10/23 To confirm that summons, notices and other such documentation to be sent to councillors via email

11/23 To note progress with on-going planning applications and applications for premises licences

Application No	Address	Decision
06/22/00014	Brean Farm, Brean Down Road, Brean, Burnham On Sea, Somerset, TA8 2RR - Change of use of land to use as a car park	Application under consideration – to be decided at a meeting of the area planning committee
06/22/00017	Warren Farm, Warren Road, Brean, Burnham On Sea, Somerset, TA8 2RP - Erection of 1no. dwelling with integral double garage, formation of new access and landscaping	Application under consideration
06/22/00007	Sea Mist, Grass Road, Brean, Burnham On Sea, Somerset, TA8 2SE - Retrospective application for the erection of a bungalow, on site of existing bungalow (to be demolished) (revised scheme for 06/21/00002).	Application under consideration
06/23/00001	Ocean Holiday Park, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD - Erection of two storey extension to the West elevation, single storey extensions to the East and West elevation, to allow for 4no. tourist accommodation units	Application is under consideration
06/23/00003	Burrows, Warren Road, Brean, Burnham On Sea, Somerset, TA8 2RR - Erection of a carport with new electric gates.	Granted permission

12/23 To review new planning applications and Licensing Act Premises Licences

None at time of agenda

13/23 To consider whether to make a nomination for the Somerset Council's Chairman's Awards for service to the community

14/23 Finance Matters

- I. To approve payments for the current month's expenditure
- II. To receive the bank reconciliation for April 2023
- III. To receive an income and expenditure statement as at 30 April 2023
- IV. To received and note the Annual Internal Audit Report for year ending 31st March 2023
- V. To confirm that the parish council is exempt from an external limited assurance review as it had both an income and expenditure of less than £25,000 for the financial year ending 31st March 2023 (Annual Governance and Accountability Return Form 2)
- VI. To consider, approve and sign the Annual Governance Statement (s.1 of the Annual Return 2022-23)
- VII. To consider, approve and sign the Annual Accounts for the year ending March 31st 2023 (s.2 of the Annual Return 2022-23)
- VIII. To appoint Richard Young as the council's internal auditor for financial year ending 31st March 2024
- IX. To review and amend if appropriate, the council's bank signatories and authorise the clerk to make the necessary amendments

15/23 To consider matters of interest to the Village

- I. To receive an update on the Village Hall public toilet project – Cllr Ford and the clerk
- II. To receive an update on the Village Hall management – from Cllr Chatterton
- III. To receive an update from the clerk on the proposal to use a Speed Indicator Device (SID) in the village

16/23 To raise matters for future agenda items

(no decisions can be made on these at this meeting) – for discussion/decision at June 2022 meeting NB – these must be new items, not ones already discussed and agreed by the council in the preceding six months. This is not to be considered Any Other Business.

17/23 To note the date of the next Parish Council Meeting

Monday 10th July at 7.00 p.m.

Hazel Brinton
Clerk to the Council
8th May 2023